

SPECIAL BOARD MEETING

BOARD OF DIRECTORS MEETING MALAGA COUNTY WATER DISTRICT 3580 SOUTH FRANK STREET FRESNO, CALIFORNIA 93725 Monday, May 15, 2017 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.
- 1. Call to Order:
- **2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.
- **3. Certification:** Certification was made that the Board Meeting Agenda was posted 24 hours in advance of the meeting.

college students to gain practical experience while assisting MCWD make

4. Old Business.

Recommended action: To approve the proposal as presented or amended. Motion by:, Second by: b. Abandonment of Easement. An easement at the Well 6 site is no longer required because Fresno Truck Service has a new building that supports the ground at Well	
b. Abandonment of Easement. An easement at the Well 6 site is no longer required	
· · · · · · · · · · · · · · · · · · ·	
betalies	
Recommended action: To approve the abandonment of the easement.	
Motion by:, Second by:	

a. Intern Program. A proposal has been prepared to institute an internship program for

provider. The first year of service was \$1000 per month as the start-up year. The rate has been renegotiated to \$595 per month.

c. CCADS Data as a Service. California CAD Solutions is the District's GIS service

Recommended action: To approve renewing CCADS Data as a Service at the new rate for one year.

		Motion by:, Second by:	_ .
5.	New I	v Business	
	a.	a. Prorating Annexation Fees. Two properties currently receiving out of and sewer service require annexation due to adjacent property being a property owners have inquired whether annexation fees can be prorate billed with utilities.	nnexed. The
		For discussion and potential action.	
6.	Gene	neral Manager's Report:	
		a. Department reports b. Other reports.	
7.		sident's Report: a. A discussion about opening a credit union account.	
8.	Vice I	e President's Report:	
9.	Direc	ector's Reports:	
10	. Legal	pal Counsel Report:	
11	a.	mmunications: a. Written Communications: b. Public Comment:	
12	.Close	sed Session.	
	a.	a. Real property negotiation; proposed High Speed Rail acquisition.	
13	. Adjoı	ournment:	
	Motio	ion by:, Second by:	
		Certification of Posting	

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Special Board Meeting of the Board of Directors of May 15, 2017 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 05/12/2016.

eSorma eStelendez

Norma Melendez, District Clerk

item 4.a

Intern Funding Plan

	rate	ate per hours per weeks per cost per		% Budget			
	h	our	week	year	year	Total	Apportionment
Intern A	\$	10	12	52	\$ 6,240	\$ 6,240	40S/40W/20P
Intern B	\$	10	12	12	\$ 1,440	\$ 1,440	100 Recreation
Sub-Total						\$ 7,680	
Fresno Found	dation					\$ 5,000	100 Sewer
Total						\$ 12,680	

MCWD Intern Program Guidelines

Purpose and Scope. The purpose of the intern program is four-fold:

- 1. Improve efficiency in District operations.
 - Scope: 1 intern P/T up to 12 hours per week for one year.
- 2. Assist in the expansion and development of the summer recreation program.
 - Scope: 1 intern P/T up to 12 hours per week for summer 2017.
- 3. Develop a plan for sustainability of the WWTF.
 - Scope: Fresno State Foundation students working for academic credit.
- 4. Operator-in-Training (OIT) in water, wastewater, and pretreatment.
- 5. The guidelines may be modified by the General Manager as necessary to achieve program purposes.
- 1. **Improve efficiency.** The intern will work as an executive assistant to the General Manager to improve efficiency in the following areas:
 - 1. The budget process and accounting.
 - 2. Development and annexation procedures.
 - 3. Review of administrative forms.
 - 4. Convert water billing data to water usage data.
 - 5. Assist with expanding pretreatment compliance.
 - 6. Public information and outreach.
 - 7. Assist with developing the "Malaga Foundation" into a functional non-profit organization.
 - 8. Other improvements consistent with the purposes of the program.
- 2. **Summer Recreation Program.** The intern will assist with developing the summer recreation program:
 - 1. Assist with program activities.
 - 2. Assist in expanding team sports and league play.
 - 3. Assist with the development of the "Malaga Foundation."
 - 4. Other improvements consistent with the purposes of the program.
- 3. **WWTF Sustainability and Pretreatment.** The District will pursue an agreement with the Fresno State Foundation to have engineering students participate in the development of a sustainability plan for the WWTF. Such a program would involve academic credit for students and oversight by Fresno State University professors. Students will not be working at the WWTF. They will visit and inspect the WWTF as required to collect information for studies related to WWTF design and construction to prepare written plans.
- 4. **Internships for OITs.** The District shall maintain its unpaid intern program for OIT training and certification. An objective of the "Malaga Foundation" will be to seek sponsorships for OIT interns so they can be compensated.

At-Will and Benefits. All intern positions are at-will positions and are governed by the same policies and procedures for temporary or seasonal at-will employment. Interns are not eligible for any employee benefits except as required by law. An at-will contract will be made for interns selected into the program. Fresno State students working through the Fresno State Foundation are not interns per se and do not require at-will employment contracts. The contract between MCWD and the Fresno State Foundation serves that purpose.



item 4.b

286 W. Cromwell Avenue Fresno, CA 93711-6162 Tel: (559) 449-2700 Fax: (559) 449-2715

www.ppeng.com

Memorandum

To: Malaga County Water District, James Anderson

Costanzo & Associates, Michael Slater

From: Michael Taylor

Subject: Slope Easement on Fresno Truck Center Property

Date: May 11, 2017

Comments:

Based upon the development of the property described on the attached exhibit (2727 E. Central Ave., Fresno Truck Center New Truck Shop Building), the slope easement described in the Deed of Easement recorded on March 1, 1996 (attached) is no longer necessary or appropriate.

The development of the new building, and the associated grading of the property has eliminated the need for a slope easement. The Fresno Truck Center has also constructed a valley gutter north of the Malaga County Water District Well No. 6 property and access driveway. The valley gutter will collect stormwater from the property and direct it to the curb and gutter in Chestnut Avenue.

It is recommended that the Malaga County Water District take action to abandon the slope easement.

Please contact me if you have any questions or if you need additional information.

RECORDING REQUESTED BY Malaga County Water District No Fee-Govt. Code Sections 6103 and 27388

AND WHEN RECORDED MAIL TO

Name

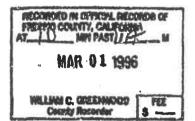
Malaga County Water District

Street

3580 S. Frank Street

City & State

Fresno, CA 93725



A.P.N. 330-031-58

DEED OF EASEMENT

Douglas L. and Brenda G. Howard (herein called the "Grantor") hereby grants to the Malaga County Water District, a county water district, duly organized under the laws of the State of California, (herein called the "Grantee") an easement for placement of earth fill and slope grading purposes, described as follows:

SEE EXHIBIT "A" ATTACHED

Said fill shall not be placed above elevation 295,00 USGS DATUM, and said slope grading shall not be steeper than 2 horizontal: 1 vertical.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be executed on this

Signature of Grantor:

Signature of Grantee:

MALAGA COUNTY WATER DISTRICT

Douglas L. Howard, Owner

Stephen T. Barile

Secretary/Manager

Brenda G. Howard, Owner

FOR MALAGA COUNTY WATER DISTRICT USE ONLY_

CERTIFICATE OF ACCEPTANCE (Officer)

Secretary/Manager

- I

Date: 3/1 1974

SLOPE EASEMENT

Exhibit "A"

The North 10 feet of the South 30 feet of the West 85 feet of the East 105 feet of Lot 67 of Malaga Tract according to the map thereof recorded in Volume 2 of Plats at Page 17, Fresno County Records.

Parcel 2:

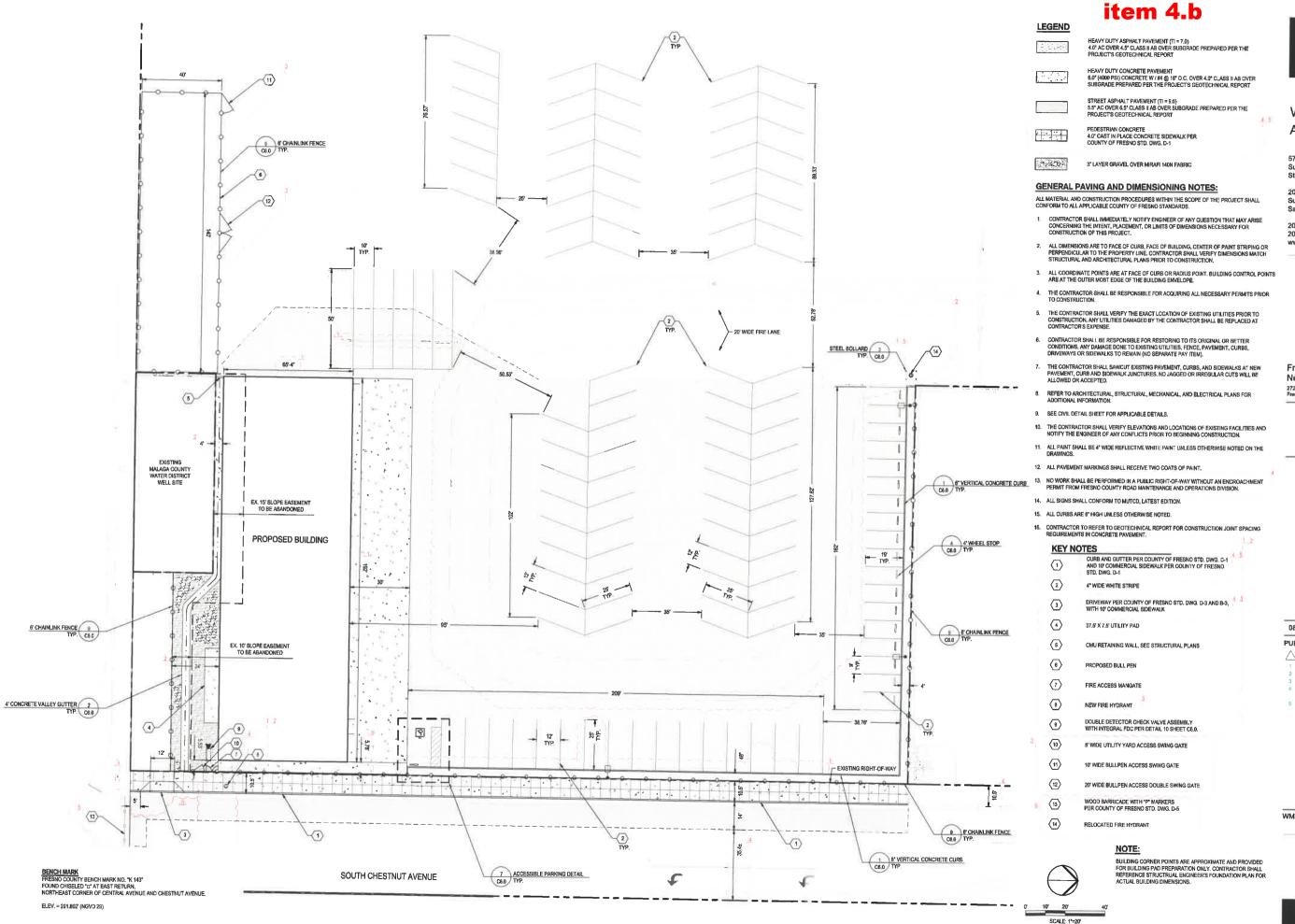
The North 35 feet of the South 55 teet of the West 15 feet of the East 120 feet of Lot 67 of Malaga Tract according to the map thereof recorded in Volume 2 of Plats at Page 17, Fresno County Records,

Parcel 3:

The North 15 feet of the South 55 feet of the West 100 feet of the East 220 feet of Lot 67 of Malaga Tract according to the map thereof recorded in Volume 2 of Plats at Page 17, Fresno County Records.



State of California	
County of Fresho	
DATE	Me, Brian C. Nicholson, Notary Public NAME TITLE OF OFFICER - E.S., VANE DOE, NOTARY PUBLIC
	ward, Breida G. Howard, Stophent Burile
Personally known to me - OR -	proved to me on the basis of satisfactory evidence
*	to be the person(s) whose name(s) is/are subscribed to the within instrument and ac-
	knowledged to me that ho/she/they executed
· · · · · · · · · · · · · · · · · · ·	the same in his/her/their authorized
in the state of th	capacity(les), and that by his/her/their
	signature(s) on the instrument the person(s)
BRIAN C. NYCHOLSON	or the entity upon behalf of which the person(s) acted, executed the instrument.
MOTATI PURITURE N	position, actor, excounted the materials.
My Crombaba, Eug. Mar. 21, 1997	WITNESS my hand and official seal.
	D - 44'00
3	STUAN CHARLET
	SUBSTITUTE OF BOOKEY
	OPTIONAL PROPERTY OF THE PROPE
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WMB **ARCHITECTS**

5757 Pacific Avenue Stockton, CA 95207

2000 L Street Suite 125 Sacramento, CA 95811

209 944 9110 T 209.944.5711 F



3244 Brookside Road Sulte 100 Stockton, California 95219 209-943-2021 Fax: 209-942-0214 www.stogfriedeng.com

Fresno Truck Center New Truck Shop Building 2727 East Central Ave. Fresno, CA. 93725

> SITE AND PAVING PLAN



DATE SIGNED: 11/29/16

08.25.16 Building Submittal

PUBLISH HISTORY

△ DATE REVISION/ SET

- 1 09.29.16 Coordination Rev 2 10.06.16 Plan Check #1 3 10.17.16 Plan Check #2
- 4 11.09.16 Grading/Drainage and
 Offsite Revisions
 5 11.22.16 Offsite Plan Review and

WMB PROJECT: 15-139

C3.0

			ESTED BY RDED MAIL	ТО:	
					SPACE ABOVE T HIS LINE FOR RECORDER'S USE
		QUITC	LAIM DEED	AND R	ELEASE OF EASEMENT
acknow water di hereby recorded 960273	ledged istrict of remised d on M 17 and	I, the unduly orgate, released Iarch 1, effecting	dersigned, Manized and exicand quitclair 1996, at the Congrey the real prop	alaga Constituting under the east ounty of erry iden	ATION, receipt of which is hereby unty Water District ("District"), a county der the laws of the State of California does sement created by the Deed of Easement Fresno, State of California, Document No. tified as Assessor's Parcel No. (APN) 330-ned easement as follows:
]	Parcel	1:			
i	The North 10 feet of the South 30 feet of the West 85 feet of the East 105 feet of Lot 67 of Malaga Tract according to the map thereof recorded in Volume 2 of Plats at Page 17, Fresno County Records.				
]	Parcel	2:			
1	feet of	Lot 67	of Malaga Tra	ct accord	of the West 15 feet of the East 120 ling to the map thereof recorded in County Records.
]	Parcel	3:			
4	220 fe	et of Lot	67 of Malaga	Tract acc	et of the West 100 feet of the East cording to the map thereof recorded no County Records.
				I	MALAGA COUNTY WATER DISTRICT
Dated: _			, 2017]	By: Jim Anderson, General Manager

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

ACKNOWLEDGMENT

State of California)			
State of California County of)			
personally appeared _ satisfactory evidence to and acknowledged to and that by his/her sig which the person acted	o be the person we that he/she en that he/she insture on the instance of the i	whose name xecuted the strument the strument.	me, who proved to me on the base is subscribed to the within instruce same in his/her authorized capte person, or the entity upon belonder the laws of the State of Cali	asis of ument pacity, half of
WITNESS my h	and and official s	eal.		
Signature:			(Notary Public Seal)	

RESOLUTION NO. 05-15-2017

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MALAGA COUNTY WATER DISTRICT RELEASING AN EASEMENT

WHEREAS, on March 1, 1996, the Malaga County Water District recorded an easement in the Fresno County Recorder's Office Document No. 96027317 for the placement of earthfill and slope grading around Well No. 6 on certain parcels of real property on the property generally described as APN 330-031-58 and described more particularly as Exhibit A attached to said Deed of Easement a copy of which is attached hereto an incorporated by this reference herein as Exhibit 1; and

WHEREAS, the purpose of the easement was to provide stability for the property in and around the District's well site for Well No. 6; and

WHEREAS, the owner of the property, has made certain improvements to the property which include the construction of a retaining wall eliminating the need for the earthfill and slope grading easement; and

WHEREAS, the Board of Directors of the Malaga County Water District having finding that the easement attached hereto as Exhibit 1 is no longer necessary due to the improvements described herein and desires at this time to release said easement.

NOW, THEREFORE, be it resolved by the Board of Directors of the Malaga County Water District as follows:

- 1. That the foregoing recitals are true and correct and are incorporated by this reference as though fully set forth at this point.
- 2. That the Board of Directors of the Malaga County Water District hereby releases the easement described herein and attached to this Resolution as Exhibit 1.
- 3. That the President of the Board of Directors is hereby authorized to sign the Quitclaim Deed and Release of Easement attached hereto and incorporated by this reference herein as Exhibit 2, on behalf of the District.

* * * * * * * * * * * * * * * *

Passed and adopted by the Board at their meeting held on this 15 th day of N	of Directors of the Malaga County Water District May, 2017, by the following vote:
AYES:	
NOES:	
ABSENT:	
	Charles Garabedian, President of the Malaga County Water District
ATTEST:	
James D. Anderson, Secretary to the Bo of Directors of the Malaga County Water	

item 4.c



Malaga County Water District

"Data as a Service" Contract Continuation Proposal for Malaga County Water District

May 9, 2017



(209) 578-5580 www.calcad.com

"Data as a Service" Proposal for Malaga County Water District

Publish a GIS Site with the following data:

- County Parcels with Assessor data for District area
- District Sewer Infrastructure
- District Water Infrastructure
- Google background layer

Access:

- Access will be through a browser on District computers
 - o District personnel will receive login credentials to access the site
- A separate login with limited data access will be made available for contractors and others needing access to the District information
 - o The password for contractor login will change as requested by District personnel

Data Updates:

- Quarterly updates will be made to the parcels and Assessor data
 - There may be a small fee for purchasing the Assessor data that will be passed on if the Assessor charges us for the information
- New Data layers such as commercial or residential meters will be added under a separate contract. Once the data layer has been added to the map, it will be maintained as part of the subscription price.
- Infrastructure updates will be made based on information received from District Personnel
- Infrastructure PDF Mapbook pages for District Field personnel will be published after each update

Benefits:

- District always has current information for employees
- Maintenance crews have updated mapbooks and PDF's for use in the field
- Easy access to current information for contractors and outside consultants
- No hiring of additional staff required

Promotional Offer Terms:

- Discounted Cost of Subscription Starting Year 2 of the Contract
 - o \$595/month
- CCS will promote District through CSDA Publications and other media where applicable
- District will serve as a reference account for CCS

Fees:

• 12-Month Term paid in equal monthly installments

\$7,140

item 4.c





Accepted By

P.O. Box 4779 Modesto, CA 95352 209-578-5580 www.calcad.com

Quote

Date	Quote #
5/9/2017	605432

Bill To	
Malaga County Water District	
3580 S. Frank Street	
Fresno, CA 93725	

Ship To
Malaga County Water District 3580 S. Frank Street
Fresno, CA 93725

Terms	Sales Rep	Expires
Net 15	Ortiz	

Item	Description	Qty	Cost	Total
Service	Data As A Service Proposal 12-month Extension of Current Contract Rate Discounted from Initial Development Year Billed Monthly - Hosting of GIS Site - Quarterly Updates of Assessor Data - Quarterly Updates of District Infrastructure data as noted by District personnel July 1, 2017 - June 30, 2018 See Attached Document for Contract details: "Data As A Service Proposal for Malaga FY 17-18.pdf"	12	595.00	7,140.00
	Cultata			-

Subtotal	\$7,140.00
 Sales Tax (0.0%)	\$0.00
Total	\$7,140.00

item 5.a

Date: 05/09/17

MALAGA COUNTY WATER DISTRICT APPLICATION FOR ANNEXATION

NAME:	Peter and Wendy Biddy	
CONTACT:	Peter/ Wendy Biddy PHONE:	
ADDRESS/ SERVICE LOC	3967 E. Central Avenue Fresno, CA 93725 CATION APN 331-090-92	
TYPE OF SER		
FRONTAGE (fo	eet):	1,236
AREA GREAT	ER THAN 150 FEET IN PARCEL DEPTH (ft ²)	57,558
ANNEXATION	AREA (acres):	2.15
ANNEXATION	DEPOSIT AND ADMINISTRATIVE FEE	\$ 3,000
OTHER ANNE	XATION COSTS (LAFCO)	\$ 2,216.67
WATER FACIL	LITIES:	
EXISTING	6 MAINS (\$10.85 per frontage foot))	\$ 575.05
NON-EXIS	STING MAINS (cost of new construction) Future Obligation in Peach	\$ TBD
OTHER P	UMPS, WELLS, APPURTENANCES (\$9.20_/1000ft2> 150 feet in depth)	\$ 529.53
SEWER FACIL	LITIES:	
EXISTING	6 MAINS (\$13.15_ per frontage foot))	\$ 696.95
NON-EXIS	STING MAINS (cost of new construction)) Future Obligation in Peach	\$ TBD
TREATME	ENT) $\left(\frac{\text{area to be annexed } x \text{ bond debt service}}{\text{total district area}}\right) \left(\frac{2.15 \times 450,272}{1,667.68}\right)$	\$ 580.50
ANNEXATION	PERMIT FEE (\$_200_/gross acre)	\$ 430.00
		\$ 8,028.70

item 5.a

Date: 05/09/17

MALAGA COUNTY WATER DISTRICT APPLICATION FOR ANNEXATION

NAME:	Yucca Properties LLC	
CONTACT:	Yucca Properties PHONE:	
ADDRESS/	1111 E. Howell Ave. Anaheim, Ca 92805	
SERVICE LOC	CATION 4025 E. Central Ave. Fresno, Ca 93725; APN 3	31-100-32S
TYPE OF SER	RVICE: Residential Commercial Industrial	
FRONTAGE (f	eet):	812
AREA GREAT	ER THAN 150 FEET IN PARCEL DEPTH (ft²)	15,827
ANNEXATION	AREA (acres):	3.41
ANNEXATION	DEPOSIT AND ADMINISTRATIVE FEE	\$3,000
OTHER ANNE	XATION COSTS (LAFCO)	\$ 2,216.67
WATER FACIL	LITIES:	
EXISTING	MAINS (\$10.85 per frontage foot))	\$ 1,988.15
NON-EXIS	STING MAINS (cost of new construction) Future Obligation in Peach	\$ TBD
OTHER P	UMPS, WELLS, APPURTENANCES (\$9.20_/1000ft2> 150 feet in depth)	\$ 145.61
SEWER FACIL	LITIES:	
EXISTING	G MAINS (\$13.15_ per frontage foot))	\$ 2,409.61
NON-EXIS	STING MAINS (cost of new construction)) Future Obligation in Peach	\$ TBD
TREATME	ENT) $\left(\frac{\text{area to be annexed } x \text{ bond debt service}}{\text{total district area}}\right) \left(\frac{3.41 \times 450,272}{1,667.68}\right)$	\$ 920.67
ANNEXATION	PERMIT FEE (\$_200_/gross acre)	\$ 682
		\$11.362.70