



REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING MALAGA COUNTY WATER DISTRICT

3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725

Tuesday, October 9, 2018 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

All present.

Also Present: Jim Anderson, Romana Campos, Norma Melendez and Michael Slater.

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. **Old Business:** No old business for this meeting.

5. New Business:

- a. **WWTF Programable Logic Controllers (PLCs).** A staff report has been received from Sylvester Perez, WWTF Chief Plant Operator, indicating that two critical PLCs are obsolete and replacement parts are not available. Should either PLC fail, portions of the WWTF will have to be operated manually until the PLC/s can be replaced. Telstar has submitted an estimate of \$86,967.00 to replace the PLCs. 45% loan funds may be available from USDA for financial assistance.

Recommended action: That PLCs RTU-2 and RTU-3 be replaced with modern PLCs.

No action taken. Will consider project for future grant applications.

- b. **Funding Restroom and A/C Construction Projects at Malaga Park.** The restroom construction project will cost about \$275,000 and the District's share of the CGBG 17451 project for A/C is about \$303,300. The roll-off franchise fee revenue is about \$4,000 per month.

Recommended action: To discuss alternatives for funding the new restroom/storage room and A/C projects.

Alternatives were discussed. The Board of Directors gave the General Manager consent to pay invoices as they become due on the restroom project from the LAIF account, move forward with putting the A/C project out for bid and to research the options to fund/finance the new restroom/ storage room and A/C projects and make a recommendation to the board at a later board meeting.

6. Recreation Reports: To be submitted at the meeting.

RCD, Romana Campos, announced that 150 pumpkins have been donated by Custom Ag Formulators for the Trunk-O-Treat/Pumpkin Patch program. Three trophies will be donated by Primos Car Club for the best Trunk-O-Treat car display. The Board of Directors donated \$100.00 for the purchase of prizes for the Halloween Dance. Finally, the Toys for Tots application has been approved and the recreation department will be able to move forward with the preparations for toy donations.

7. Engineer Reports:

- a. District Engineer Report. Administrative assistance on the water meter project
- b. CDBG Engineer Report: Developing an RFP for the Rec Center A/C project

8. General Manager's Report:

- a. Department reports
- b. Fresno COG steering committee report (Transportation)
- c. Potential new development/water service north of North Avenue

9. President's Report:

President Garabedian, Jr. had a great time at Fiesta Day. Suggested the string lights be kept hanging up at the park.

10. Vice President's Report:

Vice President Cerrillo congratulated the Recreation Center Director on the park's beautification upgrades. Should consider adding concrete benches to go over the overgrown roots to prevent liabilities. He also stressed making the Pumpkin Patch/Trunk-O-Trunk program fun for the kids.

11. Director's Reports:

Nothing to report.

12. Legal Counsel Report:

Nothing to report.

13. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of September 25, 2018.
- b. Financial Statements and Account Payable reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Carlos Tovar, Jr. to approve the Consent Agenda as presented.

14. Communications:

a. Written Communications:

1. ACWA Regions 6 and 7 San Joaquin Valley Water Forum; Friday/12 October from 9:30-2:00 in Visalia.
2. The Board of Directors are invited to Rio Bravo's 6th Annual National Bioenergy Day invitation on October 24, 2017. Must RSVP by October 15, 2017.
3. An Invitation has been extended to attend and/ or sponsor SEFCEDA's 7th Annual Trailblazers of Prosperity Awards Luncheon which will take place on November 7, 2018.
4. Los Angeles Councilperson, Gil Cedillo, extends his invitation to the Latino Elected Officials to attend "Día de la Raza" event which will be held on Friday, October 12.

b. Public Comment:

1. **Victoria Santillan from California Rural Legal Assistance: Will conduct first community meeting on October 16 with the senior group from 11:15am to 12:15pm.**

15. Closed Session: None for this meeting.

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and a 5-0 vote to adjourn the meeting at 7:18pm.