



## REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING  
MALAGA COUNTY WATER DISTRICT  
3580 SOUTH FRANK STREET  
FRESNO, CALIFORNIA 93725  
Thursday, July 13, 2023 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

### 1. Call to Order: 6:02pm

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.  
All present.  
Also Present: Neal Costanzo, Norma Melendez and Moises Ortiz.

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. **Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of June 27, 2023.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the consent agenda as presented.**

5. **Old Business:** none for this meeting.

6. **New Business:** none for this meeting.

7. **Incorporation Reports:** none for this meeting.

8. **Recreation Reports:**

President Cerrillo reported there will be a church outreach at the park on July 29, 2023. No district staff will be needed for this event. The recreation committee can help if they desire.

**Director Castaneda informed the board that the 50's dance will be held August 5, 2023. Recreation bingo is scheduled for August 2<sup>nd</sup> and the Back-to-School Program is scheduled for August 11.**

**9. Engineer Reports:**

- a. District Engineer Report. None for this meeting.
- b. CDBG Engineer Report: **none for this meeting.**

**10. General Manager's Report:**

- a. IT quotes. **The District will inquire for bids.**
- b. Review of Provost and Pritchard charges.
- c. COVID grant program. **The GM will apply to this grant program to recuperate money that was lost during COVID for employee sick time.**
- d. Revision of position titles.
- e. Staff reorganization.
- f. Ethics meeting. **Scheduled for Thursday, July 20 at 6:00pm.**
- g. Policy book update.
- h. Employee handbook

**11. President's Report:**

**President Garabedian, Jr. reported he had a good vacation and he's glad to be back.**

**12. Vice President's Report:**

**Vice President Cerrillo would like to give thanks to the GM and the Alley Clean-up crew for a job well done in cleaning up the alleys. The parking lot is looking good after it has been repaired. He is glad the park is looking full and lively during the week.**

**13. Director's Reports:**

**Director Cerrillo, Jr. reported graffiti has appeared on the Chestnut overpass.**

**14. Legal Counsel Report: None for this meeting.**

**15. Communications:**

- a. Written Communications: **None for this meeting.**
- b. Public Comment: **None for this meeting.**

**16. Closed Session: none for this meeting.**

**17. Adjournment:**

**Motion by Director Cerrillo, Jr., Second by Director Castaneda and by a 5-0 vote to adjourn the meeting at 7:03p.m.**

**Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of July 13, 2023 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 07/25/2023.

**Norma Melendez**  
Norma Melendez, District Clerk