



REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, October 8, 2019 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

- a. **CDBG 17451 Arriaga Roof and Air Conditioning Project.** Progress Payment Request #4 in the amount of \$38,688.65 has been submitted to Fresno County for reimbursement.

Recommended action: To authorize payment of \$38,688.65 to Davis Moreno Construction, Inc. for work to date on CDBG 17451.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5- vote to authorize payment of \$38,688.65 to Davis Moreno Construction, Inc. for work to date on CDBG 17451.

- b. **CDBG 17451; Resolution 10-08-2019.** A Resolution accepting the work for the Arriaga Roof and Air Conditioning Project CDBG No. 17451 and authorize the CDBG Engineer to record the Notice of Completion.

Recommended action: To approve Resolution 10-08-2019 and to authorize the CDBG Engineer to record the Notice of Completion.

Motion by Vice President Cerrillo, Second by Director Castaneda and by a 5-0 vote to approve Resolution 10-08-2019 and to authorize the CDBG Engineer to record the Notice of Completion.

5. New Business:

- a. **General Manager Appointment and Agreement.** Jennifer Ahl has been selected to be the new General Manager for the Malaga County Water District.

Recommended action: To approve the Agreement with Jennifer Ahl as the new General Manager.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve the Agreement with Jennifer Ahl as the new General Manager.

- b. **Resolution 10-08-2019A.** A Resolution authorizing the new General Manager, Jennifer Ahl, as Legally Responsible Official (LRO) to submit reports to the State Water Resources Control Board (SWRCB), as signer on District bank accounts at Wells Fargo Bank, and as Trustee for the District's money purchase plan account, and to remove former General Manager James Anderson from those authorities.

Recommended action: To adopt Resolution 10-08-2019A as presented or amended.

Motion by Director Castaneda; Second by Director Tovar, Jr. and by a 5-0 vote to adopt Resolution 10-08-2019A as presented.

6. **Recreation Reports:** To be submitted at the meeting.

Recreation Center Director, Romana Campos, gave a brief report on Fiesta Days. There was a good turnout. Food vendors sold out. Toys for Tots has been approved and application distribution will happen immediately. Possible registrations will take place on the day of the Pumpkin Patch program. Application due date is November 14.

7. **Engineer Reports:**

- a. District Engineer Report. A letter providing feedback regarding a proposal by Sitelogiq to develop a solar project is submitted for information.

No reportable action.

- b. CDBG Engineer Report: Completion report for CDBG 17451.

8. **General Manager's Report:**

- a. A '1st Week' schedule has been prepared to introduce the new General Manager to MCWD
- b. New hire at WWTF
- c. Department report
- d. Other reports

9. **President's Report:**

President Garabedian, Jr. reported that he will not be present at the regular board meeting of October 22.

10. **Vice President's Report:**

Vice President Cerrillo wanted to know if the table for the Nov. 6th Luncheon for Trailblazers of Prosperity has been reserved. Jim Anderson confirmed the reservation.

11. **Director's Reports:**

Director Cerrillo, Jr. gives a big thank you to the employees and recreation committee that participated in Fiesta Day.

12. **Legal Counsel Report: None for this meeting.**

13. Communications:

- a. Written Communications:
 1. **Outgoing Correspondence.** New General Manager biography for press release.
- b. Public Comment:

14. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of September 24, 2019.
- b. Minutes of the Special Board Meeting of September 26, 2019.
- c. Accounts Payable and Financial Reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the Consent Agenda as presented.

15. Closed Session: none for this meeting.

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Castaneda and by a 5-0 vote to adjourn the meeting at 7:22 p.m.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of October 8, 2019 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 10/23/2019.

Norma Melendez

Norma Melendez, District Clerk