



REGULAR BOARD MEETING MINUTES

**BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, November 26, 2019 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order: 6:00 p.m.

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

Also Present: Jennifer Ahl, and Norma Melendez. District Counsel, Michael Slater present via FaceTime until the arrival of Neal Constanzo's to the District Office.

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.
- 4. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of November 12, 2019.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve the consent agenda as presented.

5. Old Business:

- a. **Resolution 11-26-2019; Consultant Agreement.** An agreement between Sylvester Perez and MCWD for consulting services at the Districts wastewater treatment facility.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve the agreement between Sylvester Perez and MCWD for consulting services at the Districts wastewater treatment facility.

6. New Business:

- a. **WWTF Pond Wells.** Approval to request a proposal and begin a drain well in a percolation pond to gather data for future needs. See attachment.

Recommended action: to approve and authorize the General Manager to request proposals to begin a drain well at the WWTF.

Motion by Director Tovar, Jr.; Second by Vice President Cerrillo and by a 5-0 vote to authorize the General Manager to request proposals to begin a drain well at the WWTF.

- b. **Geographic Hubs for 2020 Census.** Fresno County's Department of Social Services is requesting applications from community partners to become Geographic Hubs for the 2020 census. These Geographic Hubs will provide census outreach and community awareness. The Department has identified MCWD as a possible applicant for HTC Area 3—Malaga/Calwa.

For discussion and potential action.

The boards pleasure is to have the General Manager move forward with the application to become a Geographic Hub for the 2020 census.

7. Recreation Reports: None for this meeting.

General Manager, Jennifer Ahl, reported that maintenance staff have been cleaning the back room and getting rid of anything that has not been used in the past years. She also announced that the Recreation Center will be open during the student's winter break for holiday/winter craft sessions.

Director Castaneda announced that there will be a yard sale included within the Primos Car Club Toy Drive.

8. Engineer Reports:

- a. District Engineer Report. **None for this meeting.**
- b. CDBG Engineer Report: **None for this meeting.**

9. General Manager's Report:

- a. Water Valves
- b. Fire Hydrants Replacement
- c. Proposition 68 Update
- d. Adoption of the NKGSA GSP and Comments provided
- e. Bathroom Project
- f. Truck Wash Compliance meeting

10. President's Report:

President Garabedian, Jr. gave a report on how he spoke to Claude from CSJ Construction regarding the latest updates for the bathroom project. While waiting for approvals from Fresno County, the sub-contractors have moved on to other jobs and during this time he has been having difficulty finding sub-contractors that could finish the job at the park.

11. Vice President's Report:

Vice President Cerrillo mentioned that the Christmas Tree Lighting was great, but he wishes there was more activities for the kids. He observed how it seemed staff was still setting up during the start time of the program. VP Cerrillo also reported that the Thanksgiving Luncheon was a great success. Attendance was high and there was few to no leftovers. The last note was that the side gates at the District Office need to be removed or locked to prevent them from slamming on windy days.

12. Director's Reports: None for this meeting.

13. Legal Counsel Report: For closed session.

14. Communications:

a. Written Communications:

1. Invitation from the elected directors at Valley Water in Santa Clarita County to join them December 5 during the ACWA conference to network with Latino elected officials.

b. Public Comment:

15. Closed Session: 7:17p.m.

- a. Conference with real property negotiators (Government Code Section 54957)
- b. Potential Litigation (Government Code Section 54956.9) one case.

No reportable actions.

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Tovar, Jr. and by a 5-0 vote to adjourn the meeting at 7:53p.m.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of November 26, 2019 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 12/11/2019.

Norma Melendez

Norma Melendez, District Clerk