



REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK AVENUE
FRESNO, CALIFORNIA 93725
Tuesday, December 12, 2023 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.

1. Call to Order: 6:00pm

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

All present.

Also Present: Neal Costanzo and Norma Melendez

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. **Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of November 14, 2023.
- b. Minutes of the Special Board Meeting of November 21, 2023.
- c. Minutes of the Special Board Meeting of December 4, 2023.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve the consent agenda as presented.

5. **Old Business: None for this meeting.**

6. **New Business:**

- a. **ACWA Membership Dues.** The 2024 Annual Agency dues of \$18,210.00 are due on January 31, 2023. ACWA 's dues are based on the operations and maintenance expenses for individual public agency members, which vary from year to year.

Recommended action: to approve payment of \$18,210.00 for ACWA membership dues.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the payment for ACWA membership.

- b. **Annual Permit Fees.** The State Water Resources Control Board has submitted two invoices for the annual fees for Waste Discharge Requirement and a Pretreatment Surcharge. Total amount totals to \$40,531.00.

Recommended action: for review and potential action.

The unanimous decision to automatically pay annual fees for the SWRCB Waste Discharge Requirements and Pretreatment Surcharge as they are considered regular business.

7. Incorporation Reports: none for this meeting.

8. Recreation Reports:

Vice President Cerrillo stated that the Recreation Christmas dinner went well and now the recreation department will be focused on the Christmas Program of December 16. The Christmas Toy Drive hosted by the Primos Car Club were able to raise approximately \$500 dollars and 213 toys. Finally, the house decorating contest is happening this week. Winners are to be announced during the Christmas Program on December 16.

9. Engineer Reports:

- a. District Engineer Report. None for this meeting.
- b. CDBG Engineer Report:
 - i. The Department of Public Works and Planning has determined that the Wastewater Treatment Plant Nitrogen Reduction Project No. 21451 may now be advertised. Revisions must be made to the plans before advertisement.

10. General Manager's Report:

- a. Drought Report has been submitted to the CA Water Resources Control Board.
- b. IRS refund of \$59,921.99 was received. A portion of this will go to pay Gordon Saito & Co. for their services related to Employee Retention credit computation for 2020 and 2021.
- c. Well 3A and storage tank update. **24-hr drilling is currently occurring at the site. Digging down to approximately 900 feet.**

11. President's Report:

President Garabedian, Jr. wishes everyone a Merry Christmas and Happy New Year.

12. Vice President's Report:

Vice President Cerrillo reported that 14 bikes were donated to raffle at the Christmas program. He also requests radios to be provided for the day of the parade to maintain communication during the program.

13. Director's Reports:

Director Cerrillo, Jr. would like to give thanks to Neal Costanzo and President Garabedian, Jr. for their donation for the Christmas Parade and House Decorating Contest.

14. Legal Counsel Report: None for this meeting.

15. Communications:

a. Written Communications: **None for this meeting.**

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three **(3)** minutes or less per individual/group per item per meeting, with a fifteen **(15)** minutes maximum.*

16. Closed Session: 7:06pm

a. Personnel (Government Code Section 54957 (b)(1).) Employee evaluation; General Manager

Nothing to report.

17. Adjournment:

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to adjourn the meeting at 8:06pm.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of December 12, 2023, was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 01/10/2024.

Norma Melendez, District Clerk