



## REGULAR BOARD MEETING MINUTES

### BOARD OF DIRECTORS MEETING MALAGA COUNTY WATER DISTRICT

3580 SOUTH FRANK STREET  
FRESNO, CALIFORNIA 93725

Tuesday, November 9, 2021 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

#### 1. Call to Order: 6:00pm

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.  
**Late arrival of Director Tovar, Jr. at 6:04pm.**  
**Vice President Cerrillo left at 6:53pm due to an emergency.**

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

#### 4. Old Business:

- a. **Resolution No. 11-9-2021.** A resolution amending policy no. 2110.10 related to the district's health benefits plan.

Recommended action: to approve Resolution No. 11-9-2021 as presented or amended.

**Discussion was held. MCWD staff was present to voice their opinion against the proposed policy. President Garabedian, Jr. explain to the staff the reason why the policy is being changed is due to less than 60% of eligible employees were enrolled in the District's Health Benefit Plan and were receiving in-lieu. After discussion was held, the pleasure of the board is to amend proposed policy to be state new employees must receive district insurance and be exempt from receiving in-lieu of and the creation of a benefits committee.**

**Item tabled.**

- b. **Shady Lakes Mobile Home Park Task Order 21-01.** The Regional Water Quality Control Board has approached the MCWD regarding the potential sanitary sewer system consolidation of the Shady Lakes Mobile Home Park. The MCWD would need to construct wastewater collection and treatment and disposal facility improvements to be able to accommodate the consolidation. The State may be able to provide grant funds to perform the design and environmental work necessary to define the project sufficiently to be ready for construction.

The process to be performed includes the preparation of a Planning Grant Application to be submitted to the State. The cost to prepare the Planning Grant Application is estimated to range between \$25,000 and \$30,000. The fees associated with preparation and submittal of the Planning Grant Application are reimbursable to the MCWD if a Planning Grant is awarded to the MCWD.

Recommended action: To authorize District Engineer to prepare the Planning Grant Application.

**GM Ortiz mentioned to the board that there was no need to seek a quote from Yamabe and Horn as they have already communicated with Provost and Pritchard regarding the application.**

**Motion by Director Cerrillo, Jr.; Second by Director Tovar, Jr. and by a 4-0 vote to authorize the District Engineer to prepare the Planning Grant Application.**

- c. **Sheriff Office Patrol.** Lieutenant Hayes provides information related to contracting with the Sheriff's Office for patrols of the area.

Recommended action: board's pleasure.

**The board reviewed the master fee schedule provided by Lieutenant Hayes. The GM will be looking into what options will be best for the district.**

5. **New Business:** None for this meeting.

6. **Incorporation Reports:**

7. **Recreation Reports:**

- a. **Thanksgiving Raffle.** Drawing of the raffle winners for a Thanksgiving basket. **The total of 21 winners were drawn (15 District, 5 board member purchase and 1 GM purchase). Baskets will be delivered Monday, November 22.**

8. **Engineer Reports:**

- a. District Engineer Report.
- b. CDBG Engineer Report: None for this meeting.

9. **General Manager's Report:**

- a. **Al Saiz submitted a quote of \$3,675.00 for the replacement of gutters at the recreation center's north side.**

10. **President's Report:**

- a. **President Garabedian, Jr. had a meeting with Steve Brandau and Leigh Ann Eager. With their help, the district may qualify for grants that will help the District construct 3 new wells and in the future can potentially help the district build a new wastewater treatment facility on American & Minnewawa. Finally, he reported on his attendance at a Caltrans meeting regarding upgrades to the North and American off ramps. Upgrades to the Central offramp is not possible at this time due to the mobile home park right off highway 99.**

**11. Vice President's Report: Absent.**

**12. Director's Reports: None for this meeting.**

**13. Legal Counsel Report: None for this meeting.**

**14. Communications:**

a. Written Communications:

1. Thank you letter from the Miranda Family.
2. Proposed Construction of SDG Fresno 403 Distribution Center, South Minnewawa, APN 331-200-14S.

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

**15. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of October 26, 2021.
- b. Accounts Payable and Financial Reports.
- c. Minutes of the Special Board Meeting of October 27, 2021.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Director Tovar, Jr.; Second by Director Cerrillo, Jr. and by a 4-0 vote to adjourn the meeting**

**16. Closed Session:**

- a. Personnel. (Government Code Section 54957(b).).  
**Closed session item cancelled. No discussion held.**

**17. Adjournment:**

**Motion by Director Cerrillo, Jr., Second by Director Tovar, Jr. and by a 4-0 vote to adjourn the meeting at 8:40pm.**

#### **Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of November 09, 2021, was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 11/29/2021.

**Norma Melendez**  
Norma Melendez, District Clerk