



REGULAR BOARD MEETING MINUTES
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Monday, February 24, 2020 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order: 6:00pm

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

All present.

Also Present: Jennifer Ahl, Neal Costanzo and Norma Melendez.

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.
- 4. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of February 11, 2020.
- b. Minutes of the Workshop held on February 13, 2020.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the consent agenda as presented.

5. Old Business:

- a. **Electric Vehicle Grant.** Grant retrieval of new vehicle from Central Valley Air Board. Guidance from the Board is needed to change vehicles from \$20,000 golf carts to the provided list of valley air approved hybrid cars.

Recommended action: to assist in the selection from the provided list of Valley Air approved hybrid cars or to keep as is.

The Board will need more information; therefore, the General Manager will prepare a list with prices to present at the next board meeting.

6. New Business:

- a. Introduction of Debbie Skelton of California Rural Water Association to discuss the upcoming SWPP analysis and invite a board member and industrial user to join the steering committee.

For discussion and potential action.

Discussion was held. The Board will notify the General Manager if they decide to join the steering committee.

- b. **Town Hall Meeting.** The General Manager will conduct a town hall meeting inviting Rio Bravo to discuss with the community what they do.

For discussion and potential action.

Representatives from Rio Bravo were present and confirmed they are willing to discuss about what they do during the town hall meeting. The GM will decide on the best date available to host the town hall meeting.

- c. **CDBG 19451.** The District has been awarded \$250,000 in CDBG funds through Fresno County for the Malaga Fire Hydrant Improvements. An Agreement is required with the County to secure the funds. The District has pledged \$106,000 in matching funds.

Recommended action: To approve the Agreement with Fresno County and authorizing the General Manager to sign the Agreement and submit reimbursement requests to the County.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve the Agreement with Fresno County and authorize the GM to sign the Agreement and submit reimbursement requests to the County.

- d. **HR Consultant RFP.** The General Manager is requesting authorization to hire an HR consultant to be the District's official HR consultant to review the Districts policies to ensure compliance with all applicable laws. A Request for Proposals will be mailed and/or posted on the newspaper.

Recommended action: to authorize the General Manager to move forward with the posting of the Request for Proposals to hire an HR Consultant for the District.

Legal Counsel advised to move Item to closed session due to personnel. Board agreed.

- e. **Auditor/Treasurer RFP.** The General Manager is requesting authorization to send out Request for Proposals for the hiring of a certified accountant for the District to review the Districts accounting and auditing systems to ensure compliance with water code section 30582 and applicable accounting standards and regulations and prepare a report with any recommended maintenance or adjustments.

Recommended action: to authorize the General Manager to post Request for Proposal to hire a certified accountant for the District.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to authorize the General Manager to post Request for Proposal to hire a certified accountant for the District.

- f. **Bi-annual Water Supply Report.** The General Manager and staff have prepared the Districts bi-annual water supply report for presentation to the board.

Recommended action: to set a public hearing on the report for March 10, 2020 and authorize the General Manager to publish notice of the public hearing as required by water code section 31144.75.

Discussion was held. Item tabled for the next board meeting of March 10, 2020.

- g. **Resolution No. 2-24-2020.** A Resolution to approve an agreement with Fishman-Larson-Callister for independent HR investigations.

Recommended action: to approve Resolution No. 2-24-2020 to approve agreement with Fishman-Larson-Callister for independent HR investigations.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve Resolution No. 2-24-2020 and to approve agreement with Fishman-Larson-Callister for independent HR investigations.

7. **Recreation Reports:** None for this meeting.

Director Castaneda reported the Recreation Committee will be hosting Family Bingo Night on March 4 and that there was a good turn out to the first Movie Night hosted at the Recreation Center.

8. **Engineer Reports:**

a. District Engineer Report. **None for this meeting.**

b. CDBG Engineer Report:

9. **General Manager's Report:**

a. Update of the completion of bathrooms.

b. CVRWQCB update on board meeting 2/20 for adoption of approval of discharge orders.

c. 2020 Rural Communities Water Managers Leadership Institute.

10. **President's Report:**

President Garabedian, Jr. reported his attendance to the Central Valley Water Awareness meeting. On Friday, 2/28 he will be having a meeting at FID regarding the District's water allocation. Finally, he received good news from Peter Sanchez from Fresno Metropolitan Flood Control District. A \$100,000 grant has been approved to put in a pond in the Malaga CWD. A 15-day waiting period is expected until funds become available.

11. **Vice President's Report:**

Vice President Cerrillo wanted to remind the Board of Directors about Hope Now for Youth Banquet that will be held on 2/27. He is also thankful that the automated system is gone. Finally, there are still revisions to be made for the soccer contract with Adam's League and Pascual Ortiz.

12. Director's Reports: None for this meeting.

13. Legal Counsel Report: For Closed Session.

14. Communications:

a. Written Communications:

1. **CSDA Opposing AB 2093.** Letter to sign opposing AB 2093 which would require many agencies to purchase additional servers to store massive amounts of data contained in the e-mails.

b. Public Comment:

15. Closed Session: 6:53pm

- a. Personnel: Employee Evaluations; All Positions (Government Code Section 54957(b).)
No reportable action.
- b. Potential litigation: Significant exposure to litigation; one case (Government Code Section 54956.9(d)(2).)
No reportable action.
- c. Potential litigation: Significant exposure to litigation; one case (Government Code Section 54956.9(d)(2).)
No reportable action.

16. Adjournment:

Motion by President Garabedian, Jr., Second by Director Castaneda and by a 5-0 vote to adjourn the meeting at 7:48pm.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing Minutes for the Regular Meeting of the Board of Directors of February 24, 2020 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 03/12/2020.

Norma Melendez

Norma Melendez, District Clerk