



SPECIAL BOARD MEETING
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, January 21, 2020 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.

1. Call to Order:

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

3. Certification: Certification was made that the Board Meeting Agenda was posted 24 hours in advance of the meeting.

4. New Business:

- a. **Resolution 1-21-2020:** Consideration and necessary action on Resolution 1-21-2020 appointing a Chief Plant Operator.
- b. **Resolution 1-21-2020A:** Consideration and necessary action on Resolution 1-21-2020A creating the position of Operations Manager/Water Distribution Manager Policy No.:_____.

5. Old Business:

- a. **10-Day Shut Off Notices.** Overview of upcoming accounts to receive a 10-day shut off notice.

For information.

- b. **Self-Help.** As discussed in the previous meeting, potential to create a fund for customers in need of water bill assistance through Self-Help.

For review and potential action.

6. Communications:

- a. Written Communications:
- b. Public Comment:

The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board

on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President.

Public Comment Limitations: All Comments will be limited to three **(3)** minutes or less per individual/group per item per meeting, with a fifteen **(15)** minutes maximum.

7. Closed Session:

8. Adjournment:

Motion by: _____, **Second by:** _____

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Special Board Meeting of the Board of Directors of January 21, 2020 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 01/17/2020.

Norma Melendez

Norma Melendez, District Clerk

item 4.a.

RESOLUTION NO. 1-21-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MALAGA COUNTY WATER DISTRICT APPOINTING A NEW CHIEF PLANT OPERATOR

WHEREAS, the Malaga County Water District is required to appoint a Chief Plant Operator for the Districts wastewater treatment facility; and

WHEREAS, the Board of Directors of the District now desires to appoint Sylvester Perez, who has the necessary certification, training and experience, as Chief Plant Operator of the wastewater treatment facility.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MALAGA COUNTY WATER DISTRICT AS FOLLOWS:

1. That the foregoing recitals are true and correct and are incorporated by this reference as fully set forth at this point.
2. That Sylvester Perez is hereby appointed Chief Plant Operator, as defined by 23 CCR §3671, of the districts wastewater treatment facility and is authorized to perform all duties necessary or required by that position for or on behalf the District.

* * * * *

Passed and adopted by the Board of Directors of the Malaga County Water District at their meeting held on this 21st day of January 2020, by the following vote:
{00018605.DOCX;1}

AYES:

NOES:

ABSENT:

Charles E. Garabedian, Jr., President of the
Malaga County Water District

ATTEST:

Jennifer Ahl, Secretary to the Board
of Directors of the Malaga County Water District

item 4.b.

RESOLUTION NO. 1-21-2020A

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MALAGA COUNTY WATER DISTRICT CREATING THE POSITION OF OPERATIONS
AND WATER DISTRIBUTION MANAGER**

WHEREAS, the Malaga County Water District provides water, wastewater, recreation and solid waste collection and disposal services within its service area; and

WHEREAS, the services provided by the District are carried out at multiple facilities and locations within the District; and

WHEREAS, currently, each facility and department are generally responsible for their own facility operations and maintenance; and

WHEREAS, the Board of Directors has identified an opportunity to improve customer service and decrease facility operations and maintenance cost by centralizing management of District facility operations and maintenance by creating the position of Operations and Water Distribution Manager.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE MALAGA COUNTY WATER DISTRICT AS FOLLOWS:**

1. That the foregoing recitals are true and correct and are incorporated by this reference as fully set forth at this point.

2. That the position of Operations and Water Distribution Manager (Policy No.: _____) is hereby created as attached hereto and incorporated herein by this reference as Attachment "A".

* * * * *

Passed and adopted by the Board of Directors of the Malaga County Water District at their meeting held on this 21st day of January 2020, by the following vote:
{00018606.DOCX;1}

AYES:

NOES:

ABSENT:

Charles E. Garabedian, Jr., President of the
Malaga County Water District

ATTEST:

Jennifer Ahl, Secretary to the Board
of Directors of the Malaga County Water District