



REGULAR BOARD MEETING MINUTES
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, April 12, 2022 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order: 6:00

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

3. Certification: Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

- a. **Park Pathway Project.** Continued discussion from the last board meeting. A revised proposal submitted by the KYA Group for the resurfacing of the pathway at the park. The quote of \$60,398.47 includes all the materials and labor and bonding fee.

Recommended action: to approve quote from the KYA Group for \$60,398.47.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve quote from the KYA Group for \$60,398.47.

5. New Business:

- a. **Resolution 04-12-2022.** A resolution rescinding the award of contract approved under Resolution No. 02-22-2022 and accepting bid and awarding contract for the fire hydrant replacement project, CDBG No. 19451.

Recommended action: to adopt the attached resolution rescinding the original contract award to Brough and awarding a contract for the Fire Hydrant Replacement Project to West Valley Construction Company, Inc. in the amount of \$262,950.00 and authorizing the Board President to sign the Agreement on behalf of the district.

Motion by Director Castaneda; Second by Director Cerrillo, Jr. and by a 5-0 vote to adopt Resolution 04-12-2022, accept bid and award the Fire Hydrant Replacement Project to West Valley Construction Company, Inc. in the amount of \$262,950.00.

- b. **Resolution 04-12-2022A.** Authorizing Sitoligiq and General Manager to complete and submit all necessary documents and application for the CEC ECAA Loan Program and

finding the activity funded by such loan to be exempt from the California Environmental Quality Act.

Recommended action: to approve resolution 04-12-2022A as presented or amended.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve resolution 04-12-2022A.

- c. **North Wall/Roof Repair Project.** Quote submitted from Advanced Roofing and Raingutters for \$5,640.00 for the repair of the wall and roof on the north side of the community center. This quote is for the supplies, material and labor and includes a warrantee of 5 years for workmanship and materials.

Recommended action: to approve quote from Advanced Roofing and Raingutters for \$5,640.00.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve quote from Advanced Roofing and Raingutters for \$5,640.00.

- d. **Flooring and Wall Base Project.** A quote was submitted by the KYA Group for the installation of new flooring and wall base at the recreation center. The quote for \$101,114.94 includes all materials and labor for the installation of the new flooring, wall bases and re-painting of game lines on volleyball and basketball court of the main room and bonding fee.

Recommended action: to approve quote form KYA Group for \$101,114.94.

Item tabled.

- e. **Parking Lot Project.** A quote was submitted by the KYA Group for the renovation of the parking lot at the park. The quote for \$157,997.38 includes all materials and labor and bonding fee.

Recommended action: to approve quote from KYA Group for \$157,997.38.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve quote from KYA Group for \$157,997.38.

- f. **Picnic Shelter Re-Roof.** Advanced Roofing & Raingutters submitted a three quotes for the picnic shelter re-roofing at the park. Each quote differs in materials. The first quote is for \$21,740.00 using Borga Villa Concrete tile roofing. The second quote is for \$18,920.00 using GAF Timberline reflector roofing. The third quote is for \$23,780.00 using Borga corrugated metal roofing.

Recommended action: to select the best option to repair the picnic shelter.

Motion by Director Cerrillo, Jr.; Second by Director Tovar, Jr. and by a 5-0 vote to approve quote for \$23,780.00 using Borga corrugated metal roofing.

- g. **Teen Room Project.** Advanced Roofing and Raingutters submitted a quote for the roof repairs to the teen room at the community center. The quote is for \$12,840.00 for polyglass torch down roofing.

Recommended action: to approve quote from Advanced Roofing and Raingutters for \$12,840.00.

Motion by Director Cerrillo, Jr.; Second by Director Castaneda and by a 5-0 vote to approve quote from Advanced Roofing and Raingutters for \$12,840.00.

- 6. **Sherriff Report:** Presented by CSO, Elaine Montoya.
Presentation of crime around the community of Malaga and its surroundings.
- 7. **Recreation Reports:**
Discussion about the preparations for the Easter Program.
- 8. **Incorporation Reports:**
 - a. Draft Infrastructure Master Plan letter is ready to be mailed. For review and comment.
- 9. **Annexations and Developments:**
 - a. Grants, Annexations, Developments Tracker.
 - b. Will serve letters.
- 10. **Engineer Reports:**
 - a. District Engineer Report.
 - b. CDBG Engineer Report:
- 11. **General Manager's Report:**
 - a. Fowler HS Scholarship recipients: Oliden Natalie Hernandez de la O, Morelia Ortiz, Sadia Tovar.
 - b. MCWD well and storage tank project funding agreement.
- 12. **President's Report:**

Motion by Vice President Cerrillo, Second by Director Castaneda and a 5-0 vote to place an agenda item regarding travel reimbursements.

- a. **Travel Expense Policy No. 4095; Amendment.** An amendment of the MCWD policy for per diem meal expenses during travel for official District business based on full days, no partial days. The last update to this policy was on 10-12-2021 which allows for per diem meal allowances as:

Breakfast	\$25.00 per day
Lunch	\$30.00 per day
Dinner	\$45.00 per day
Total:	\$100.00 per day

The proposed new per diem meal allowance is:

Breakfast	\$40.00 per day
Lunch	\$50.00 per day
Dinner	\$60.00 per day

Total: \$150.00 per day

Recommended action: To amend Travel Expense Policy No. 4095 as proposed.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to amend Travel Expense Policy No. 4095.

13. Vice President's Report:

Vice President Cerrillo directs the General Manager to order portable restrooms in the park for Easter Sunday. He also would like the recreation center to be open on Saturdays to the public when there are no center rentals.

14. Director's Reports: none for this meeting.

15. Legal Counsel Report: reserved for closed session.

16. Communications:

a. Written Communications:

1. Letter of support for Rio Bravo contract extension.

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

17. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of March 24, 2022.
- b. Financial Statements and Accounts Payable reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve the consent agenda as presented.

18. Closed Session: 8:56pm

- a. Potential Litigation. Government code section 54956.9(d)(2).
Nothing to report.

19. Adjournment:

Motion by Director Cerrillo, Jr., Second by Director Castaneda and by a 5-0 vote to adjourn the meeting at 9:05pm.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of April 12, 2022 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 05/11/2022.

Norma Melendez

Norma Melendez, District Clerk