



**REGULAR BOARD MEETING MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK STREET**  
**FRESNO, CALIFORNIA 93725**  
**Tuesday, August 13, 2019 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

**1. Call to Order: 6:02PM**

**2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

**4. Old Business:**

- a. **CDBG 2020-2021; Public Comments.** To hear any public comments or suggestions to be considered for CDBG 2020-2021 funding.

For public discussion and potential action.

**No public comment was made.**

- b. **CDBG 2020-2021; Project Proposal.** Project proposals for CDBG 2020-21 are due to Fresno County Planning by 31 August. Staff recommends that the District submit a project proposal to make improvements at the WWTF to meet permit compliance. The District has planned three improvements for consideration:

1. Reconfigure air piping to improve nitrogen reduction;
2. Install flow meters to calculate MCRT (mean cell residence time) for operational control
3. Digester tank equilibrium valve

All projects are near shovel-ready and could be submitted as one project. The estimated cost of the project is less than \$250,000.

Recommended action: To approve the air pipe modification, sludge flow meter, and digester tank equilibrium projects for CDBG 2020-21 funding and designate the General Manager as signing authority for the project.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the air pipe modification, sludge flow meter, and digester tank equilibrium projects for CDBG 2020-21 funding.**

- c. **Water Meter Project; Retention Payment.** Project construction is complete to release funds held in retainage in the amount of \$58,276.60. A reimbursement request for \$60,609 is attached for the SWRCB which includes an allowance of \$1,814.

Recommended action: To authorize release of funds held in retainage for the project in the amount of \$58,276.60.

**Motion by Director Cerrillo, Jr; Second by Vice President Cerrillo and by a 5-0 vote to authorize release of funds held in retainage for the project in the amount of \$58,276.60**

## 5. New Business:

- a. **Residential Metered Water Billing.** A mock water bill was issued to all residential customers for July. A number of customers have called with questions about meter accuracy, leaks, and when metered rates will go into effect. It is suggested that a Town Hall Meeting be planned about residential water meters, the “Eye On Water” application, and how water leaks are to be resolved.

For discussion and potential action.

**The Board of Directors pleasure is to hold a town hall meeting about residential water meters for September 12, 2019.**

- b. **General Manager Hiring Announcement.** A hiring announcement for a new General Manager has been published on the MCWD, CWEA, and Western City websites and posted at the District Office.

For information.

## 6. Recreation Reports:

**An ad-hoc committee will come together to discuss park rates.**

## 7. Engineer Reports:

- a. District Engineer Report. No new report for this meeting.
- b. CDBG Engineer Report: No new report for this meeting.

## 8. General Manager’s Report:

- a. Prop 68 Application submitted to OGALS and can be viewed on the District website.
- b. FSU Swim Team (Co-Ed) requests use of the Malaga pool for practice during off-season  
**The board will consider an agreement for the FSU Swim Team to use the Malaga pool.**

- c. Department reports
  - 1. **New WWTF Operator: Jeff Jones.**
- d. Staff salary review
- e. Other reports

**9. President's Report:**

**President Garabedian reported on restroom updated. Waiting for inspection to pass so the restroom project can be completed before Fiesta Day arrives. Updated the board of directors on the office expansion plan—the architect should have plans by the end of the week for board review. Finally, he notified the board that he will not be absent for the 2<sup>nd</sup> regular board meeting in October.**

**10. Vice President's Report:**

**Vice President Cerrillo reported on graffiti paint on a building on Front Street and Central Avenue. The Vice President will also be having dinner with former Fowler USD teachers.**

**11. Director's Reports:**

**Director Castaneda will be attending the next recreation committee meeting on August 14. The Director also reported good attendance at the Teen Swim Party hosted by the Recreation Committee.**

**Director Cerrillo, Jr. agreed that the Teen Swim Party went well.**

**12. Legal Counsel Report:**

**None for this meeting**

**13. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of July 23, 2019 and Special Board Meeting of August 1, 2019.
- b. Account Payables and Financial Statement reports.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the consent agenda as presented.**

**14. Communications:**

- a. Written Communications:
  - 1. City of Fresno hosting an Industrial Compatibility Study on Monday, August 19, 20 and 29 at various times. They will gather thoughts on what kinds of incompatible neighbors are common in Fresno and what tools and solutions best fit our community.

2. **SB 13 Opposition letter.** CSDA requests the opposition of SB 13. SB 13 would place restrictions on impact fees, recreation/park and fire protection districts receive from accessory dwelling units.  
**Board of Directors signed opposition letter.**

b. Public Comment:

**15. Closed Session: 7:16pm**

- a. General Manager performance evaluation.

**16. Adjournment:**

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a 5-0 vote to adjourn the meeting at 7:42pm.**