



REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK AVENUE
FRESNO, CALIFORNIA 93725
Tuesday, June 25, 2024 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.

1. Call to Order: 6:00PM

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

All present.

Also present: Norma Melendez and Michael Slater

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. **Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

a. Minutes of the Regular Board Meeting of June 11, 2024.

b. Minutes of the Special Board Meetings of

1. May 31, 2024

2. June 4, 2024

3. June 18, 2024.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the consent agenda as presented.

5. Old Business:

a. **Consideration and necessary action on Resolution 6-25-2024**, a resolution of the Board of Directors of the Malaga County Water District adopting a Budget for the 2024-2025 fiscal year. The District is required to adopt an annual budget on or before July 1, of each year. The Board of Directors were presented with a draft 2024-2025 fiscal year Budget on June 11, 2024. The Board of Directors conducted a budget workshop on June 18, 2024, and requested that the staff make revisions to the draft budget. Those revisions

resulted in the Recreation department having a projected \$12,000. reserve with a projected end of year balance of \$3,527.

Recommended action: to approve the 2024-2025 fiscal year Budget as attached or amended by the Board.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve the 2024-2025 fiscal year Budget and Resolution 6-25-2024 as presented.

- b. **Policy Review.** Draft revision of Chapter 4 of the Malaga County Water District policies and procedures relating to the Board of Directors.

Item tabled to the next board meeting as draft was unavailable at the meeting.

6. New Business:

- a. **Pool Supplier.** SCP Distributors submitted a credit account application for the purchase of pool supplies for the district.

Recommended action: to authorize staff to submit the credit application to SCP Distributors for the establishment of a credit account for pool supplies for the district.

Motion by Director Castaneda; Second by Director Cerrillo, Jr. and by a 5-0 vote to authorize submittal of credit application to SCP Distributors for the purchase of pool supplies and to authorize Vice President Salvador Cerrillo and Accounts Clerk, Maria Lopez, as authorized signors.

- b. **Consideration and Necessary Action on Resolution 6-25-2024A,** a resolution of the Board of Directors of the Malaga County Water District approving an amended Fresno County Auditor-Controller/Treasurer-Tax Collector Special Accounting Unit Data Sheet and updating the District Authorized signers.

Recommended action: Approve the Resolution and attached data sheet as presented or amended by the Board.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve Resolution 6-25-2024A to submit amended data sheet to Fresno County Auditor-Controller/Treasurer-Tax Collector and to authorize President Garabedian, Jr., Vice President Salvador Cerrillo and Accounts Clerk, Maria Lopez, as signors.

- c. **CPR/AED/First Aid Certifications.** The district has received two quotes for CPR/AED/First Aid Training. The Red Cross quote is \$1,883.00 and the quote from Cintas is \$1,104.68. Both quotes are for in-person training.

Recommended action: for discussion and potential action.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to select Cintas as the provider for CPR/AED/ First Aid training for district staff. Vice President Cerrillo will also be partaking in the training. He will be covering his fees out of pocket.

- d. **Consideration and Necessary Action on Resolution 6-25-2024B**, a resolution of the Board of Directors of the Malaga County Water District approving a consolidation loan term sheet and authorizing staff and the Board President and Vice-President to proceed with the consolidation loan application process and return to the Board with a completed application for approval

Recommended action: Approve the Resolution as presented or amended by the Board.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to give direction to Legal Counsel to proceed with the consolidation load application. A resolution is not required to submit an application.

7. Recreation Reports:

Director Castaneda reported a good turnout for the Malaga Campout. Everyone had fun and enjoyed the activities. She also reported that recreation bingo's date got moved from July 3rd to July 2nd. The 50's dance date also changed from July 20 to August 10.

The recreation committee decided that there will be no live band for the upcoming Fiesta Day. They settled on a DJ only for the event.

The District Clerk asked if it would be possible to close the district office on July 5th. Board consensus was to allow a "hard close" of the district office, and staff will use PTO to cover the day. President Cerrillo will speak to other departments in regard to using PTO for July 5th.

8. Engineer Reports:

a. District Engineer Report.

b. CDBG Engineer Report:

- i. **2025-2026 CDBG Program.** The CDBG application period is now open. Applications are due by August 30, 2024, at 5:00pm.
District staff are working with Yamabe and Horn to get a list of potential projects that may be eligible.

9. General Manager's Report:

President Garabedian, Jr., along with Vice President Cerrillo attended the Caltrans community meeting that was held at the Arriaga Community Center on June 20. This meeting was to discuss the American/ North Avenue on/off ramps and the effect of pollution in the community of Malaga.

Vice President Cerrillo reported that the Youth Alley Clean-Up began on June 25. Some recreation members have signed up to provide the team with an after-work snack. The VP also reported that he had a meeting on 6/25 at the recreation center with members of the Elections Office to survey the facility to potentially have polling place in the community.

10. President's Report: under GM Report.

11. Vice President's Report: under GM Report.

12. Director's Reports: None for this meeting.

13. Legal Counsel Report: Informed the board that a meeting needs to be set up with IWS.

14. Communications:

a. Written Communications: **None for this meeting.**

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

15. Closed Session: None for this meeting.

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Castaneda and by a 5-0 vote to adjourn the meeting at 7:11pm.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of June 25, 2024 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 07/10/2024.

Norma Melendez, District Clerk