



## REGULAR BOARD MEETING MINUTES

### BOARD OF DIRECTORS MEETING MALAGA COUNTY WATER DISTRICT

3580 SOUTH FRANK STREET  
FRESNO, CALIFORNIA 93725

Tuesday, May 30, 2023 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

#### 1. Call to Order: 6:02pm

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**All present.**

**Also present: Neal Costanzo, Norma Melendez and Moises Ortiz**

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.
4. **Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of May 16, 2023.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Director Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve the consent agenda as presented.**

#### 5. Old Business: none for this meeting.

#### 6. New Business:

- a. **District Postage Machine.** The District's postage machine lease with JMP Office Technologies will expire in July, 2023. JMP Office Technologies have provided a new Postage Meter Rental Agreement. The quote is for a quarterly payment of \$189.75. This agreement includes maintenance and a new postage machine that is fully compliant with the US Post Office requirements.

Recommended action: to approve renewal of agreement with JMP Office Technologies.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve renewal of agreement with JMP Office Technologies.**

- b. **Resolution No. 5-30-2023.** Due to changes in the organization, the bank has requested the reauthorization of account signors.

Recommended action: to approve Resolution No. 5-30-2023 as presented or amended.

**Motion by Director Castaneda; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve Resolution No. 5-30-2023.**

- c. **Resolution No. 05-30-2023A.** A resolution approving a construction agreement with Asphalt Technology, Inc. to re-pave the community center parking lot.

Recommended action: to approve Resolution No. 5-30-2023A as presented or amended.

**Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve Resolution No. 05-30-2023A.**

**7. Incorporation Reports: none for this meeting.**

**8. Recreation Reports:**

**Director Castaneda announced that due to graduations the first week of June, the recreation committee will be having bingo on Monday, June 5.**

**The General Manager, Moises Ortiz, reported that he sees the shortcomings during center rentals and will be discussing with recreation staff of potential improvements to provide the best service to our customers.**

**9. Engineer Reports:**

a. District Engineer Report. None.

b. CDBG Engineer Report: None.

**10. General Manager's Report:**

**The General Manager wanted to note that the District is in need of a service agreement with the County of Fresno. He realized the dier need as he was picking up tires that were dumped around the community. He will be contacting Fresno County's Board of Supervisors to discuss public service in the community.**

**11. President's Report:**

**President Garabedian, Jr. reported to the board of a future ethics workshop they all will have in the month of July. He also reminded the board he will not be at the board meeting of June 27 or July 11 as he will be on vacation.**

**12. Vice President's Report:**

**Vice President Cerrillo reported his attendance to a community meeting hosted by the County of Fresno. He brought up clean-up that is not being done by the County of Fresno.**

**13. Director's Reports: None for this meeting.**

**14. Legal Counsel Report: reserved for closed session.**

**15. Communications:**

a. Written Communications:

1. PG&E Virtual Central Valley Town Hall meeting. Meeting will be held Thursday, June 8 from 5:30 – 7:00 p.m. Those who wish to join the meeting will find the login information on the flyer.

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

**16. Closed Session: 6:36pm**

a. Potential Litigation (Gov't Code 54956.9(d)(2).) (two cases)

**7:08pm—Nothing to report.**

**17. Adjournment:**

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a 5-0 vote to adjourn the meeting at 7:09pm.**

#### **Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of May 16, 2023 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 06/14/2023.

*Norma Melendez*

Malaga County Water District Clerk