



**REGULAR BOARD MEETING AGENDA**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK STREET**  
**FRESNO, CALIFORNIA 93725**  
**Tuesday, August 14, 2018 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

**1. Call to Order:**

**2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

**4. Old Business:** No old business for this meeting.

**5. New Business:**

a. **Pillars of the Community.** Public recognition of the following persons as “Pillars of the Community” in Malaga:

- |    |                 |                        |
|----|-----------------|------------------------|
| 1. | Nedra Turner    | Turner’s Auto Wrecking |
| 2. | Maria Ayala     | Community Food Bank    |
| 3. | Miguel Gonzales | Chingon Car Club       |
| 4. | Mike Mohammadi  | Brook’s Ranch          |

b. **CDBG Public Hearing 2019-2020.** A public hearing to select a community improvement project for the CDBG 2019-2020 funding period. District staff recommends a fire hydrant improvement project to replace missing and obsolete fire hydrants. Public comments and suggestions are invited to assist the Board of Directors in making a selection.

Recommended action: To hear, discuss, and decide on a community improvement project for the CDBG 2019-2020 funding application.

**Motion by:** \_\_\_\_\_; **Second by:** \_\_\_\_\_.

**6. Recreation Reports:** To be submitted at the meeting.

**7. Engineer Reports:**

- a. District Engineer Report. A pre-construction meeting with Vulcan Construction for the water meter project will be held on 16 August at the District office. For information.
- b. CDBG Engineer Report:
  - i. A pre-construction meeting with Lighthouse Electric for the well 6 VFD drive project was held on 2 August. Actual construction is planned for mid-January 2019.
  - ii. The Rec Center A/C project is continuous. Now that the A/C locations have been determined the design engineer is reviewing equipment requirements. Actual construction should begin in early 2019.

**8. General Manager's Report:**

- a. Department reports
  - 1. Break-in and theft at the Rec Center on 4 August
  - 2. Other reports
- b. Status of recharge agreement with FID
- c. Report of the meeting with Bartles & Wells on 7 August.
- d. Status of replacing WWTF disposal pond gates
- e. Status of the R/O haulers
- f. Query to Fresno County on building construction at 3468 S Chestnut Ave

**9. President's Report:**

**10. Vice President's Report:**

**11. Director's Reports:**

**12. Legal Counsel Report:**

**13. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of July 24, 2018.
- b. Financial Statements and Account Payable reports.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by:** \_\_\_\_\_; **Second by:** \_\_\_\_\_

**14. Communications:**

- a. Written Communications:
- b. Public Comment:

**15. Closed Session:**

**16. Adjournment:**

**Motion by:** \_\_\_\_\_, **Second by:** \_\_\_\_\_

**Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of August 14, 2018 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 08/10/2018.

**Norma Melendez**

Norma Melendez, District Clerk

**PUBLIC HEARING NOTICE**

MALAGA COUNTY WATER DISTRICT to Consider Proposals for CDBG Grant Funds

The Malaga County Water District (MCWD) will hold a public hearing to consider activities that could be financed by the Federal Community Development Block Grant (CDBG) Program. The funding period for proposals is during FY 2019-2020.

The meeting will be held on 14 August 2018, at 6:00 p.m. at the District Offices, 3580 S. Frank Avenue, Fresno, CA 93725. Interested individuals and organizations are encouraged to attend to voice activity recommendations for their community or neighborhood.

CDBG is a Federal grant program administered by Fresno County to address housing and community development needs of low and moderate income persons. Types of eligible activities include public works improvements such as water, sewer, streets and drainage, fire protection facilities and equipment, solid waste facilities, libraries and community centers.

MCWD staff recommend a project to upgrade/replace fire hydrants throughout the District. The Board of Directors would like to hear other suggestions from the community at this important public hearing.

For further information, please contact Jim Anderson, General Manager, Malaga County Water District at (559) 485-7353 or the Fresno County Community Development office at (559) 600-4292.

**SECTION VII  
PROJECT TIMELINE**

Attach a timeline for the proposed project, from application submittal to project completion. Include milestones or key actions that will take place if the project is approved for a CDBG grant by the County Board of Supervisors. Show the dates for each milestone and indicate the project's completion date (the notice of completion date).

A **sample** timeline is below for your use. The first item on the timeline will be the submittal date of the application to the County. NOTE: If project is recommended for approval, Community Development staff will contact you during preparation of the agreement. Any subsequent changes to agreement execution dates and/or timeline will be revised accordingly.

**PROPOSED CDBG PROJECT TIMELINE AND MILESTONES**

<b>Project Milestones/Actions</b>	<b>Notes</b>	<b>Date</b>
1. Application Submitted		August 31, 2016
2. Environmental Review	Minimum 90-day review	April 2017
3. Agreement for CDBG Grant	<b>Jan 9, 2018</b>	<del>July 2017</del>
4. Engineer Selected/Hired	Must go through formal RFP process if not already secured, or if secured for more than 3 years	
5. Submit Plans/Specs/Current Cost Estimate (P/S/E)		
6. County Review, Comment, Return of P/S/E	Period = 30 days from receipt of P/S/E	
7. Submit Final Plans/Specs/Cost Estimate, if needed	Must be stamped, certified by ENG	
8. County Review of Final P/S/E and issue Authorization to Advertise	Period = 30 days from receipt of Final P/S/E	
9. Begin Advertising Project (Publication Date)	Advertise minimum of 2 weeks	
10. Bid Opening	Submit bid canvas and low bid proposal with 7 days of bid opening	
11. County Authorization to Award	Period = 21 days from receipt of Bid Package	
12. Award of Contract	Must be the date of a Board meeting	
13. Preconstruction Meeting		
14. Complete Construction of Project	Estimate construction days per contract	
15. Complete Punch-List Items	Time for addressing post-construction items	
16. Final Inspection	Walk-through with County / other parties prior to NOC	
17. Record Notice of Completion (NOC)	Allow time for Board meeting	
18. Submit Final Invoice, Project Outcome Measurement Report, Project Cost Summary, etc.	Deadline is 60 days following filing of NOC	

# Item 13.a.



**REGULAR BOARD MEETING MINUTES**  
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**1. Call to Order:**

**2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**Also Present: Jim Anderson, Norma Melendez and Michael Slater.**

**3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

**4. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

a. Minutes of the Regular Board Meeting of July 10, 2018.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Vice President Cerrillo; Second by Director Frank Cerrillo, Jr. and by a 5-0 vote to approve Consent Agenda.**

**5. Old Business:**

a. **Water Meter Project: Notice of Award.** Vulcan Construction & Maintenance, Inc. (Vulcan) was the apparent low bidder at \$1,310,435 for the water meter project and the bid has been reviewed and approved by the state for award.

Recommended action: To award the water meter project contract to Vulcan which requires them to execute the contract and provide necessary bonds and insurance certificates within ten (10) days of notification of the award.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to award the water meter project contract to Vulcan. Contract will be approved at the next regular board meeting, pending review of legal counsel.**

- b. **Resolution 7-24-2018: Debt Management Policy.** Senate Bill 1029 (SB 1029) requires agencies to adopt a Debt Management Policy to manage long-term debt and is a requirement for funding of the Water Meter Project.

Recommended action: To adopt Resolution 7-24-2018 establishing a Debt Management Policy for Malaga County Water District for the purpose of compliance and funding of the Water meter Project.

**Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to adopt Resolution 7-24-2018 to establish a Debt Management Policy for MCWD.**

- c. **Resolution 7-24-2018A: Amendment to the Solid Waste Franchise Agreement.** A Resolution to modify the method for calculating consumer price index (CPI) annual increases to solid waste disposal service rates. The modification is to use the April-April State of California CPI calculator to determine annual rate increases to be effective 1 July annually.

Recommended action: To adopt Resolution 7-24-2018A modifying the solid waste franchise agreement.

**Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to adopt Resolution 7-24-2018A modifying the Solid Waste Franchise Agreement.**

## **6. New Business:**

- a. **North Kings Groundwater Sustainability Agency (NKGSA).** A presentation by Gary Serrato, Executive Officer, NKGSA to inform the Board of Directors of the development of a Groundwater Sustainability Plan (GSP) for the NKGSA.

**For information, discussion, and potential action.**

**Gary Serrato gave presentation on Groundwater Sustainability Plan where he discussed why such plan is needed and what are the steps being taken to maintain groundwater basins into balanced levels of pumping and recharge. Different committees are in the GSP. One of those committees in the Outreach Committee. It is important that anyone in the North Kings Ground Water Agency (NKGSA) is aware of the GSP, specially the ones in a disadvantaged community. A way of outreach is by going to local radio stations in different languages.**

## **7. Recreation Reports:** To be submitted at the meeting.

**No new reports for this meeting.**

## **8. Engineer Reports:**

- a. District Engineer Report. Memo dated 20 July 2018 outlining water meter project actions to award the contract and adopt a Debt Management Policy.
- b. CDBG Engineer Report: It has been determined that the A/C units for CDBG 16451 (Rec Center A/C project) are too heavy to be mounted on the roof of the building. The General

Manager meet with the CDBG Engineer and design engineer to identify alternative locations for the A/C units.

**9. General Manager's Report:**

- a. Department reports
- b. Continuation haulers update
- c. Website updates
- d. P&P manual review

**10. President's Report:**

- a. **President Garabedian, Jr. hopes that the County of Fresno adopts a Rental Law like what the City of Fresno has implemented recently. A law like this would benefit small communities that continually deal with crime activity.**

**11. Vice President's Report:**

- a. **Vice President Cerrillo has advised to have a plaque award in the next regular board meeting.**

**12. Director's Reports:**

- a. **Director Castaneda is hoping that the portable A/C units are being used during the SAL program.**
- b. **Director Tovar received a bid for the bathroom project of \$136,755.00.**

**13. Legal Counsel Report:**

- a. **Legal Counsel will draft a letter to Supervisor Pacheco regarding FID agreement that has not been received.**

**14. Communications:**

- a. Written Communications:
  1. **Correspondence received regarding the community clean up that occurred on May 2018.**
- b. Public Comment:
  1. **None for this meeting.**

**15. Closed Session: None for this meeting.**

**16. Adjournment:**

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a 5-0 vote to adjourn the meeting at 7:34pm.**