



REGULAR BOARD MEETING AGENDA
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK AVENUE
FRESNO, CALIFORNIA 93725
Tuesday, March 12, 2024 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.

1. Call to Order:

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

3. Certification: Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business: None for this meeting.

5. New Business:

- a. **UPS Battery Replacement.** PC Solutions submitted a quote for the replacement of the battery in the District Office. The proposal aims to replace the beeping battery in the district office. When a battery emits a beeping sound, it indicates that it is no longer holding a charge and requires replacement. The UPS (Uninterruptible Power Supply) battery serves to provide battery backup and surge protection for network devices connected to it. In the event of a power outage, the UPS battery ensures that the connected devices do not immediately lose power. Instead, it senses the power loss and allows for a systematic shutdown to prevent damage from power surges, helping regulate power fluctuations within the building. It is highly recommended as a preventative measure to protect connected devices.

Recommended action: to proceed with the replacement of the UPS battery to ensure uninterrupted power supply and protection for connected devices.

Motion by: _____; **Second by:** _____

- b. **Fiber Run.** As part of the pre-work for activating the Maintenance Building, a fiber certification was conducted on the existing fiber run to ensure optimal connectivity and avoid any potential issues. The current fiber run consists of 6 strands, and the results of the certification were provided. The question posed is whether to proceed with utilizing only the two working strands (3 & 4) or to replace the entire fiber run. If the two good connections fail, there will be no internet access in the Maintenance Building. This fiber connection currently runs from the Community Center to the Maintenance Building.

Recommended action: Discuss and decide whether to replace the entire fiber run or utilize the existing two working strands (3 & 4) or to replace the entire run.

Motion by: _____; **Second by:** _____

- c. **District Laptop.** PC Solutions submitted three quotes for the purchase of a district laptop for the Lead Water Operator, whose current office is out of service due to construction. Prices are as follows:

- HP Probook 450 G10 15.6" Notebook, \$1,069.95
- HP ProBook 470 G10 17.3" Notebook, \$1,215.64
- HP EliteBook 800 Series G10 16" Notebook, \$2,028.75

Quote includes charges for system configuration, hardware and professional services.

Recommended action: for review and potential action.

Motion by: _____; **Second by:** _____

- d. **Minimum Sewer Charges.** An estimate of potential minimum sewer charges has been prepared for discussion with four significant dischargers. A memorandum is attached for review and comment from the Board.

Recommended Action: Authorize communications with the significant dischargers to receive feedback relative to their requests for sewer unit reservations.

Motion by: _____; **Second by:** _____

- e. **Resolution 03-12-2024.** A resolution authorizing signers related to the solar project and the CEC ECAA Loan Program. This resolution authorizes President Charles Garabedian, Jr. and Vice President Salvador Cerrillo to sign any and all documents related to the Loan and any other documents necessary to carry out the purpose of Resolution 04-12-2022A on behalf of the District effective December 16, 2023.

Recommended action: to approve Resolution 03-12-2024 as presented or amended.

Motion by: _____; **Second by:** _____

- f. **Red Caboose.** The Contreras family has expressed interest in renting the Red Caboose for the purpose of selling food. Their proposal involves utilizing the Caboose as a food sales outlet, presumably for their business venture. This agenda item serves to discuss and decide on the feasibility and terms of renting out the Red Caboose to the Contreras family for this purpose.

Recommended action: To discuss and decide on the rental agreement terms. Including duration, rental fees, usage restrictions and any other pertinent considerations, in order to accommodate the Contreras family's request to utilize the Red Caboose for food sales.

Motion by: _____; **Second by:** _____

6. Incorporation Reports:

7. Recreation Reports:

8. Engineer Reports:

a. District Engineer Report.

- i. **Well 3A and Tank 1.** The project is funded with a Grant from DWR. Construction activities are proceeding. It is expected that completion of the project will be near the end of 2024. A bridge loan from RCAC is in place for interim financing of the construction activities.

Recommended Action: For information purposes.

- ii. **Well 5A and the Tank at the Well 5A site.** Bidders have been notified that bids were rejected. County of Fresno staff is proceeding with revising agreements so that the Well 5A project may be re-bid.

Recommended Action: For information purposes.

b. CDBG Engineer Report:

9. General Manager's Report:

- a. Consideration and necessary action to give direction to the acting General Managers to solicit proposals for contract maintenance, service, and repair of the Districts pool. For discussion and action.

Recommended action: to direct the acting General Managers to solicit and evaluate proposals for contract maintenance, service, and repair of the District pool.

Motion by: _____; **Second by:** _____

- b. Consideration and necessary action to give direction to the acting General Managers to solicit proposals for contract landscape service at various locations within the District. For discussion and action.

Recommended action: to direct the acting General Managers to solicit and evaluate proposals for landscape service at various locations within the District.

Motion by: _____; **Second by:** _____

10. President's Report:

11. Vice President's Report:

12. Director's Reports:

13. Legal Counsel Report:

14. Communications:

- a. Written Communications: **None for this meeting.**

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments*

presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.

15. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of February 27, 2024.
- b. Financial Statement and Account Payable reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by: _____; **Second by:** _____

16. Closed Session:

- a. Potential Litigation (Government Code Section 54956.9).
- b. Personnel (Government Code Section 54957 (b)(1).) Employee evaluation; All positions.

17. Adjournment:

Motion by: _____, **Second by:** _____

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of March 12, 2024 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 03/08/2024.

Norma Melendez, District Clerk

UPS Battery Replacement - Main Building

Quote #000213 v1



Prepared For:

Malaga County Water District

Moises Ortiz
3580 S Frank Ave
Fresno, CA 93725

P: (559) 485-7353

E: mortiz@malagacwd.org

Prepared by:

PC Solutions

Angel Morales
550 N Bush Avenue
Suite 101
Clovis, CA 93611

P: 559-825-3216

E: angel.morales@gopcsolutions.com

Date Issued:

08.04.2023

Expires:

08.17.2023

Hardware - Main Building

Description	Price	Qty	Ext. Price
2U Rack Mountable UPS - 1000VA/1000W, 120 VAC, NEMA 5-15P	\$1,047.28	1	\$1,047.28
Cloud Monitoring Card	\$73.52	1	\$73.52
Onsite Installation & Testing	\$360.00	1	\$360.00
Subtotal:			\$1,480.80

Quote Summary	Amount
Hardware - Main Building	\$1,480.80
Subtotal:	\$1,480.80
Estimated Tax:	\$89.38
Total:	\$1,570.18

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Acceptance

PC Solutions

Malaga County Water District

Angel Morales

Signature / Name

08/04/2023

Date

Moises Ortiz

Signature / Name

Initials

Date

item 5.b.

Maintenance Building Fiber Run

Quote #000222 v1



Prepared For:

Malaga County Water District

Moises Ortiz
3580 S Frank Ave
Fresno, CA 93725

P: (559) 485-7353

E: mortiz@malagacwd.org

Prepared by:

Clovis

Angel Morales
550 N Bush Ave
Suite 101
Clovis, CA 93611

P: 559-825-3216

E: angel.morales@gopcsolutions.com

Date Issued:

08.25.2023

Expires:

08.31.2023

Professional Services

Description	Price	Qty	Ext. Price
Scope of Work Install New 6 Strand Multimode 50 Micron OM4 <ul style="list-style-type: none">Task 01: From the Community Center IDF we will provide and install (1) 6 strand 50-micron OM4 to the Maintenance IDF. The cable will route in the existing conduit and pathways to each IDF.Task 02: In the each IDF we will terminate the fiber cable on IIsintech fusion SC connectors. As well as mount the SC connectors in the existing fiber adapter panel at both locations.Task: 03 Lastly we will test each fiber strand using a Fluke cable analyzer and submit certification reports upon completion. And remove all related debris from the site and leave work areas clean.	\$2,932.75	1	\$2,932.75
Subtotal:			\$2,932.75

Quote Summary	Amount
Professional Services	\$2,932.75
Total:	\$2,932.75

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Acceptance

Clovis

Malaga County Water District

Angel Morales

Signature / Name

08/25/2023

Date

Moises Ortiz

Signature / Name

Initials

Date

New Laptop for Gabino Gomez

Quote #000345 v1



Prepared For:

Malaga County Water District

Norma Melendez
3580 S Frank Ave
Fresno, CA 93725

P: (559) 485-7353

E: nmelendez@malagacwd.org

Prepared by:

PC Solutions

Angel Morales
550 N Bush Avenue
Suite 101
Clovis, CA 93611

P: 559-825-3216

E: angel.morales@gopcsolutions.com

Date Issued:

02.27.2024

Expires:

03.12.2024

Hardware

Product Details	Qty	Total Price
HP EliteBook 800 Series G10 16" Notebook	1	\$2,028.75
E-waste fee for devices with 15" to 35" display	1	\$5.00
System Configuration	1	\$360.00
Subtotal:		\$2,393.75

Professional Services

Description	Price	Qty	Ext. Price
System Configuration (Per Workstation)	\$360.00	1	\$360.00
Subtotal:			\$360.00

Optional Accessories

* Optional

Description	Price	Qty	Ext. Price
Carrying Case (Backpack) Notebook - Plastic Body - Shoulder Strap, Handle, Trolley Strap	\$84.27	2	\$168.54
* Optional Subtotal:			\$168.54

Quote Summary	Amount
Hardware	\$2,393.75
Professional Services	\$360.00
Subtotal:	\$2,753.75
Estimated Tax:	\$161.80
Total:	\$2,915.55

*Optional Expenses	One-Time
Optional Accessories	\$168.54
Optional Subtotal:	\$168.54

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Acceptance

PC Solutions



Angel Morales

Signature / Name

02/27/2024

Date

Malaga County Water District

Norma Melendez

Signature / Name

Initials

Date

New Laptop for Gabino Gomez

Quote #000345 v2



Prepared For:

Malaga County Water District

Norma Melendez
3580 S Frank Ave
Fresno, CA 93725

P: (559) 485-7353

E: nmelendez@malagacwd.org

Prepared by:

PC Solutions

Angel Morales
550 N Bush Avenue
Suite 101
Clovis, CA 93611

P: 559-825-3216

E: angel.morales@gopcsolutions.com

Date Issued:

03.08.2024

Expires:

03.12.2024

Hardware

* Contains Optional Items

Product Details	Qty	Total Price
HP ProBook 450 G10 15.6" Notebook	1	\$1,069.95
Availability: (266) Fresno Delivery - 1 Day		
E-waste fee for devices with 15" to 35" display	1	\$5.00
HP ProBook 470 G10 17.3" Notebook	1*	\$1,215.64
Availability: (29) Chicago Delivery - 5 Days		
* Optional Subtotal:		\$1,215.64
Subtotal:		\$1,074.95

Professional Services

Description	Price	Qty	Ext. Price
System Configuration (Per Workstation)	\$360.00	1	\$360.00
Subtotal:			\$360.00

Optional Accessories

* Optional

Description	Price	Qty	Ext. Price
Carrying Case (Backpack) Notebook - Plastic Body - Shoulder Strap, Handle, Trolley Strap	\$84.27	1	\$84.27
* Optional Subtotal:			\$84.27


Quote Summary	Amount
Hardware	\$1,074.95
Professional Services	\$360.00
Subtotal:	\$1,434.95
Estimated Tax:	\$85.33
Total:	\$1,520.28

*Optional Expenses	One-Time
Hardware	\$1,215.64



*Optional Expenses		One-Time
Optional Accessories		\$84.27
Optional Subtotal:		\$1,299.91

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Acceptance	
PC Solutions	Malaga County Water District
	
Angel Morales	Norma Melendez
Signature / Name	Signature / Name Initials
03/08/2024	
Date	Date

Product Comparisons



General Information

Product Series:	450 G10	470 G10
Product Name:	ProBook 450 15.6 inch G10 Notebook PC Wolf Pro Security Edition	470 17 inch G10 Notebook PC

Operating System

Operating System:	Windows 11 Pro	Windows 11 Pro
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Interfaces/Ports

HDMI:	Yes	Yes
Total Number of USB Ports:	4	3
Number of USB 3.2 Gen 1 Type-A Ports:	2	2
USB Type-C:	Yes	Yes

Display & Graphics

Screen Size:	15.6"	17.3"
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Storage

Drive Type:	SSD	SSD
Total Solid State Drive Capacity:	256 GB	256 GB

Memory

Total Installed System Memory:	16 GB	16 GB
Maximum Supported System Memory:	32 GB	32 GB

RESOLUTION NO. 03-12-2024

**A RESOLUTION OF THE BOARD OF THE MALAGA COUNTY WATER DISTRICT
AUTHORIZING SIGNERS RELATED TO THE SOLAR PROJECT AND THE CEC
ECAA LOAN PROGRAM.**

WHEREAS, the Malaga County Water District (District) by resolution 04-12-2022A approved the acceptance of a California Energy Commission loan (Loan) for a Solar Project within the District; and

WHEREAS, Resolution 04-12-2022A authorized the District General Manager, Moises Ortiz, to execute all documents related to the Loan for the Solar Project on Behalf of the District; and

WHEREAS, The Board of Directors desires to remove Moises Ortiz as the authorized signer related to the Loan for the Solar Project and Designate Vice President Salvador Cerrillo and President Charles Garabedian, Jr. as authorized signers on the Loan on behalf of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE MALAGA COUNTY WATER DISTRICT AS FOLLOWS:**

1. That the foregoing recitals are true and correct and are incorporated herein by this reference as though fully set forth at this point.

2. That the Vice-President of the Board of Directors, Salvador Cerrillo and President of the Board of Directors, Charles Garabedian, Jr., are hereby authorized to sign any and all documents related to the Loan and any other documents necessary to carry out the purpose of Resolution 04-12-2022A on behalf of the District effective December 16, 2023, and any documents signed by Salvador Cerrillo or Charles Garabedian, Jr. prior to the adoption of this Resolution, on behalf of the District, are hereby authorized and ratified by the Board of Directors.

3. That the authority given by the Board of Directors to Moises Ortiz to sign documents on behalf of the District related to Resolution 04-12-2022A is hereby revoked.

* * * * *

Passed and approved by the Board of Directors of the Malaga County Water District at their meeting held on this 12th day of March 2024, by the following vote:

AYES:

{00022994.DOC;1}

NOES:

ABSENT:

Charles Garabedian, Jr., President of the
Malaga County Water District

ATTEST:

Norma Melendez, Acting Secretary to the Board
of Directors of the Malaga County Water District



REGULAR BOARD MEETING MINUTES
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK AVENUE
FRESNO, CALIFORNIA 93725
Tuesday, February 27, 2024 at 6:00PM

item 15.a.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.

1. Call to Order: 6:00pm

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

All present.

Also present: Norma Melendez and Michael Slater.

3. Certification: Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of February 13, 2024.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve the consent agenda as presented.

5. Old Business:

- a. **Well 5A and the Tank at the Well 5A site.** Discussions with County staff have taken place to determine a course of action for the projects. The County of Fresno has communicated that the proposed course of action is acceptable. A letter has been submitted to the County of Fresno for processing of proposed adjustments to the grants received by MCWD.

It is recommended that MCWD notify the bidders that all bids are rejected. A draft letter is attached for consideration.

Recommended Action: Direct staff to issue the letter rejecting all bids to the bidders, with a copy to the County of Fresno.

Motion by Director Cerrillo, Jr.; Second by Director Tovar, Jr. and by a 5-0 vote to provide a copy of the letter rejecting all bids to the bidders to the County of Fresno.

6. New Business: None for this meeting.

7. Recreation Reports:

Director Castaneda reported that the next recreation bingo is scheduled for March 6. Hamburgers will be sold. The Easter program is scheduled for March 16. Discussion about the program are being discussed. The treasurer of the recreation committee is reviewing a list of potential restaurants that can host a large group for the Recreation Christmas dinner in December.

8. Engineer Reports:

a. District Engineer Report.

- i. **Well 3A and Tank 1.** The project is funded with a Grant from DWR. Construction activities are proceeding. It is expected that completion of the project will be near the end of 2024.

A bridge loan from RCAC is in place for interim financing of the construction activities. Recommended Action: For information purposes.

- ii. **Sewer Units/Groundwater Sustainability.** Meetings have been conducted with several commercial and industrial dischargers regarding sewer units, groundwater sustainability impacts, and the potential rate study. A review of sewer unit assignments has been conducted and recommendations have been submitted for several additional actions to address several loose ends.

Staff is proceeding to clarify and update sewer unit assignments. Recommended Action: For information purposes.

- iii. **Shady Lakes Mobile Home Park Consolidation Project.** Self Help Enterprises and the State of California conducted a meeting on February 20, 2024 to re-initiate the Preliminary Engineering Report needed as a portion of an application for a Construction Grant for a sewer line extension from Malaga County Water District to the Shady Lakes Mobile Home Park (south of American Ave on Chestnut Ave) and improvements at the Malaga County Water District wastewater treatment facilities necessary to accommodate the proposed connection. It is likely that Self Help Enterprises will contract with Provost & Prichard to provide technical services for the proposed project. Recommended Action: For information purposes.

- iv. **Motion by Vice President Cerrillo, Second by Director Tovar, Jr. and by a 5-0 vote to add item 8.a.4. to the agenda.**

Lift Station at SPR 8180. President Garabedian expressed his concern over the location of the lift station. The board was under the impression that it would be located on a public roadway. After further review of the plans, it was noted that the lift station is located inside a private roadway, therefore the district would be servicing a private lift station. The board discussed the prior approval from the last board meeting and decided it would be best to rescind the approval and re-submit proposal. It was suggested that this new proposal includes an easement as lift station is located on a non-public street, a clause that states that the owners of the

property will take ownership of the lift-station, and that MCWD would charge the owners to maintain the lift-station.

Motion by Vice President Cerrillo, Second by Director Tovar, Jr. and by a 5-0 vote to rescind the previous approval made on February 13, 2024, for item 5.f. after further review and to re-submit the proposal with the new suggestions mentioned above.

b. CDBG Engineer Report:

- i. **WWTF Nitrogen Reduction Project.** No bids were received for the project. Communications with the County of Fresno are proceeding to determine a course of action. Recommended Action: For information purposes.

President Garabedian, Jr. would like an explanation of why no bids were received for the WWTF Nitrogen Reduction Project.

9. General Manager's Report:

- a. **President Garabedian, Jr. mentioned that Wells Fargo does not have lines of credit for government entities. He suggests looking into local credit union banks.**
- b. **Vice President Cerrillo informed the board that staff has found the leak that prevented the pool from retaining water. There were some tiles where the grout had completely disintegrated. Staff repaired the issue, and the pool pump will be turned. The VP also informed the board that he has gathered signatures from the district employees acknowledging the new policies that came to effect February 13, 2024. PG&E will be shutting off electric at the water shop March 1st and will be off for months. The Lead Water Operator will be relocated to another office. Finally, the RCAC loan has been approved.**

10. President's Report:

- a. **President Garabedian, Jr. expressed his gratitude towards Vice President Cerrillo for undertaking the significant task of managing the district. There is a better understanding of the stress that comes with being the manager of the district.**

11. Vice President's Report:

- a. **Report made during GM report.**

12. Director's Reports:

- a. **Director Castaneda excused herself from the meeting at 6:43pm.**
- b. **Director Cerrillo, Jr. thanked everyone for their hard work for the district.**

13. Legal Counsel Report: None for this meeting.

14. Communications:

- a. **Written Communications: None for this meeting.**

b. **Public Comment:** *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

15. Closed Session: 7:04pm

- a. Potential Litigation (Government Code Section 54956.9).

16. Adjournment:

Motion by: _____, **Second by:** _____

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of February 27, 2024 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 02/23/2024.

Norma Melendez, District Clerk