



REGULAR BOARD MEETING MINUTES

**BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, March 24, 2020 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Special Notice: Pursuant to the Executive Order of the Governor of California this meeting will be accessible via teleconference. All members of the public are encouraged to participate in this meeting by calling 1-952-222-1750, Conference ID: 633-1248. All staff and board members are also encouraged to attend via teleconference. Those who do attend the meeting in person will be asked to follow the safety guidelines set forth by the California Department of Health and the Fresno County Department of Public Health as directed by District Employees. Notice is further given that this meeting be conducted entirely via teleconference. In the event that the meeting is conducted entirely via teleconference, then notice will be posted at the District office and on the District web page.

1. Call to Order: 6:02pm

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

All present.

Also present: Jennifer Ahl, Norma Melendez, Moises Ortiz and Michael Slater.

3. Certification: Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

a. Minutes of the Regular Board Meeting of March 11, 2020.

b. Minutes of the Special Board Meeting of March 16, 2020.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve the Consent Agenda as presented.

5. Old Business:

- a. **Resolution 3-24-2020A.** The General Manager and staff have prepared the Districts bi-annual water supply report for presentation to the board.

Recommended action: to hold the public hearing on the report and to approve the Bi-annual Water Supply Report and Resolution 3-24-2020A.

Public comment opened: 6:05pm
No public comment made.
Public comment closed: 6:05pm

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve Bi-annual Water Supply report and Resolution 3-24-2020A.

6. New Business:

- a. **Resolution 3-24-2020.** Consideration and Necessary action on Resolution 3-24-2020 ratifying emergency actions/orders of the General Manager and issuing/authorizing additional orders.

Recommended Action: Approve Resolution 3-24-2020 as is or as amended by the Board.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve Resolution 3-24-2020 as presented.

- b. **Security System.** Recreation Center Director, Romana Campos, received two quotes for a security system at the recreation center. The first quote comes from Turner Security Systems, Inc. for \$135.00 quarterly (\$45.00 per month) for a term of 2 years. The second quote comes from Matson Alarm for \$405.00 payable at the time of signing the contract and \$47.50 per month for a term of 3 years, renewals will be for a term of 2 years. Staff will move forward with Turner Security Systems due to their fast response time and better price.

For information.

Remove Automatic renewal.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve quote from Turner Security Systems, Inc and to authorize the General Manager to sign agreement.

- c. **MCWD Organizational Chart.** Updated organizational chart

Recommended action: to provide MCWD organizational chart as presented or amended.

Item tabled for next board meeting.

7. **Staff Reports.** Minutes of the daily staff phone meetings during social-distancing period where daily operations and/or department schedules are discussed. For information.

8. **Recreation Reports:** included under "Staff Reports".

9. **Engineer Reports:**

- a. District Engineer Report. **None for this meeting.**
- b. CDBG Engineer Report: **None for this meeting.**

10. General Manager's Report:

- a. Recreation inventory of projects and materials will be conducted during down time at the recreation center.
- b. Mandatory department head meetings conducted daily at 10:00am via teleconference during COVID-19 SOP's. Minutes taken by District Clerk.
- c. Letter sent out to all residents informing of COVID-19 emergency practices to assure no interruption of water, office hours and park notifications.

No board member questions regarding gm report.

11. President's Report: none for this meeting

12. Vice President's Report: none for this meeting

13. Director's Reports:

Director Cerrillo, Jr. send prayers to all the families and staff during this time. We will get through this!

Director Castaneda and her daughters volunteered at food commodities last week.

14. Legal Counsel Report: none for this meeting

15. Communications:

- a. Written Communications: **none for this meeting.**
- b. Public Comment: **none for this meeting.**

16. Closed Session: none for this meeting.

17. Adjournment: 6:10

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to adjourn the meeting at 6:10p.m.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of March 24, 2020 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 04/15/2020.

Norma Melendez
Norma Melendez, District Clerk