



REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK AVENUE
FRESNO, CALIFORNIA 93725
Tuesday, October 22, 2024 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.

1. Call to Order: 6:01 p.m.

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.
Absent during roll-call: Director Castaneda and Director Cerrillo, Jr.. Director Castaneda arrived at 6:07p.m.
Also present: Neal Costanzo and Norma Melendez

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.
- 4. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of October 8, 2024.
- b. Minutes of the Special Board Meeting of October 15, 2024.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 3-0 vote to approve the consent agenda as presented.
Absent: Director Castaneda and Director Cerrillo, Jr.

5. Old Business:

- a. **Resolution 10-22-2024-- CDBG 21451.** A resolution accepting bid for the WWTF Nitrogen Reduction Project, CDBG No. 21451. The bid documents specified that the low bidder would be determined on the basis of the base bid without consideration for the additive alternate. As such, W.M. Lyles Co. ("Lyles") was determined to be the apparent low bidder.

Recommended action: Staff recommends that the District adopt the attached resolution conditionally awarding the contract for the base bid only of the WWTP Nitrogen Reduction Project to W.M. Lyles Co. in the amount of \$426,800.00 and authorizing the Board President to sign the Agreement on behalf of the District.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 3-0 vote to approve Resolution 10-22-2024, conditionally awarding the CDBG 21451 contract to W.M. Lyles Co and authorizing the Board President to sign the agreement on behalf of the district.

Absent: Director Castaneda and Director Cerrillo, Jr.

- b. **Auxiliary Insurance.** The benefits committee met on October 18 to discuss and make a recommendation of a plan to the board of directors for the dental, vision and life insurance. The committee recommends selecting the Humana 2000 Plan for dental, the Humana Vision Plus 160 for vision and the Humana life insurance with the option for staff to upgrade their plan. Staff would be responsible for covering any cost difference associated with the change.

Recommended action: To approve plans as presented or amended.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 4-0 vote to approve the Humana 2000 dental plan and the Humana Vision Plus 160 plan as recommended.

Absent: Director Cerrillo, Jr.

6. New Business:

- a. **ICAD Automation.** A proposal has been submitted for after-hours support of the district wells. Three-tier options have been provided, each with varying block hours of service and standard service.

Recommended action: to select a tier option and approve agreement as presented or amended.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 4-0 vote to approve the Tier 1 proposal from ICAD Automation for after-hours support of the district wells.

Absent: Director Cerrillo, Jr.

- b. **Quinn Company Maintenance Program.** owns certain equipment and district staff desires to retain Quinn to perform periodic preventive maintenance on such equipment, and Quinn is willing to perform such periodic preventive maintenance, on the terms and subject to the conditions set forth in this Agreement. During the term of the agreement, the district shall pay \$5,444.00, with no requirement to pay this fee upfront, and only be charged when services are performed.

Recommended action: to approve the agreement as presented or amended.

Motion by Director Castaneda; Second by Vice President Cerrillo and by a 4-0 to approve the agreement with Quinn Company for the maintenance program.

- c. **Well #7.** District staff received a quote from Lighthouse Electrical for the removal and installation of one transformer at Well #7 site for the VFD. The estimated quote is \$2,253.00. Shipping fees for the Line Reactor are to be determined. Staff reached out to other companies for quotes, however, no other quotes have been provided.

Recommended action: To authorize the district to proceed with Lighthouse Electric for the removal and installation of the transformer at the Well 7 site, given the lack of responses from the other vendors.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 4-0 vote to approve the quote for \$2,253.00 for the removal and installation of a transformer at the Well #7 site.

Absent: Director Cerrillo, Jr.

- d. **Well #8 Cleaning & Repair.** This item was added after the posting of the agenda and added at this board meeting as it cannot wait to be added to the following agenda. **Motion by Director Tovar, Jr.; Second by Vice President Cerrillo and by a 4-0 vote to add item 6.d. to the agenda.**

Two quotes were submitted by Anderson Pump Co. for the cleaning and repair of Well #8's pump shaft. The board must select the use of stainless-steel pump shaft at \$20,674.60 or steel sleeved pump shaft at \$13,410.10. Along with the repair of the pump shaft, cleaning is needed as Anderson Pump's report states there is buildup and corrosion on the casing. The cost to clean the casing is \$4,635.00.

Motion by Director Tovar, Jr.; Second by Vice President Cerrillo and by a 4-0 quote to approve both quotes from Anderson Pump Co. After a discussion of what is best for the Well #8, even though the price to go with stainless steel is high, it will be beneficial in the long run as it is a more durable material. In order for the Well to run as effective as possible, cleaning must be done.

7. Recreation Reports:

Director Castaneda reported that there are 15 volunteers for the Halloween Program's Haunted House. Hamburgers will be sold during the Halloween Dance, which will be running in conjunction with the other Halloween activities. Before the event on October 26, the recreation committee will be meeting on the 23rd to finalize details for the program, where they will also discuss the prizes for the best decorated trunk.

The District will be moving forward the Thanksgiving basket giveaway. Winners will be selected at the next board meeting of November 12.

8. Engineer Reports:

a. **District Engineer Report.** *None for this meeting.*

b. **CDBG Engineer Report:**

9. General Manager's Report:

- a. **President Garabedian, Jr. received an invitation for a LAIF conference on November 14. Unfortunately, he will not be able to attend as he has a CalRecycle meeting on the same day. He also mentioned to the board that the district received an invoice for the installment sale loan agreement for \$750.00. Before making this payment, the president recommends that we confirm this is a legitimate invoice.**
- b. **Vice President Cerrillo met with staff to discuss the OIT program.**

10. President's Report:

11. Vice President's Report:

12. Director's Reports: none for this meeting.

13. Legal Counsel Report: none for this meeting.

14. Communications:

a. Written Communications: **none for this meeting.**

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

15. Closed Session: *None for this meeting.*

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Castaneda and by a 4-0 vote to adjourn the meeting at 6:53p.m.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of October 22, 2024 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 11/13/2024.

Norma Melendez, District Clerk