



**SPECIAL BOARD MEETING AGENDA
RECREATION WORKSHOP
BOARD OF DIRECTORS MEETING
ARRIAGA COMMUNITY CENTER
3582 SOUTH WINERY STREET
FRESNO, CALIFORNIA 93725
Thursday, June 17, 2021 at 7:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

3. Certification: Certification was made that the Board Meeting Agenda was posted 24 hours in advance of the meeting.

4. Public Workshop. A public workshop for Policies and Procedures in operations for the recreation center and the park.

5. Adjournment:

Motion by: _____, **Second by:** _____

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Special Board Meeting of the Board of Directors of June 17, 2021 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, and the front window of the Arriaga Community Center, 3582 S. Winery, Fresno, Ca 93725 at 5:00P.M. On 06/14/2021.

Norma Melendez

Norma Melendez, District Clerk

attachment 1

MALAGA COUNTY WATER DISTRICT

PARK AND RECREATION FACILITIES: FEES, RENTALS, AND DEPOSITS

Effective February 16, 2017

Rental Fees must be paid in advance and in full prior to use of the facility. Deposits are refundable only after inspection and approval by District Staff. Excess hours or cleanup and repair costs shall be withheld from the deposit.

<u>FACILITY</u>	<u>RATE</u>	<u>DEPOSIT</u>
1. Multi-Purpose Room	\$75/Hr (4 hour minimum) \$50/Hr set-up/cleaning (2 hour min/max per day) \$125/Hr after 8 hours and Holidays	\$ 400
2. Annex Room	\$25/Hr with #1, \$50/Hr alone (4 hour minimum) \$50/Hr set-up/clean-up (2 hours min/max per day) \$100/Hr after 8 hours and Holidays *Set-Up Time NOT included.	\$200 \$100 w/#1
3. Kitchen	\$25/Hr with #1 or #2, \$50/Hr alone (4 hour minimum)	\$100
4. La Cantina	\$25/Hr with #1 or #2, \$50/Hr alone (4 hour minimum)	\$50
5. Meeting Room	\$25/Hr with #1 or #2, \$50/Hr alone (2 hour minimum)	\$50
6. Picnic Area and BBQ	\$100 Daily Rate	\$50
7. Unsheltered Picnic Area	\$100 Daily Rate	\$50
8. Gazebo	\$100 Daily Rate	\$50
9.		
10. Park Table #1	\$25 daily rate	\$25
11. Park Table #2	\$25 daily rate	\$25
12. Park Table #3	\$50 daily rate	\$50
13. Park Table #4 (Horseshoe)	\$50 daily rate	\$50
14. Park Table #5	\$100 daily rate	\$50
15. Park Table #7	\$25 daily rate	\$25
16. Park Table #8	\$25 daily rate	\$25
17. Park Table #9	(Gazebo)	\$50
18. Park Table #10	\$25 daily rate	\$25
19. Playground Area	\$25/Hr (4 hour minimum)	\$50
20. Pool	\$50/Hr (2 hour minimum) *Lifeguards additional at cost	\$50
21. General Field Area And Baseball Fields (each)	\$25/Hr no lights \$40/Hr with lights (2 hour minimum)	\$25

Multi-Purpose Room or Other Facilities for Memorial Services

Subject to the approval of the General Manager, a resident of Malaga, or a deceased resident's immediate family, may use the Multi-Purpose Room or other facilities without charge for memorial or similar services for a deceased grandparent, parent, child, spouse or domestic partner, or sibling.

attachment 2

CURRENT ARRIAGA COMMUNITY CENTER RENTAL RATES

Package 1		Package 2	
2hrs Set up	\$	100.00	
2hrs Clean up	\$	100.00	
8hrs Multi-Purpose Room	\$	600.00	
8hrs Kitchen	\$	200.00	
Cleaning Deposit	\$	400.00	
Kitchen Deposit	\$	50.00	
\$ 1,450.00			
2hrs Set up	\$	100.00	
2hrs Clean up	\$	100.00	
8hrs Multi-purpose Room	\$	600.00	
8hrs Kitchen	\$	200.00	
8hrs Cantina	\$	200.00	
8hrs Annex Room	\$	200.00	
Cleaning Deposit	\$	400.00	
Kitchen Deposit	\$	50.00	
Cantina Deposit	\$	50.00	
Annex Room Deposit	\$	100.00	
\$ 2,000.00			
Package 3		Original Package	
2hrs Set up	\$	100.00	
2hrs Clean up	\$	100.00	
6hrs Multi Purpose Room	\$	450.00	
6hrs Kitchen	\$	150.00	
Cleaning Deposit	\$	400.00	
Kitchen Deposit	\$	50.00	
\$ 1,250.00			
			EXAMPLE 4PM-1AM
\$ 1,600.00			
Original Package 2		350 chairs, 49 rectangle tables, 40 round tables	
2hrs Set up	\$	100.00	
2hrs Clean up	\$	100.00	
9hrs Multi Purpose Room	\$	725.00	
9hrs Kitchen	\$	100.00	
9hrs Annex Room	\$	225.00	
9hrs Cantina	\$	225.00	
Cleaning Deposit	\$	400.00	
Kicthen Deposit	\$	50.00	
Annex Room Deposit	\$	100.00	
Cantina Deposit	\$	50.00	
\$ 2,075.00			
		Set Up: Friday for 2 hours 3-5pm Clean Up: 12-2pm or 10am-12pm (Lizz) **Availability depends on who is working on Sunday**	

attachment 3

Event Facility Rentals in the Valley

Caruthers Fairgrounds

Whole Building

- \$1,600 Rental Fee
- \$1,000 Deposit
- 576 Maximum Capacity

Small Room

- \$900 Rental Fee
- \$500 Deposit
- 176 Maximum Capacity

8 hours for the event. Set-up Friday all day starting at 9am. Clean-up must be done on Sunday by 2pm.

Tables, Chairs and Kitchen included

Riverdale Veterans Memorial Auditorium

Rental

- \$900 Rental Fee
- \$1,200 Rental fee is you come and decorate Friday and clean-up on Sunday.
- \$500 Deposit
- 400 Maximum Capacity

All day facility rental. Rentals cannot go past 12am.

Bar shut-off at 11pm.

Fireplace Room (Smaller Room)

- \$200.00 Rental Fee
- \$100 Deposit
- 100 Maximum Capacity
- Rental hours: 5pm to 10pm.

Both choices include kitchen, tables, and chairs.

Facility & Property Rentals
Stockton Memorial Civic Auditorium
(209) 937-8206
FY 2020-21 Adopted Fee Schedule

<i>Account #</i>	<i>Effective Date</i>	<i>Description</i>	<i>Amount</i>
Main Auditorium			
044-3634-362.43-07	7/1/2020	Peak Days - 9 a.m. - midnight	\$3,600.00
044-3634-362.43-07	7/1/2020	Peak Days - 8 hours maximum between 9 a.m. - midnight	\$2,200.00
044-3634-362.43-07	7/1/2020	Non-Peak Days - 9 a.m. - midnight	\$2,800.00
044-3634-362.43-07	7/1/2020	Non-Peak Days - 8 hours maximum between 9 a.m. - midnight	\$1,800.00
044-3634-362.43-07	7/1/2020	Deposit for cleaning or damage, required to reserve a date	\$1,000.00
Main Auditorium - Non Profit			
044-3634-362.43-07	7/1/2020	Peak Days - 9 a.m. - midnight	\$2,900.00
044-3634-362.43-07	7/1/2020	Peak Periods - 8 hours maximum between 9 a.m. - midnight	\$1,800.00
044-3634-362.43-07	7/1/2020	Non-Peak Days - 9 a.m. - midnight	\$1,900.00
044-3634-362.43-07	7/1/2020	Non-Peak Days - 8 hours maximum between 9 a.m. - midnight	\$1,300.00
044-3634-362.43-07	7/1/2020	Deposit for cleaning or damage, required to reserve a date	\$1,000.00
North or South Halls			
044-3634-362.43-07	7/1/2020	Full period between 9 a.m. - midnight	\$850.00
044-3634-362.43-07	7/1/2020	8 hours maximum between 9 a.m. - midnight	\$550.00
044-3634-362.43-07	7/1/2020	Facility Rental Cleaning/Damage Deposit, required to reserve a date	\$200.00
Concessions			
044-3634-362.80-07	7/1/2020	Events with Alcohol Sales - Administrative Review	\$150.00
044-3634-362.80-07	7/1/2020	Food and Non-Alcoholic Beverages - Flat rate, per vendor selling food and/or non-alcoholic beverages	\$50.00
044-3634-362.80-07	7/1/2020	Merchandise - Flat rate, per vendor selling non-food, non-beverage items	\$50.00

Facility & Property Rentals
Stockton Memorial Civic Auditorium
(209) 937-8206
FY 2020-21 Adopted Fee Schedule

<i>Account #</i>	<i>Effective Date</i>	<i>Description</i>	<i>Amount</i>
Additional Rates			
044-3634-362.43-07	7/1/2020	Additional hourly rate, per hour or fraction thereof. Two hour maximum.	\$275.00
044-3634-362.43-07	7/1/2020	Janitorial, maintenance, or repair. Per hour, per staff	\$50.00
044-3634-362.43-07	7/1/2020	Cancellation Processing Fee	\$50.00
044-3634-362.43-07	7/1/2020	Boxing Ring - Rental and Set-Up	\$1,900.00
Varies	7/1/2020	City Parking Lots	See Parking Section

Division General Comments (Applicable to all Fees)

DEFINITIONS:

PEAK DAYS - Saturday and Sunday and City of Stockton recognized holidays.

NON-PEAK DAYS - Monday through Friday, excluding City of Stockton recognized holidays.

NON-PROFIT/TAX EXEMPT: To qualify for discounted rates as Non-Profit/Tax Exempt, documentation must be provided at booking to; A) confirm 501(c)3 status, AND B) evidence of either a business situs within Stockton city limits, or services or funding beneficial to Stockton citizens and communities.

The qualified organization must play the major role in producing the event, and/or must receive a minimum of 80% of event profit in order for the discounted rate schedule to apply. If privately managed, a copy of the agreement showing profit provisions must be submitted to qualify for non-profit rates.

CONCESSIONS: Evidence of applicable licenses and insurance for all concessionaires is required to be submitted 45 days prior to the first day of the event, and is subject to cancellation and deposit forfeiture if not timely received.

Facility Rental contracts require a deposit at time of application. Deposit amounts typically are 50% of the total rental amount.

Facility & Property Rentals

Weber Point Events Center

(209) 937-8206

FY 2020-21 Adopted Fee Schedule

Account #	Effective Date	Description	Amount
Weber Point Event Center			
044-3646-362.43-00	7/1/2020	No Admission Charged Event - Sat., Sun., or Holiday (6 a.m. -12 a.m.)	\$3,000.00
044-3646-362.43-00	7/1/2020	Admission Charged Event - Sat., Sun., or holiday (6 a.m. - 12 a.m.)	\$4,250.00
044-3646-362.43-00	7/1/2020	Non-Profit/Tax Exempt full facility, full day, peak, weekend/holiday rates	\$2,200.00
044-3646-362.43-00	7/1/2020	Any Monday - Friday, non-holiday rental (6 a.m. - 12 a.m.)	\$1,500.00
044-3646-362.43-00	7/1/2020	Partial Venue - 500 person maximum, 3 hour minimum rental, in a designated area. Remaining venue open to the general public.	\$250 per hour \$750 minimum
044-3646-362.43-00	7/1/2020	Picnic Site at Weber Point - within normal park operating hours	\$200.00
Rental Deposit			
044-3646-362.43-00	7/1/2020	Venue Rental Deposit	\$1,000.00
044-3646-362.43-00	7/1/2020	Picnic Site Deposit	\$100.00
Additional Fees			
044-3646-362.43-00	7/1/2020	Load In/Load Out - Per day, 8 a.m. - 8 p.m.	\$1,400.00
044-3646-362.43-00	7/1/2020	Load In/Load Out - Half Day (Load-in p.m. OR Load-out a.m.)	\$725.00
044-3646-362.43-00	7/1/2020	Vendors/Concessions - per vendor selling merchandise, food, beverages other than alcohol.	\$50.00
044-3646-362.43-00	7/1/2020	Events with Alcohol Sales - Administrative Review	\$150.00

Division General Comments (Applicable to all Fees)

Cancellation Fees may apply.

PEAK DAYS - Saturday, Sunday and City of Stockton recognized holidays.

NON-PEAK DAYS - Monday through Friday, excluding City of Stockton recognized holidays.

NON-PROFIT/TAX EXEMPT: To qualify for discounted rates as Non-Profit/Tax Exempt, documentation must be provided at booking to; A) confirm 501(c)3 status, AND B) evidence of either a business situs within Stockton city limits, or services or funding beneficial to Stockton citizens and communities.

The qualified organization must play the major role in producing the event, and/or must receive a minimum of 80% of event profit in order for the discounted rate schedule to apply. If privately managed, a copy of the agreement showing profit provisions must be submitted to qualify for non-profit rates.

CONCESSIONS: Evidence of applicable licenses and insurance for all concessionaires is required to be submitted 45 days prior to the first day of the event, and is subject to cancellation and deposit forfeiture if not timely received.

Facility Rental contracts require a deposit at time of application. Deposit amounts typically are 50% of the total rental amount.

Facility & Property Rentals

Plazas & Open Spaces

(209) 937-8206/8220

FY 2020-21 Adopted Fee Schedule

Account #	Effective Date	Description	Amount
Plazas and Parks			
044-3646-362.43-00	7/1/2020	City Properties - Downtown Plazas & parks, 6 a.m. - 10 p.m.	\$513.00
044-3646-362.43-00	7/1/2020	City Properties - Downtown Plazas & Parks, 6 a.m. - 10 p.m. NON-PROFIT	\$250.00
044-3646-362.43-00	7/1/2020	Deposit - damage/cleanup - Paid at time of application. Refunded if facility is clean and damage free upon inspection after rental.	\$500.00
Picnic Areas			
044-3611-362.43-04	7/1/2020	Oak Park Fenced Picnic Area	\$200.00
044-3611-362.43-11	7/1/2020	Victory Park Rose Garden Four hour block, either 8 a.m. to noon, or 12:30 p.m. - 5:30 p.m.	\$100.00
044-3611-362.43-04	7/1/2020	Picnic Area - Other Parks	\$55.00
Showmobile Mobile Stage			
044-3646-362.43-00	7/1/2020	Showmobile Rental Fee (1)	\$900.00
044-3611-362.20-10	7/1/2020	Deposit - Required to secure unit and equipment (2)	\$750.00
044-3646-362.43-00	7/1/2020	Application Fee - Non-refundable	\$50.00
044-3646-362.43-00	7/1/2020	Additional hour rate, per hour for time outside 8am-10pm	\$50.00
044-3646-362.43-00	7/1/2020	Tow Service Fee	Actual cost plus 10%
044-3646-362.43-00	7/1/2020	Generator Rental Fee, per day	\$100.00
044-3646-362.43-00	7/1/2020	Generator Gas Fee	Actual cost
044-3646-362.43-00	7/1/2020	Showmobile Rental Fee - Non-profit & City Co-sponsored uses	\$675.00
Additional Fees			
044-3646-362.43-00	7/1/2020	Vendors/Concessions - per vendor selling merchandise, food, beverages other than alcohol.	\$50.00
044-3646-362.43-00	7/1/2020	Events with Alcohol Sales - Administrative Review	\$150.00

Division General Comments (Applicable to all Fees)

Rental of plazas and parks is required when public access is physically or effectively restricted.

Cancellation Fees may apply.

Downtown Plazas consist of Dean DeCarli Waterfront Plaza, Dr. Martin Luther King, Jr. Plaza, Janet Leigh Plaza, Joan Darrah Promenade, and McCleod Lake Plaza & Amphitheater.

Downtown Plaza facility rents do not include electrical hook-up or power.

Refuse receptacles and services may be required, depending on the size and nature of the event.

Facility Rental contracts require a deposit at time of application. Deposit amounts typically are 50% of the total rental amount.

Division Footnotes

(1) Showmobile rental rate will vary based on actual costs associated with towing, generator usage, fuel fees, and overtime usage.

(2) \$250.00 Showmobile deposit increase is the first of a two-year phased increase.

MALAGA COUNTY WATER DISTRICT (MCWD)
RENTAL CONTRACT – COMMUNITY CENTER

attachment 5

Robert J. Arriaga Community Center
3582 South Winery Avenue, Fresno, CA 93725
Center: 559-268-0404, District Office: 559-485-7353, FAX: 559-485-7319

DATE: _____

NAME OF APPLICANT (nombre): _____

ADDRESS OF APPLICANT (direccion) _____ Zip Code _____

HOME PHONE (telefono): _____ WORK PHONE (trabajo): _____

RENTAL PURPOSE (actividad) _____ DATE OF RENTAL (fecha) _____

HOURS THAT FACILITY WILL BE RENTED (horas de renta): FROM: _____ AM/PM TO: _____ AM/PM

SECURITY GUARD REQUIRED: YES _____ NO _____ (se requiere seguridad)

4 At All Rentals (If Side Room is Rented 5 Guards will be required)

HOW MANY PEOPLE WILL BE ATTENDING (cantidad de gente): _____ **Ice included in rental**

AREA REQUESTED: A) MAIN HALL (The Hall can accommodate up to 280 people total; If Side Room is Rented 350 people total)

B) TABLES: _____ CHAIRS: _____ KITCHEN: _____

I. GENERAL.

1. This form must be completed by the person or organization renting the facility. Applicants must be at least twenty-one (21) years of age and have valid identification. Use of the facility may be denied or revoked if the use, Applicant, or organization is misrepresented.
2. All fees and regulations are subject to change. Use of the facility may not be transferred, assigned, or sublet. The Applicant, as indicated on this form, agrees to be present for the duration of the event.
3. **All fees and balances are due and payable 30 days prior to the event. Changes CANNOT be made 30 days prior to the event. If payment is not received by set time the event may be cancelled, and all deposits will be forfeited.**

(initials)
4. Any items left in the facility or on the property will be held for five (5) business days, after which said items will be disposed of at the discretion of MCWD staff. Certain uses may require a permit or license issued by the County of Fresno and/or other agency.
5. Two security guards will be required from the time the rental starts and at all times during the rental.
6. No District employee will be allowed to donate time to supervise any function or activity.
7. Smoking is prohibited inside or within twenty (20) feet of any MCWD building.

II ALCOHOL.

1. **NOTICE:** Malaga County Water District Ordinance No. 6-1-80, Sections 4.1 and 13.2, PROHIBITS the consumption of alcoholic beverages in the Malaga Community Park. Consumption or possession of open containers of alcohol outside of the Community Center is strictly prohibited. Failure to comply with the District Ordinance or other applicable laws will result in the notification of the Fresno County Sheriff's Department and could result in the shutting down of the rental.
2. Alcohol served at a function (Wedding Reception, Birthday Party, Quinceanera, etc.), does not require an alcohol license.
3. **Under no circumstances is alcohol to be sold at any function including, but not limited to,** the selling of tickets or wrist bands to be exchanged for alcoholic beverages. Four (4) security guards will be required at all times when alcohol is being served. **(5 security guards if Cantina and or Side Room is being rented)** Payment for security guards must be made directly to the security guards/company in advance and a copy of the contract received by the District not less than **30 days prior to the rental.**
4. **The maximum of three (3) kegs of beer OR equivalent in cans (21 cases of 30 cans ea. (630 beer cans) is permitted per rental (NO GLASS BOTTLES).**
5. **If serving alcohol, Applicant will be required to rent the cantina area and have someone designated to serving the alcohol through the event hours. RED CUPS REPRESENT ALCOHOL BEVERAGES. NO EXCEPTIONS**

III. USE.

MAXIMUM OCCUPANCY. At no time will more than two hundred eighty-two (282) persons be permitted in the Community Center. If more than 282 people are in the Center at one time, the District or security will limit entry. If the maximum occupancy is exceeded, the District reserves the right to shut down the rental. If the rental is shut down due to exceeding maximum occupancy, the rental deposit will be forfeited.

1. Rental of the Community Center is for the Community Center **ONLY**. Use of the park or other facilities by the renters is prohibited.
2. No candles or open flames of any kind are allowed. Violation of this policy may result in the shutting down of the rental.
3. Tape, nails, tacks and screws are not permitted on the walls. Scotch tape is only permitted on tables or chairs. No masking tape of duct tape may be used in the Center. No fog machines or confetti are allowed in the Center.
4. No guns or other weapons are allowed in the Center, except by police officers or licensed security.
5. **Use of the Center must conclude at least one (1) hour prior to the end of the rental time.**

IV. MISCELLANEOUS.

1. **DISTRICT MANAGER/STAFF WILL INSPECT THE FACILITIES AFTER CLEANUP. ANY DEPOSIT AMOUNT BEING RETURNED WILL BE MAILED TO THE APPLICANT 30 TO 45 DAYS AFTER THE EVENT.**
2. **Indemnity.** Applicant shall indemnify, defend and hold harmless MCWD, its officers, agents, employees and representatives from any and all claims, damages or losses occurring or resulting from Applicant's rental or use of the Community Center or any MCWD facility under the terms of this Rental Agreement or in any way connected with the performance of this Agreement and from any and all claims, damages, or losses occurring or resulting to persons or entities who may be injured or damaged by or because of the Applicant's rental or use of the Community Center or any MCWD facility.
3. Applicant agrees and understands that the District is not an insurer and that insurance concerning personal injury (including death), and real or personal property loss or damage in, about or on the premises shall be obtained by the Applicant. The amounts charged by or paid to the MCWD does not warrant or guaranty that no loss, damage, claim or liability will occur or that increased loss, damage, claims, or liability will not occur. Applicant does hereby for him/her/itself and all other parties claiming under him/her/itself release and discharge the Malaga County Water District from and against all losses, damages, claims, or liability for any act, or omission, foreseeable or unforeseeable which may occur as a result of the rental or use of the facility or premises.
4. The Malaga County Water District reserves the right to change any of the rules or regulations related to this Agreement.
5. **Malaga County Water District reserves the right to shut down any function or rental that poses a threat to safety of the renter, participants, facility, or violates any of the rules, regulations or conditions of this Agreement, the MCWD Ordinance Code, or any other applicable law. In the event that the rental is shut down by the MCWD, for any reason, Applicant may be required to forfeit any security deposit.**

The rental and deposit fee set forth herein, are in accordance with the regulations and fees determined by the Board of Directors and are subject to change. (MASTER FEE SCHEDULED IS ATTACHED)

_____ hrs.	RENTAL-(FEE IS NON-REFUNDABLE)	\$ _____
_____ hrs.	EXTRA ROOM – (FEE IS NON-REFUNDABLE)	\$ _____
_____ hrs.	CANTINA – (DISTRICT BARTENDERS REQ.)	\$ _____
_____ hrs.	KITCHEN -(FEE IS NON-REFUNDABLE)	\$ _____
\$100.00 2hr Set up fee	(FEE IS NON-REFUNDABLE)	\$ _____
\$100.00 2hr Clean up fee	(FEE IS NON-REFUNDABLE)	\$ _____
\$400.00 Multi-Purpose Room	CLEANING/SECURITY DEPOSIT	\$ _____
	(MAY BE REFUNDABLE)	
\$200 (\$100 with A)	Annex Room CLEANING/SECURITY DEPOSIT	\$ _____
	(MAY BE REFUNDABLE)	
\$100 (\$50 with A or B)	Kitchen CLEANING/SECURITY DEPOSIT	\$ _____
	(MAY BE REFUNDABLE)	
\$50 Cantina	CLEANING/SECURITY DEPOSIT	\$ _____
	(MAY BE REFUNDABLE)	
	TOTAL DUE	\$ _____

**MALAGA COUNTY WATER DISTRICT (MCWD)
RENTAL CONTRACT – COMMUNITY CENTER**

Robert J. Arriaga Community Center
3582 South Winery Avenue, Fresno, CA 93725
Center: 559-268-0404, District Office: 559-485-7353, FAX: 559-485-7319

DATE: _____

NAME OF APPLICANT (nombre): _____ DATE OF RENTAL: _____

SET-UP HOURS (*Horas de Arreglo de Salón*)

Rental set-up will take place on the Friday before the event or one (1) day before the event, whichever comes first, from 3:00p.m. to 5:00p.m.

I understand rental set-up will take place from 3:00p.m. to 5:00p.m. and it shall not go past 5:00pm. If set-up goes past 5:00p.m., \$50.00 will be deducted from deposit. Please initial x _____

Las horas para arreglar el salón se llevará a cabo el viernes antes del evento o un (1) día antes del evento, lo que ocurra primero, de 3:00 p.m. a las 5:00 p.m.

Entiendo que el arreglo del salón se llevará a cabo a partir de las 3:00 p.m. a las 5:00 p.m. y no pasará de 5:00 pm. Si el arreglo de salón pasa después de las 5:00 p.m., se deducirán \$ 50.00 del depósito. Por favor iniciar x _____

TABLES (*Mesas*)

Please select one:

- Rectangle tables (6 people) included in package.....
- Round Tables (10 people) additional \$100.00.....

I understand that I, the renter, will provide a set up crew to help set up tables and chairs and that district staff cannot help with any set up of the event. Please initial x _____

Favor de seleccionar una opción:

- Mesas rectangulares (6 personas) incluida en el paquete....
- Mesas Redondas (10 personas) \$100.00 adicionales.....

Entiendo que yo, el inquilino, proporcionaré un equipo de arreglo para ayudar en el arreglo de mesas y sillas y que el personal del distrito no puede ayudar con ningún arreglo para el evento. Por favor iniciar x _____

.....

APPLICANTS SIGNATURE _____

TOTAL PAID \$ _____

RATES SUBJECT TO CHANGE WITH OR WITHOUT PRIOR NOTICE!

<u>DATE:</u>	<u>PAYMENT AMOUNT:</u>	<u>BALANCE:</u>	<u>STAFF INITIALS:</u>

MALAGA COUNTY WATER DISTRICT (MCWD)

Recreation Department

Robert J. Arriaga Community Center

3582 South Winery Avenue, Fresno, CA 93725

Center: 559-268-0404, District Office: 559-485-7353(M-F, 9:00AM-6:00PM), FAX: 559-485-7319

attachment 6

DATE: _____

NAME OF APPLICANT (Nombre): _____

ADDRESS OF APPLICANT (Domicilio) _____ Zip Code _____

HOME PHONE (Telefono): _____ WORK PHONE (Trabajo): _____

RENTAL PURPOSE (Actividad) _____ DATE OF RENTAL (Fecha) _____

HOURS THAT FACILITY WILL BE RENTED (horas de renta): FROM: _____ AM/PM TO: _____ AM/PM (Park Closes 8PM)

Please Check for Rental of Area: 1 ___ 2 ___ 3 ___ 4 ___ 5 ___ 6 ___ 7 ___ 8 ___ 9 ___ 10 ___ 11 ___

HOW MANY PEOPLE WILL BE ATTENDING (cantidad de gente): _____

(\$15.00 CHARGE FOR ELECTRICITY)

REQUEST FOR USE OF EQUIPMENT: BAR-B-QUE GRILL [] YES [] NO

ELECTRICITY: [] YES [] NO

OFFICIAL NOTICE: Malaga County Water District Ordinance No. 6-1-80, 4.1 and 13.2 specifically **PROHIBITS** the consumption of alcoholic beverages in the Malaga Community Park. Upon receipt of this notice, failure to comply with the District Ordinance will result in notification of Fresno County Sheriff's Department for further action.

RENTAL OF ANY PARTICULAR FACILITY IN THE PARK PRECLUDES THE RENTERS FROM USING OTHER FACILITIES. PRIOR TO OCCUPYING THE FACILITY, APPLICANT WILL PROVIDE MCWD WITH:

1. Agreed Upon Rental Fees of (\$100.00) for any area with more than one table; (\$25.00) for any area with only one table.
2. Agreed Refundable Deposit Fee of (\$50.00) for any area with more than one table (\$25.00) for any area with only one table provided the area is cleaned up and nothing is damaged.
3. Bounce Houses are only allowed in Area # 7. Water slides are **NOT** allowed. **Please Initial:** _____
3. Due to insurance requirements, no district employee will be allowed to donate time to supervise activities.
4. District Staff will inspect facilities after rental clean-up, and that will determine if deposit will be returned by mail with next Regular Bills Payable Schedule (3-6weeks). **NO CONFETTI ALLOWED!**
5. Staff personnel will be available to check out equipment for clean-up purposes. Equipment is to be returned to staff personnel after usage.
6. Any questions or concerns the day of your event, please call our Call Center at (559) 485-7353 if any emergency arises*. Any special requests must be made before event, and District Office **MUST** be notified to approve. Activity must shut down half an hour early. **All balances are due one week before the rental.** Failure to comply will render the deposit. **Please Initial** _____
7. District is not responsible for lost or damage of personal items.
- 8 **WHENEVER CENTER IS RENTED, INSIDE RESTROOMS WILL NOT BE AVAILABLE. OUTSIDE RESTROOMS WILL BE AVAILABLE AND DUE TO VANDILISM, RESTROOM FACILITIES WILL BE CLOSED AT 8:00PM. YOU WILL BE ESPONSIBLE FOR YOUR GUEST AT THAT TIME.**

I HAVE READ AND UNDERSTAND THE MALAGA COUNTY WATER DISTRICT PARK AND COMMUNITY CENTER REGULATIONS AND AGREE TO ADHERE TO THEM.

DEPOSIT FEE: \$ _____

RENTAL FEE: \$ _____

ELECTRICITY FEE: \$ _____

TOTAL PAID: \$ _____

APPLICANTS SIGNATURE _____

Balance: \$ _____

RATES & CONDITIONS SUBJECT TO CHANGE WITH OR WITHOUT PRIOR NOTICE!

***What is considered an emergency?**

- Reserved park area not clean at arrival
- Trash cans full
- No electricity (if requested in contract)
- BBQ grill has remnants of charcoal/wood (if requested in contract)
- People are unwilling to remove themselves from the reserved park area.

John Leyva Community Pool

Recreation Department

3582 S. Winery

Fresno, CA 93725

attachment 7

Center: (559)268-0404 District Office: (559)485-7353

SWIMMING POOL RENTAL APPLICATION

POOL PUBLIC HOURS 1:00-8:00 P.M.

DATE: _____

NAME OF APPLICANT: _____

ADDRESS OF APPLICANT: _____

PHONE: _____ MESSAGE PHONE: _____

PURPOSE OF RENTAL: _____ DATE OF USE: _____

PLEASE CHECK TIME: **TOTAL HOURS OF USE:** _____

____ 10:00AM-12:00PM	____ 11:00AM-1:00PM	____ 12:00PM-2:00PM	____ 1:00PM-3:00PM
____ 10:00AM-3:00PM	____ 11:00AM-3:00PM	____ 12:00PM-3:00PM	____ 1:00PM-4:00PM

POOL FEE: \$50.00/HR (2 hours minimum)

NUMBER OF LIFEGUARDS: (2 Lifeguards **required** at all times)

\$28	2 LIFEGUARDS FOR 1-15 PEOPLE	\$28	2 LIFEGUARDS FOR 1-30 PEOPLE
\$42	3 LIFEGUARDS FOR 1-45 PEOPLE	\$56	4 LIFEGUARDS FOR 1-60 PEOPLE
\$70	5 LIFEGUARDS FOR 1-75 PEOPLE	\$84	6 LIFEGUARDS FOR 1-90 PEOPLE
\$98	7 LIFEGUARDS FOR 1-100 PEOPLE		

I UNDERSTAND AND AGREE TO HOLD MALAGA COUNTY WATER DISTRICT FREE AND HARMLESS FROM ANY AND ALL LIABILITY ARISING FROM THIS ACTIVITY.

I HAVE READ AND UNDERSTAND THE MALAGA COUNTY WATER DISTRICT PARK AND COMMUNITY CENTER REGULATIONS AND AGREE TO ADHERE TO THEM. NO ALCOHOL BEVERAGES ALLOWED IN SWIM POOL AREA.

RENTAL FEE: \$ _____

DEPOSIT FEE: **\$50.00 (non refundable holding fee)**

LIFEGUARDS: \$ _____

TOTAL FEES: \$ _____

SIGNED BY APPLICANT

SIGNED BY M.C.W.D.