



**REGULAR BOARD MEETING AGENDA**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK STREET**  
**FRESNO, CALIFORNIA 93725**  
**Wednesday, November 24, 2021 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

**1. Call to Order:**

**2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

**4. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of Special Board Meeting (Water Meter Workshop) of November 4, 2021.
- b. Minutes of the Regular Board Meeting of November 9, 2021.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by:** \_\_\_\_\_; **Second by:** \_\_\_\_\_

**5. Old Business:** None for this meeting.

**6. New Business:** None for this meeting.

**7. Incorporation Reports:**

**8. Recreation Reports:**

**9. Engineer Reports:**

- a. District Engineer Report.

b. CDBG Engineer Report:

i. CDBG Project No. 19451 has the approval from Fresno County to be advertised.

**10. General Manager's Report:**

- a. WWTF Sewer Flusher
- b. WWTF Sampler Replacement

**11. President's Report:**

**12. Vice President's Report:**

**13. Director's Reports:**

**14. Legal Counsel Report:**

**15. Communications:**

a. Written Communications:

- 1. For election purposes, Fresno County Clerk/ Registrar of Voters office request the districts redistricting boundary map.

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three **(3)** minutes or less per individual/group per item per meeting, with a fifteen **(15)** minutes maximum.*

**16. Closed Session:**

- a. Personnel evaluation: all positions (Government Code Section 54957(b).).

**17. Adjournment:**

Motion by: \_\_\_\_\_, Second by: \_\_\_\_\_

**Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of November 24, 2021 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 11/19/2021.

**Norma Melendez**

Norma Melendez, District Clerk



**SPECIAL BOARD MEETING MINUTES  
RECREATION WORKSHOP  
BOARD OF DIRECTORS MEETING  
MALAGA COUNTY WATER DISTRICT  
3580 SOUTH FRANK STREET  
FRESNO, CALIFORNIA 93725  
Thursday, November 4, 2021 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

**1. Call to Order: 6:00pm**

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.  
**Not present: President Garabedian**

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 24 hours in advance of the meeting.

- 4. Water Meter Workshop.** A meeting to discuss the water meters and eye on water.

**Discussion was held. Community members had questions on how the tiers work and what is the amount of water they can use. The GM let them know that if they have any questions about their bill or if they are having issues locating potential leaks, the district office is always available to help them in any way possible.**

**5. Adjournment:**

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a 4-0 vote to adjourn the meeting at 7:15pm.**

**Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Special Board Meeting of the Board of Directors of November 4, 2021 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 11/29/2021.

*Norma Melendez*

Norma Melendez, District Clerk



**REGULAR BOARD MEETING MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK STREET**  
**FRESNO, CALIFORNIA 93725**  
**Tuesday, November 9, 2021 at 6:00PM**

**item 4.b.**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

**1. Call to Order: 6:00pm**

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.  
**Late arrival of Director Tovar, Jr. at 6:04pm.**  
**Vice President Cerrillo left at 6:53pm due to an emergency.**

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

**4. Old Business:**

- a. **Resolution No. 11-9-2021.** A resolution amending policy no. 2110.10 related to the district's health benefits plan.

Recommended action: to approve Resolution No. 11-9-2021 as presented or amended.

**Discussion was held. MCWD staff was present to voice their opinion against the proposed policy. President Garabedian, Jr. explain to the staff the reason why the policy is being changed is due to less than 60% of eligible employees were enrolled in the District's Health Benefit Plan and were receiving in-lieu. After discussion was held, the pleasure of the board is to amend proposed policy to be state new employees must receive district insurance and be exempt from receiving in-lieu of and the creation of a benefits committee.**

**Item tabled.**

- b. **Shady Lakes Mobile Home Park Task Order 21-01.** The Regional Water Quality Control Board has approached the MCWD regarding the potential sanitary sewer system consolidation of the Shady Lakes Mobile Home Park. The MCWD would need to construct wastewater collection and treatment and disposal facility improvements to be able to accommodate the consolidation. The State may be able to provide grant funds to perform the design and environmental work necessary to define the project sufficiently to be ready for construction.

The process to be performed includes the preparation of a Planning Grant Application to be submitted to the State. The cost to prepare the Planning Grant Application is estimated to range between \$25,000 and \$30,000. The fees associated with preparation and submittal of the Planning Grant Application are reimbursable to the MCWD if a Planning Grant is awarded to the MCWD.

Recommended action: To authorize District Engineer to prepare the Planning Grant Application.

**GM Ortiz mentioned to the board that there was no need to seek a quote from Yamabe and Horn as they have already communicated with Provost and Pritchard regarding the application.**

**Motion by Director Cerrillo, Jr.; Second by Director Tovar, Jr. and by a 4-0 vote to authorize the District Engineer to prepare the Planning Grant Application.**

- c. **Sheriff Office Patrol.** Lieutenant Hayes provides information related to contracting with the Sheriff's Office for patrols of the area.

Recommended action: board's pleasure.

**The board reviewed the master fee schedule provided by Lieutenant Hayes. The GM will be looking into what options will be best for the district.**

**5. New Business:** None for this meeting.

**6. Incorporation Reports:**

**7. Recreation Reports:**

- a. **Thanksgiving Raffle.** Drawing of the raffle winners for a Thanksgiving basket. **The total of 21 winners were drawn (15 District, 5 board member purchase and 1 GM purchase). Baskets will be delivered Monday, November 22.**

**8. Engineer Reports:**

- a. District Engineer Report.
- b. CDBG Engineer Report: None for this meeting.

**9. General Manager's Report:**

- a. **Al Saiz submitted a quote of \$3,675.00 for the replacement of gutters at the recreation center's north side.**

**10. President's Report:**

- a. **President Garabedian, Jr. had a meeting with Steve Brandau and Leigh Ann Eager. With their help, the district may qualify for grants that will help the District construct 3 new wells and in the future can potentially help the district build a new wastewater treatment facility on American & Minnewawa. Finally, he reported on his attendance at a Caltrans meeting regarding upgrades to the North and American off ramps. Upgrades to the Central offramp is not possible at this time due to the mobile home park right off highway 99.**

**11. Vice President's Report: Absent.**

**12. Director's Reports: None for this meeting.**

**13. Legal Counsel Report: None for this meeting.**

**14. Communications:**

a. Written Communications:

1. Thank you letter from the Miranda Family.
2. Proposed Construction of SDG Fresno 403 Distribution Center, South Minnewawa, APN 331-200-14S.

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three **(3)** minutes or less per individual/group per item per meeting, with a fifteen **(15)** minutes maximum.*

**15. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of October 26, 2021.
- b. Accounts Payable and Financial Reports.
- c. Minutes of the Special Board Meeting of October 27, 2021.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Director Tovar, Jr.; Second by Director Cerrillo, Jr. and by a 4-0 vote to adjourn the meeting**

**16. Closed Session:**

- a. Personnel. (Government Code Section 54957(b).).

**Closed session item cancelled. No discussion held.**

**17. Adjournment:**

**Motion by Director Cerrillo, Jr., Second by Director Tovar, Jr. and by a 4-0 vote to adjourn the meeting at 8:40pm.**

#### **Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of November 09, 2021, was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 11/29/2021.

**Norma Melendez**

Norma Melendez, District Clerk



## County of Fresno

DEPARTMENT OF PUBLIC WORKS AND PLANNING  
STEVEN E. WHITE, DIRECTOR

November 19, 2021

Joshua Rogers  
Yamabe & Horn Engineering, Inc.  
2985 North Burl Ave., STE 101  
Fresno, CA 93727

Dear Mr. Rogers:

Subject: Malaga Fire Hydrant Improvements,  
Community Development Block Grant Project No. 19451

Upon review of the final plans and specifications for the above-referenced project by the Department of Public Works and Planning, it has been determined that the project may now be advertised.

Please note that the encroachment permit fee of \$3,088-4,033 is due when pulling the encroachment permit from Fresno County Road Maintenance & Operations. **Concurrent with the submission of the first construction progress payment request, the District shall provide documentation demonstrating that all construction-related required permits have been issued by the County.**

**Any modifications to the plans and/or specifications will require prior written approval from the County.**

The project must be advertised in accordance with all Federal, State, and local laws and regulations, including that it be advertised in a newspaper of wide circulation. The project must be advertised for a period of time at least equal to that required by applicable regulations and under no circumstances should the advertising period be less than two weeks. Notices should also be sent to the publications, associations, and Disadvantaged Business Enterprise (DBE) contractors listed in the database at <https://dot.ca.gov/programs/civil-rights/dbe-search>.

Ten days prior to the bid opening, please notify Jonathan Avedian, the project representative, of the bid opening date, time, and location. Pursuant to the executed project agreement, the construction contract must be awarded to the lowest responsible bidder.

Please remember that a "Ten-Day" wage check is required. If modifications have been made to the Federal Wage Decision prior to 10 days before bid opening, notification of bidders is required by Addendum to the Specifications.

Lastly, please review Final Review Attachments J, K, L, and M which are enclosed for further information.

**DO NOT AWARD WITHOUT WRITTEN APPROVAL BY THE COUNTY**

Mr. Joshua Rogers  
November 19, 2021  
Page 2

Prior to awarding the contract, please submit one (1) printed copy plus an electronic copy in PDF format, either on compact disc or by email to me at [kgjohnson@fresnocountyca.gov](mailto:kgjohnson@fresnocountyca.gov) and to Jonathan Avedian at [javedian@fresnocountyca.gov](mailto:javedian@fresnocountyca.gov), of the following documents to my attention: the plans (11x17 preferred) and specifications as advertised, copies of any addenda issued, the summary of bids, the low bidder's entire proposal including certifications and bid bond, and the proof of publication.

Should you have any questions, please contact Jonathan Avedian, the project representative, at (559) 600-4292.

Sincerely,



Kristi Johnson, Principal Analyst  
Community Development Division

#### Enclosures

c:      Mohammad Alimi, Design Division (via email)  
         Design Services (via email)  
         Jennifer Parks, Construction Management (via email)  
         Martin Querin, Road Maintenance and Operations Division (via email)  
         John Barbery, Road Maintenance and Operations Division (via email)  
         Darren Findley, Road Maintenance and Operations Division (via email)  
         Moises Ortiz, Malaga County Water District





16750 Woodinville Redmond Rd NE  
C101  
Woodinville, WA 98072  
Ph: 800-863-7867 Fx: 206-284-8638

**Quote Valid for 30 Days.**

Bill to: MALAGA COUNTY WATER DISTRICT (CA)  
3580 S. FRANK ST  
FRESNO, CA 93725

Phone: (559) 485-7353

Ship to: MALAGA COUNTY WATER DISTRICT (CA)  
3580 S. FRANK ST  
FRESNO, CA 93725

Phone: (559) 485-7353

# item 10.a. Quote

Quote Number : 227446-0

Customer# : 104458

Quote Date : 11/19/2021

Quoted To :

Entered By : WILL SULLIVAN

Salesperson : JETTERS NORTHWEST

Terms : NET 30 DAYS

Ship Via :

Ship Acct# :

Job/Rel# :

Line	Qty	U/M	Item #	Description	Price	Extension
0001	1	EA	JH.1/2-500-JNW	1/2" X 500' 5500PSI JNW HOSE GREEN w/KEVLAR BRAID .81"OD, 16000 PSI BURST LOW-FRICTION COVER	1,795.00	1795.00

SubTotal 1,795.00

Signature: \_\_\_\_\_

Tax 149.88





**item 10.b.**

Contractor License #422364  
Contractor DIR #1000000899

**CONTROL SYSTEM INTEGRATION • INSTRUMENTATION SERVICES  
SCADA/AUTOMATION • PLC/HMI • ELECTRICAL • CALIBRATION • MAINTENANCE**

November 9, 2021

Malaga CWD  
3580 S. Frank Ave  
Fresno, CA 93725  
Sent via Email: [bsiverling@malagacwd.org](mailto:bsiverling@malagacwd.org)

Attn: Burt Siverling  
Subject: Hach Sampler Head Replacement Options  
Reference: SR38735

Drawings: N/A  
Specifications: N/A

Dear Burt,

Telstar Instruments ("Telstar") is pleased to provide a quote for the referenced project to the above identified purchaser ("Customer"). Hach Sampler Head Replacement Options.

**By accepting this proposal from Telstar, you agree to treat this as confidential information.**

**SCOPE OF SUPPLY / SERVICES:**

**Option #1 – Replace Sampler Head/Controller Only:**

1. Telstar will supply and install one (1) NEW Hach AS950 controller on existing unit.
2. Start-up and Test.

**Lump Sum Price for this Scope.....\$5,787.00**

Shipping and Handling for Telstar Supplied Materials IS INCLUDED

Sales Tax IS INCLUDED

**Option #2 – Replace Sampler:**

3. Telstar will supply and install one (1) NEW Hach AS950 All Weather Refrigerated Sampler.
4. Start-up and Test.

**Lump Sum Price for this Scope.....\$7,737.00**

Shipping and Handling for Telstar Supplied Materials IS INCLUDED

Sales Tax IS INCLUDED

This quotation is based on Customer's representation that this IS a prevailing wage project.



Contractor License #422364  
Contractor DIR #1000000899

**CONTROL SYSTEM INTEGRATION • INSTRUMENTATION SERVICES  
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**CLARIFICATIONS, EXCEPTIONS, AND EXCLUSIONS**

- a. Material price is valid for seven (7) days from date referenced on this quote (Refer to COVID clause RE: MATERIAL PRICING AND DELIVERY under Terms and Conditions)
- b. This quotation is based on the inclusion of Telstar's standard Terms and Conditions as part of any purchase order, contract or other agreement.
- c. Telstar's quotation includes only those items listed above. Requests for additions/deletions from our scope will require a change in the quoted price.
- d. Telstar assumes no responsibility for performance, applicability, compatibility, start-up, testing, or acceptance of any equipment not furnished by Telstar under this proposal.
- e. Telstar is supplying only equipment specified and noted above.
- f. Please reference the above stated quote number in all correspondence and purchase orders.

**TERMS AND CONDITIONS**

**Base Terms:** Quotation is valid for 30 days from the date of Telstar's quotation. Payment is due and payable 30 days from date of invoice. If payment is not received by the 30th day, a .05% daily service charge (18-3/4% per annum) will be charged on all accounts past due. In the event of a dispute concerning payment, attorney's fees, court costs and costs of collection will be paid to the prevailing party. The cost for permits and bonding are excluded unless expressly referenced in Telstar's quotation. Our standard insurance applies unless agreed to in writing by Telstar. Telstar's standard one year parts only warranty applies to this quotation. All other warranties, express or implied, or referenced elsewhere in contract documents are excluded, including but not limited to implied warranties of merchantability or fitness for purpose. Unless expressly stated in Telstar's estimate, this quote is based on standard straight time hours and does not include any prevailing wage rates. The price quoted herein is for the labor and materials specifically listed within the body of this quote. Service calls are charged at a 4-hour minimum per person, excluding travel time. Unless expressly stated in the quotation, training, operation and maintenance manuals, and preparation of as built drawings are excluded from Telstar's scope of work.

**Limitation of Liability:** (a) In no event shall Telstar, its suppliers or subcontractors be liable for special, indirect, incidental or consequential damages, whether in contract, warranty, tort, negligence, strict liability or otherwise, including, but not limited to, loss of profits or revenue, loss of use of the Equipment or any associated equipment, cost of capital, cost of substitute equipment, facilities or services, downtime costs, delays, and claims of customers of Customer, its officers, directors, members employees or any third parties for any damages. Telstar's liability for any claim whether in contract, warranty, tort, negligence, strict liability, or otherwise for any loss or damage arising out of, connected with, or resulting from this Agreement or the performance or breach thereof, or from the design, manufacture, sale, delivery, resale, repair, replacement, installation, technical direction of installation, inspection, operation or use of any equipment covered by or furnished under this Agreement, or from any services rendered in connection therewith, shall in no case exceed twenty-five percent (25%) of the purchase price allocable to the Equipment, part or Services that is the subject of the claim. (b) All causes of action against Telstar Instruments arising out of or relating to this Agreement or the performance or breach hereof shall be deemed barred unless brought within one year from the date of discovery or other accrual. (c) In no event, regardless of cause, shall Telstar Instruments be liable for liquidated damages, offsets or penalties of any kind or to indemnify, defend or hold harmless Customer, its officers, directors, members, employees or any third party, arising from or related to the Equipment and/or Services provided by Telstar.

**Force Majeure:** Telstar shall neither be liable for loss, damage, detention or delay nor be deemed to be in default for failure to perform when prevented from doing so by causes beyond its reasonable control including but not limited to acts of war (declared or undeclared), Acts of God, fire, strike, labor difficulties, acts or omissions of any



Contractor License #422364  
Contractor DIR #1000000899

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governmental authority or of Customer, compliance with government regulations, insurrection or riot, embargo, delays or shortages in transportation or inability to obtain necessary labor, materials, or manufacturing facilities from usual sources or from defects or delays in the performance of its suppliers or subcontractors due to any of the foregoing enumerated causes. In the event of delay due to any such cause, the date of delivery will be extended by period equal to the delay plus a reasonable time to resume production, and the price will be adjusted to compensate Telstar Instruments for such delay.

**Cancellation:** In the event of cancellation by Customer, Customer agrees to fully reimburse and compensate Telstar for all costs associated with this Quotation or subsequent order, including but not limited to engineering, labor, materials, quote and estimating time, and product return fees, plus a ten percent (10%) markup to compensate for disruption in scheduling, planned production, indirect costs and profit. Payment for cancellation shall be due within ten (10) days from the date of submission of charges by Telstar.

**Entire Agreement:** This Quotation constitutes the entire agreement between Telstar and Customer. There are no agreements, understandings, restrictions, warranties, or representations between Telstar and Customer other than those set forth herein or herein provided. This Quotation may only be amended, changed or revised by a written amendment signed by an authorized representative of Telstar. No oral or implied agreements shall be of any force or affect.

**Precedence:** In the event Telstar is issued an authorization for work, Purchase Order, Contract or similar Agreement with conflicting Terms and Conditions than those set forth herein, these Terms and Conditions will take precedence and will supersede any and all other conflicting Terms and Conditions.

**Submittals:** In the event Telstar receives a Notice to Proceed or a written statement to proceed with submittals, Telstar will be entitled to compensation based on percent of completion of submittal cost to Customer. Telstar will prepare only one set of submittals, and any resubmittals shall be subject to an additional charge for engineering time and other costs in preparing re-submittals.

**Prevailing Wages:** Telstar relies upon Customer's representations as to whether this Project requires payment of prevailing wages. Customer agrees to defend, indemnify and hold Telstar harmless from and against any and all claims, actions and demands, including but not limited to payment of legal fees, fines, back pay, and any penalties or interest, associated with Customer's inaccurate representation of whether prevailing wages are required to be paid.

**TELSTAR'S COVID AND INDUSTRY CLAUSE RE: MATERIAL PRICING AND DELIVERY:** Telstar is unable to hold prices on materials for more than 7 days. Prices for plastic, copper, steel, and other commodities fluctuate daily. Our vendors and manufacturers are experiencing unprecedented delays due to COVID-19 staffing, a shortage of containers, port congestion, and raw material shortages that have extended lead times significantly. Telstar reserves the right to amend the delivery date and the price of materials set forth in this quotation. Telstar considers any of the above related changes imposed by our vendors and manufacturers as outside its reasonable control and subject to Force Majeure provisions.

We look forward to working with you on this project. If you have any questions, please contact me at the phone number below.

Sincerely,

Cory Bettencourt  
IC&E Specialist  
Telstar Instruments  
(559)584-7116



**County of Fresno**  
**COUNTY CLERK / REGISTRAR OF VOTERS**  
**JAMES A. KUS**

November 3, 2021



Jennifer Ahl, District Manager  
Malaga County Water  
3580 S Frank St  
Fresno, CA 93725

Dear Jennifer Ahl:

The Fresno County Clerk/Registrar of Voters' office has identified that your jurisdiction is eligible for election in the upcoming November 2022 Gubernatorial General Election to be held on November 8, 2022. Please be aware that the 2020 Census Redistricting will also be taking place this year and will be continuing through the year of 2022. During this time, jurisdictional boundary lines are subject to change that will affect the election. For election purposes, we would like to ask for your cooperation in getting your redistricting boundary line changes to the Fresno County Elections office as soon as possible so that we may update any changes submitted and send them back to the district for final approval for usage for the upcoming election. Please review the deadlines below for the 2020 Redistricting set forth by the California State Legislature.

Election Code 22000.1(b) – Reapportionment of special districts after federal census states “*The governing board of a district that has a regular election to elect members of its governing board on the same date as the 2022 statewide general election shall adopt adjusted division boundaries no later than April 17, 2022.*” Therefore, the deadline for this election is April 17, 2022.

Please submit any resolutions, legal descriptions, documentations, maps, and shapefiles, preferably prior to the deadlines, to the Fresno County Election's IT email at [electionsit@fresnocountyca.gov](mailto:electionsit@fresnocountyca.gov).

Thank you.

Chufeng Vang  
Information Technology Analyst  
Office of James A. Kus  
Fresno County Clerk/Registrar of Voters