



**REGULAR BOARD MEETING MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK STREET**  
**FRESNO, CALIFORNIA 93725**  
**Tuesday, August 23, 2022 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

*Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.*

**1. Call to Order: 6:01PM**

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.  
**All present after Director Tovar, jr. arrived after rollcall ended.**  
**Also present: Neal Costanzo, Norma Melendez and Moises Ortiz.**

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

- 4. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Special Board Meeting of August 2, 2022.
- b. Minutes of the Regular Board Meeting of August 4, 2022.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Vice President Cerrillo; Second by Director Castaneda and with a 5-0 vote to approve the consent agenda as presented.**

**Director Castaneda dismissed herself at 6:10pm.**

**5. Old Business:**

- a. **Payroll.** A continued discussion from the previous board meeting. Quotes have been submitted for the district's payroll services.

Recommended action: to review quotes for potential action.

**Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 4-0 vote to go forward with Moomjian Bookkeeping for payroll services.**

**6. New Business:**

- a. **Task Order 22-03.** An agreement between Malaga CWD and Provost and Pritchard for engineering services for the Well 5A Storage Tank Project.

Recommended action: for consideration and approval of Task Order 22-03.

**Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 4-0 vote to approve Task Order 22-03.**

- b. **Square Point of Sale (POS).** Information provided for the potential purchase of Square POS credit card readers for Fiesta Day and any future events. There is a 2.6% + 10 cents charge per transaction. If card has to be manually entered, the transaction fee is 3.5% + 15 cents. For cost effectiveness, it is recommended to purchase the Square reader for magstripe at \$10/reader. Additional options are available.

Recommended action: board's pleasure.

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a 4-0 vote to approve purchase of Square POS system.**

**7. Incorporation Reports:**

**President Garabedian, Jr. reported on the incorporation workshop of August 18. He suggests meetings should always begin on a positive note instead of focusing on the negative.**

**8. Recreation Reports:**

**9. Engineer Reports:**

- a. District Engineer Report. None for this meeting.
- b. CDBG Engineer Report: none for this meeting.

**10. General Manager's Report:**

**11. President's Report:**

**Report given in item 7. He also suggests that EOC be contacted to sign up for a non-profit booth for Fiesta Day.**

**12. Vice President's Report:**

**Vice President Cerrillo reported that he will have a meeting with Director Castaneda, and with some recreation staff and rec. committee members on Monday 8/29 to discuss updates of Fiesta Day.**

**13. Director's Reports:**

**None for this meeting.**

**14. Legal Counsel Report:**

**Reserved for closed session.**

**15. Communications:**

- a. Written Communications:
  1. Caglia Environmental Open House invitation at their location on Cedar Ave. on September 19, from 4:00-7:00pm.

2. County of Fresno Guidance Document for Unincorporated Community Plans. Zoom meeting scheduled for September 8, from 5:30-6:30pm for questions and comments.

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

**Vice President Cerrillo left the meeting at 6:58pm.**

**16. Closed Session: 7:04pm**

- a. Malaga County Water District v. CVRWQCB case number 16CECG03036 (Government Code section 54956.9 (d)(1).)
- b. Malaga County Water District v CVRWQCB case number MCV071279 (Govt Code 54956.9(d)(1).)
- c. Malaga County Water District v CVRWQCB case number MCV071280 (Govt Code 54956.9(d)(1).)

**Nothing to report.**

**17. Adjournment:**

**Motion by Director Cerrillo, Jr., Second by Carlos Tovar, Jr. and by a 3-0 vote to adjourn the meeting at 7:20pm.**

**Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of August 23, 2022 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 09/14/2022.

**Norma Melendez**

Norma Melendez, District Clerk