



## REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING  
MALAGA COUNTY WATER DISTRICT  
3580 SOUTH FRANK STREET  
FRESNO, CALIFORNIA 93725  
Tuesday, February 9, 2021 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

### 1. Call to Order: 6:00p.m.

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**All present.**

**Also Present: Norma Melendez, Moises Ortiz and Michael Slater.**

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

### 4. Old Business:

- a. **MCWD Organizational Chart.** Updated organizational chart.

Recommended action: to approve MCWD organizational chart as presented or amended.

**Suggestions were presented. Item tabled for the next board meeting of February 23.**

### 5. New Business:

- a. **PTO.** The General Manager revised the District's paid time off accrual chart. This chart includes California Law sick time hours, and monthly accrual.

Recommended action: Review District Employee PTO chart and give direction to the General Manager.

**Suggestions were presented. Item tabled for the next board meeting of February 23.**

### 6. Recreation Reports:

- a. Proposition 68. **Application deadline is March 15, 2021.**
- b. Bathroom update. **The GM will be gathering quotes for bathroom partitions.**
- c. A/C covers. **Covers for the recreation a/c are being made.**

- d. Installation of fire sprinkler monitoring control panel at Recreation Center.

## 7. Engineer Reports:

- a. **District Engineer Report.** Michael Taylor submitted a memorandum with topics and updates for water, wastewater, and developments. Board's pleasure.

**President Garabedian, Jr. commented on the need for a 4<sup>th</sup> well in the District.**

- b. **CDBG Engineer Report:** None for this meeting.

## 8. General Manager's Report:

- a. NKGSA Board Seat. **The GM won a board seat at the NKGSA as interested party.**

**Motion by Vice President Cerrillo, Second by Director Castaneda and a 5-0 vote to designated Moises Ortiz as the District's representative for the Advisory Committee and Charles Garabedian, Jr. and Salvador Cerrillo as alternates.**

- b. Residential Billing: Mock bill. **Staff will be instructed to discontinue the printing of the mock billing until further notice.**
- c. Delinquent accounts.
- d. Pretreatment citations. **The District has collected \$2,100 in citations which will go to the Pretreatment Program.**
- e. Wastewater flyer

## 9. President's Report:

**President Garabedian, Jr. reported on new legislature that would only allow 50 gallons per person by 2030. Currently, the laws establish a standard of 55 gallons per person per day until January 2025.**

## 10. Vice President's Report:

**Vice President Cerrillo reported on the death of a family member due to COVID-19. He is hopeful that this virus will be over soon, and the park will be able to open on the scheduled date of July 1<sup>st</sup>.**

## 11. Director's Reports:

**Director Castaneda reported the possibility of continuing with recreation committee meetings starting in May.**

## 12. Legal Counsel Report: None for this meeting.

## 13. Communications:

- a. Written Communications:

1. **Flood Line.** The Fresno Metropolitan Flood Control District's newsletter is now available digitally. Just go to [www.fresnofloodcontrol.org/flood-line-newsletter](http://www.fresnofloodcontrol.org/flood-line-newsletter) to sign up.
2. **Letter of Support.** CSDA is calling on special districts to send letters of support for H.R. 535 and S. 91, the Special Districts Provide Essential Services Act, and share with them the pandemic's impacts on operations, services and staff.

**Board of Directors unanimously voted on signing letter.**

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

**14. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of January 26, 2021 and Special Board Meeting of February 2, 2021.
- b. Accounts Payable and Financial Reports.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve the consent agenda as presented.**

**15. Closed Session: None for this meeting.**

**16. Adjournment:**

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a 5-0 vote to adjourn the meeting at 7:47p.m.**

#### **Certification of Posting.**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of February 09, 2021 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 02/24/2021.

**Norma Melendez**

Norma Melendez, District Clerk