



REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, November 10, 2020 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order: 6:02p.m.

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

All present.

Also Present: Neal Costanzo, Norma Melendez and Moises Ortiz

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

- a. **Water Meter Implementation.** Discuss the best date to start implementing the residential water meters.

For discussion and potential action.

Rate study should be conducted in order decide a date when the District will start implementing the metered rate for residential meters.

5. New Business:

- a. **Audit RFP.** Two RFP for auditing were received on October 26 before 3:00p.m. Proposal from Price, Page & Company states a grand total for 2020 and 2021 at \$13, 750.00 for each year, increasing to \$14,300.00 in 2022. Proposal from Jaribu W. Nelson, CPA increases gradually stating 2020 at \$12,250.00, 2021 at \$12,500.00 and 2022 at \$12,750.00.

Recommended action: to approve the best proposal for the District annual audit.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve the proposal from Jaribu W. Nelson, CPA and begin the District's annual audit.

- b. **Bathroom HVAC.** Quote from Pacific Air Inc. was submitted for review to complete the HVAC system in the new restroom building which includes several installations and

connection. The total cost for this job is \$3,957.00. An initial deposit of \$500 is required, which is included in the total price.

Recommended action: to approve quote and direct interim GM to begin completion of HVAC system.

Motion by Vice President Cerrillo; Second by Director Castaneda and a 5-0 vote to approve quote for the completion of the HVAC system in the new restrooms at the park.

6. Recreation Reports:

- a. Raffle for Thanksgiving basket.
- b. **Covid-19 Equity Project.** Marlen Miranda from Cultiva La Salud reached out to the district to become partners to host a free COVID-19 testing event at the park. This will be a drive-up event.

For discussion and guidance.

The Free COVID-19 testing event has been approved. The District Clerk will contact Marlen Miranda from Cultiva la Salud to start preparations for the event.

7. Engineer Reports:

- a. District Engineer Report. **None for this meeting.**
- b. CDBG Engineer Report: *None for this meeting.*

8. General Manager's Report:

- a. Pool update. **Diving specialists surveyed the pool and they have detected several leaks, cracked skimmers and wall damage.**
- b. Expansion. **Interim GM met with Jeff Roberts for potential expansion of MCWD sphere of influence.**

9. President's Report:

President Garabedian, Jr. suggested to move the meeting of December 8 from 6:00pm to 6:30p.m. He also reported that he received a call from Richard's and that we are still on the schedule for staff's Christmas Dinner. He is thankful to have been re-elected for another term for the District's board of directors. Donation of \$50.00 has been given for the purchase of a Thanksgiving basket.

10. Vice President's Report:

Vice President Cerrillo congratulated President Garabedian and Director Castaneda on their re-election. He also listed the dates for the upcoming events in the month of December. There will be Christmas tree lighting on December 1, Recreation committee Christmas dinner December 11, Car Show Toy Drive December 13, and Christmas parade December 19. The VP also stated that the baseball game that occurred at the park, unbeknownst to the District, was a fundraiser. There has been an \$80.00 donation for the Christmas Toy Drive. President Garabedian and Neal Costanzo donated \$40.00 each for the purchase of toys for the toy drive.

11. Director's Reports:

None for this meeting.

12. Legal Counsel Report: Report for closed session.

13. Communications:

a. Written Communications: **None for this meeting.**

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

14. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of October 27, 2020.
- b. Accounts Payable and Financial Reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 to approve the consent agenda as presented.

15. Closed Session: 7:50p.m.

- a. Public employment pursuant to Government Code Section 54957(b)(1).
- b. Malaga v. FUSD case No. 20CECG02666 (Govt Code 54956.9.)

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Tovar, Jr. and a 5-0 vote to adjourn the meeting at 8:30p.m.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of November 10, 2020 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 11/25/2020.

Norma Melendez
Norma Melendez, District Clerk