



## **REGULAR BOARD MEETING MINUTES**

### **BOARD OF DIRECTORS MEETING MALAGA COUNTY WATER DISTRICT**

**3580 SOUTH FRANK STREET  
FRESNO, CALIFORNIA 93725**

**Tuesday August 11, 2020 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

**Special Notice: Pursuant to the Executive Order of the Governor of California this meeting will be accessible via teleconference. All members of the public are encouraged to participate in this meeting by calling 1(952) 222-1750, Conference ID: 633-1248. All staff and board members are also encouraged to attend via teleconference. Those who do attend the meeting in person will be asked to follow the safety guidelines set forth by the California Department of Health and the Fresno County Department of Public Health as directed by District Employees. Notice is further given that this meeting be conducted entirely via teleconference. If the meeting is conducted entirely via teleconference, then notice will be posted at the District office and on the District web page.**

**1. Call to Order: 6:00pm.**

**2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**All present.**

**Also present: Neal Constanzo, Moises Ortiz and Maria Lopez.**

**3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

**4. Old Business:**

- a. **Resolution No.: 7-28-2020A:** Consideration and necessary action on a resolution to approve the adoption of an agreement with Yamabe and Horn for engineering services related to the CDBG Fire Hydrant project.

Recommend action: Approve and adopt Resolution No: 7-28-2020A, as submitted or modified.

**Motion by: Vice President Cerrillo, Second by: Director Cerrillo Jr.**

- b. **Resolution No.: 7-28-2020:** Consideration and necessary action on a resolution amending policies and procedures related to Malaga County Water District Accounting Procedures.

Recommend action: Approve and adopt Resolution No: 7-28-2020, as submitted or modified.

**Motion by: Vice President Cerrillo, Second by: Director Castaneda and by 0-5 vote, Rejected Resolution No. 7-28-2020.**

**5. New Business:**

- a. SDRMA Cushman Cart. Based on the replacement comps provided Comp (1) \$9,500, Comp (2) \$4,599, and Comp (3) \$9,995. The settlement for the Recreation Park Cushman Cart is \$7,031.33. The comp is less than the District's deductible and SDRMA is requesting the District's acceptance of the settlement amount.

**Recommended Action.** Approval of the settlement amount from SDRMA of \$7,031.33 for replacement of Recreation Center Cushman Cart.

**Motion by: Vice President Cerrillo; Second by: Director Cerrillo Jr. To table it for next meeting.**

**6. Staff Reports: None for this meeting.**

**7. Recreation Reports: None for this meeting.**

**8. Engineer Reports:**

- a. District Engineer Report: **None for this meeting.**
- b. CDBG Engineer Report:

**CDBG 2021-2022; Public Comments.** To hear any public comments or suggestions to be considered for the CDBG 2021-2022 funding application. The Community Development Block Grant (CDBG) is a Federal grant program administered by Fresno County to address housing and community development needs of low- and moderate- income persons. Types of eligible projects include public works improvements such as water, sewer, streets and drainage, fire protection facilities and equipment, solid waste facilities, libraries, and community centers.

For public discussion and potential action.

**b. (1) CDBG 2021-2022; Project Proposal.** Project applications for CDBG Projects in FY 2021-22 are due to Fresno County Planning by August 30, 2020. Staff recommends that the District submit a project proposal to make improvements at the WWTF to meet permit compliance. The Project will reconfigure air piping, add baffles, mixers, and recirculation pumps to aeration basins to improve nitrogen reduction.

The project is nearly shovel-ready. The estimated cost of the project is \$250,000, which is the maximum grant amount.

Recommended action: To approve the submission of an application for the WWTF Nitrogen Reduction Project for CDBG 2021-22 funding and designate the Interim General Manager as signing authority for the project.

**Motion by: Vice President Cerrillo; Second by: Director Cerrillo Jr and by a 5-0 vote to approve the submission of an application for the WWTF Nitrogen Reduction Project CDBG 2021-2022 funding and designate the Interim General Manager as signing authority for the project.**

**9. General Manager's Report:**

- a. Jolt Software Program-Cancellation. **Cancelation has been approved by Board of Directors.**
- b. Alley Cleanup Cancelled Until Next Year. **Some of the alley cleanup has been done by employees, Board of Directors recommend finishing alley cleanup project on the next following 3 weeks.**
- c. Staff Maintenance Resume Cleanup. **Recreational and Maintenance Dept Employees have been working on alley cleanup.**
- d. Water Dept. Replace Fire Hydrant Muscat/Willow Hit/Stolen. **Cost for replacement of fire hydrant \$1,900.**
- e. WWTF Report. **Biosolids removal quote for next meeting.**
- f. Picnic Roof Update. **More details will be presented next meeting.**

**10. President's Report: President Garabedian, Jr. wants to make sure all kids in the Malaga Community have internet access to have a good beginning of this new school year.**

**11. Vice President's Report: Vice President Cerrillo wants a better security camera system at Recreational Park. Also, he would like to see the flooring at the new restrooms to get started.**

**12. Director's Reports: None for this meeting.**

**13. Legal Counsel Report: For closed session.**

**14. Communications:**

- a. Written Communications: **Fresno Metropolitan Flood Control District.**
- b. Public Comment: This is the time for any person to address the Board of Directors on any issue within the jurisdiction of the District but not on the agenda. The time allowed to speak is three minutes unless an extension is granted by the Board of Directors through the President of the Board.

**15. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board

member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of July 28, 2020.
- b. Accounts Payable and Financial Reports July 2020.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by: Vice President Cerrillo; Second by: Director Cerrillo Jr.**

**16. Closed Session: 7:41pm**

**17. Adjournment:**

**Motion by: \_\_\_\_\_, Second by: \_\_\_\_\_**

**Certification of Posting**

I, Maria Lopez, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of August 11, 2020 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 08/07/2020.

**Maria Lopez**