



REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING MALAGA COUNTY WATER DISTRICT

3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725

Monday, June 10, 2019 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order: 6:00pm

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

Late arrival of Director Tovar, Jr.

Also present: Romana Campos, Laurie Cortez, Neal Costanzo and Norma Melendez

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

- a. **CDBG 16451 Well 6 VFD.** Payment Request #2 in the amount of \$63,371.26 has been submitted to Fresno County for reimbursement.

Recommended action: To authorize payment of \$63,371.26 to Lighthouse Electric for work to date on CDBG 16451.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 4-0 vote to authorize payment of \$63,371.26 to Lighthouse Electric for work to date on CDBG 16451. Absent: Director Tovar, Jr.

- b. **FY 2019-2020 Budget Review.** Initial review of the draft budget for FY 2019-2020.

For information and potential action.

Further review is needed due to updated draft budget. Conversation will continue to the next regular board meeting of June 25, 2019.

- c. **CCADS Data as a Service.** California CAD Solutions is the District's GIS service provider. The monthly rate is \$595, totaling \$7,140.00 for renewal period of July 1, 2019 to June 30, 2020.

Recommended action: To approve renewing CCADS Data as a Service at \$7,140.00 for one year.

Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr., and by a 4-0 vote to approve renewing CCADS Data as a service at \$7, 140.00 for one year.

- d. **CDBG 16451.** It is recommended that the Board adopt Resolution 2019-06-10 accepting the work for the Malaga Water Well Upgrades Project CDBG No. 16451 and authorize the CDBG Engineer to record the Notice of Completion.

Recommended action: to approve Resolution 2019-06-10 and to authorize the CDBG Engineer to record the Notice of Completion.

Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a vote of 4-0 to approve Resolution 2019-06-10 and authorize the CDBG Engineer to record the Notice of Completion.

Arrival of Director Tovar, Jr. at 6:15 p.m.

- e. **Resolution Number 06-10-2019A.** Consideration and necessary action approving a purchase and sale agreement between the District and RV Jensen Equipment Leasing, Inc for the sale of surplus property.

Recommended Action: Approve Resolution Number 06-10-2019A and authorize the Board President to sign the agreement.

Motion by Director Cerrillo, Jr., Second by Vice President Cerrillo, and by a 5-0 to approve Resolution Number 06-10-2019A and authorize the Board President to sign the agreement.

5. New Business:

- a. **Well 6 Upgrades.** Gleim Crown submitted an estimate for the upgrades of head, shaft and bowls for \$11,338.43. This matter is not an emergency but will need to be done in the near future. This project may be eligible for grant funds.

For information only.
Nothing to report.

6. Recreation Reports: To be presented at the meeting.

- a. Prop 68 meeting scheduled for Tuesday, June 18, 2019 at the Arriaga Community Center. **The Recreation Director, Romana Campos reported on activities occurring in the month of June. She mentioned there will be a meeting on June 12 regarding Fiesta Day. She also is in talks with a grant writer that can help her with the Prop 68 application.**

7. Engineer Reports:

- a. District Engineer Report.
- b. CDBG Engineer Report:

8. General Manager's Report:

- a. **SSO Report of May 30, 2019.** Presented by Chief Plant Operator, Sylvester Perez.
- b. **Status of TMF.** Presented by Lead Water Operator, Moises Ortiz.

- c. **Update of IWRM application.** Presented By LWO, Moises Ortiz.
- d. **Environmental Inspection Report.**
- e. **Office Manager, Laurie Cortez, reported that Turning Point requested a reimbursement for \$12,429.90 for 7 months due to the building being vacant. There was no prior notification given to the District, therefore board recommendation is to only reimburse one (1) month at \$1,775.70. Legal Counsel will send a formal letter regarding this matter.**
- f. **Four blowers at the WWTF need repair. Board asked for item to be added to the next meeting agenda. Due to the need of blower number one, it was recommended to have blower number 1 immediately repaired at \$5,546.27.**
- g. **Application has been submitted for WWTF reclassification to a Grade 3 plant.**

9. President's Report:

- a. **President Garabedian, Jr. reported long time tenant at the Flamingo Mobile Homes, Ted Garcia, has passed away.**

10. Vice President's Report:

- a. **Vice President Cerrillo would like to meet with the Recreation Director to discuss sports programs for the park.**

11. Director's Reports:

- a. **Director Castaneda reported having no electricity at her park rental when it was requested. She advises that there should be staff presence at the park on weekends.**
- b. **Director Tovar, Jr. asked how far along is the bathroom construction project. The President replied that everything is being coordinated to wrap up the project.**

12. Legal Counsel Report:

- a. **None for this meeting.**

13. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of May 28, 2019.
- b. Financial Statements and Accounts Payable Reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the consent agenda as presented.

14. Communications:

- a. Written Communications:
 - 1. **Flyer regarding a community meeting in Malaga—not sponsored by MCWD or the Recreation department.**
- b. Public Comment:

15. Closed Session: none for this meeting.

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Castaneda and by a 5-0 vote to adjourn the meeting at 7:17 p.m.