



REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725

Tuesday, November 12, 2019 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order: 6:00PM

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.
All present.

Also Present: Jennifer Ahl, Romana Campos, Laurie Cortez, and Norma Melendez.

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

5. New Business:

- a. **Resolution No. 11-12-2019.** A resolution re-approving the application for statewide park development and community revitalization program grant funds

Recommended action: to approve Resolution No. 11-12-2019 as presented or amended.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve Resolution No. 11-12-2019 as amended..

- b. **Industrial Pretreatment Program.** The RWQCB completed a Pretreatment Compliance Inspection of the Malaga County Water District facilities in June 2019. The RWQCB sent an Inspection Summary Report to the District in late September 2019. The report included the requirement for the MCWD to submit a workplan and implementation schedule to address required actions by November 8, 2019. The MCWD requested an extension of that date to November 15 to allow the MCWD Board to review and approve the workplan and schedule. A draft workplan and schedule is attached for review.

Recommended Action: Approve the workplan and schedule, with any modifications the Board deems appropriate. Authorize the Manager to send the workplan and schedule to

the RWQCB by November 15, 2019. Authorize the Manager to implement the items in the workplan and schedule.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to authorize the Manager to implement the items in the workplan and schedule.

- c. **WWTF Clarifier.** Three quotes have been submitted for parts to repair clarifier #2. The first quote is from Viking Chains for \$62,000.00 with the stainless steel chain option and the second quote is \$51,000.00 for the non-metallic chain option (plastic). Quotes exclude taxes. Double J Enterprises submitted their quote for \$67,940.00 which includes the non-metallic option and shipping. MTB Water Systems & Services submitted their quote for \$58,500.00 which includes field services and estimated freight. No sales tax is included in their quote.

Recommended action: to approve a quote as presented or amended to purchase the parts for repairs of clarifier #2.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve the Viking Chains quote of \$51,000.00 for non-metallic chains and parts for the repair of clarifier #2. Recommendation based on staff experience at the WWTF.

- d. **ACWA Region 6 Board of Director Nomination.** To nominate Jennifer Ahl as the new ACWA Region 6 Board of Director to take the place of previous General Manager, James D. Anderson.

Recommended action: To nominate Jennifer Ahl and to replace James D. Anderson as the ACWA Region 6 Board of Directors.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to nominate Jennifer Ahl as the replacement of James D. Anderson as ACWA's Region 6 Board of Directors.

- e. **Recreation Event.** Potential plans to hold an educational event for the community and Rio Bravo. Presenters would include Rio Bravo representatives, GM Jennifer Ahl and Environmental Compliance Inspector Jody Swacker.

For information and discussion.

Board of Directors agree that we need to educate the community of the good things Rio Bravo do in the Malaga area and the community needs to be educated about what they do as a business.

6. **Recreation Reports:** To be submitted at the meeting.
The Camp-out turn out was great. The cold weather that night did play a role on how many people stayed overnight. Due to the cold night, recreation staff and committee will think about changing the date of next year's camp-out.

Preparations for the Thanksgiving luncheon are underway along with former GM retirement dinner. A total of 54 applications for Toy's for Tots were received. This number is lower than the previous year. Christmas program preparations are also underway, which starts with the Christmas Tree Lighting.

7. Engineer Reports:

- a. District Engineer Report. None for this meeting.
- b. CDBG Engineer Report: None for this meeting.

8. General Manager's Report:

- a. Employee of the Month
Could potentially change to Employee of the Quarter.
- b. Malaga Incorporation Plan meeting
Would like to implement a 5-step process to push towards cityhood.
- c. Self Help Credit Union with Fresno Mayor
- d. Department reports
 1. Illegal truck wash reported by Environmental Compliance Inspector Jody Swacker. Fresno County has been notified.
Need to start enforcement of truck washes by sending compliance letters and penalties for non-compliance.
 2. **Possibility of entering into an agreement with Sylvester Perez for consulting services at the WWTF.**

9. President's Report:

President Garabedian, Jr. gave his report on his cruise vacation in the Mediterranean.

10. Vice President's Report:

Vice President Cerrillo requested for a potential date change for the Christmas Tree Lighting due to the Board of Directors being out of town for the ACWA conference the first week of December. Decision will be made at the Recreation Committee Meeting of November 13. VP Cerrillo questioned the presence of the trailer parked in front of the District Office. District Clerk Norma Melendez informed him that CHP has already tagged the trailer and if it was not removed within 72 hours, it would be towed.

11. Director's Reports:

Director Castaneda requested for the string lights at the park to be put back up. Members of the community miss seeing the lights at night, especially during Camp-Out. She thought Camp-out was great but there may be some changes that need to happen in next years program.

12. Legal Counsel Report:

NKGSA ignored, for the most part, all comments made by MCWD. One which states that MCWD is not a member of the NKGSA. MCWD is not a member due to not being eligible to be on the board. MCWD will further explain and clarify comments and return to NKGSA.

13. Communications:

- a. Written Communications: **None for this meeting.**
- b. Public Comment: **None for this meeting.**

14. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of October 22, 2019.
- b. Financial Statements and Account Payable reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve the Consent Agenda as presented.

15. Closed Session: 7:33p.m.

- a. Personnel: Employment Evaluation; Position: General Manager (Government Code Section 54957(b).)
No reportable action.

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Tovar, Jr. and a 5-0 vote to adjourn the meeting at 8:03 PM.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing Minutes for the Regular Meeting of the Board of Directors of November 12, 2019 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 11/27/2019.

Norma Melendez

Norma Melendez, District Clerk