



REGULAR BOARD MEETING AGENDA
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, November 24, 2020 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

3. Certification: Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of November 10, 2020 and Special Board Meeting of November 19, 2020.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by: _____; **Second by:** _____

5. Old Business: Nothing for this meeting.

6. New Business: Nothing for this meeting.

7. Recreation Reports: Nothing for this meeting.

8. Engineer Reports:

- a. District Engineer Report. *Nothing for this meeting.*
- b. CDBG Engineer Report: *Nothing for this meeting.*

9. General Manager's Report:

- a. Uniform Service.
- b. Truck Wash Update.

10. President's Report:

11. Vice President's Report:

12. Director's Reports:

13. Legal Counsel Report:

14. Communications:

- a. Written Communications:
- b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three **(3)** minutes or less per individual/group per item per meeting, with a fifteen **(15)** minutes maximum.*

15. Closed Session:

- a. Personnel; Consideration of appointment of public employee: Position General Manager (Gov't Code Section 54957(b).)
- b. Pending Litigation; three cases:
 - 1. Malaga v CVRWQCB case number F78327(Govt Code 54956.9.)
 - 2. Malaga v CVRWQCB case number F75868(Govt Code 54956.9.)
 - 3. Malaga v. FUSD case No. 20CECG02666 (Govt Code 54956.9.)

16. Adjournment:

Motion by: _____, **Second by:** _____

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of November 24, 2020 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 11/20/2020.

Norma Melendez

Norma Melendez, District Clerk



REGULAR BOARD MEETING MINUTES

**BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, November 10, 2020 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order: 6:02p.m.

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

All present.

Also Present: Neal Costanzo, Norma Melendez and Moises Ortiz

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

- a. **Water Meter Implementation.** Discuss the best date to start implementing the residential water meters.

For discussion and potential action.

Rate study should be conducted in order decide a date when the District will start implementing the metered rate for residential meters.

5. New Business:

- a. **Audit RFP.** Two RFP for auditing were received on October 26 before 3:00p.m. Proposal from Price, Page & Company states a grand total for 2020 and 2021 at \$13, 750.00 for each year, increasing to \$14,300.00 in 2022. Proposal from Jaribu W. Nelson, CPA increases gradually stating 2020 at \$12,250.00, 2021 at \$12,500.00 and 2022 at \$12,750.00.

Recommended action: to approve the best proposal for the District annual audit.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve the proposal from Jaribu W. Nelson, CPA and begin the District's annual audit.

- b. **Bathroom HVAC.** Quote from Pacific Air Inc. was submitted for review to complete the HVAC system in the new restroom building which includes several installations and

connection. The total cost for this job is \$3,957.00. An initial deposit of \$500 is required, which is included in the total price.

Recommended action: to approve quote and direct interim GM to begin completion of HVAC system.

Motion by Vice President Cerrillo; Second by Director Castaneda and a 5-0 vote to approve quote for the completion of the HVAC system in the new restrooms at the park.

6. Recreation Reports:

- a. Raffle for Thanksgiving basket.
- b. **Covid-19 Equity Project.** Marlen Miranda from Cultiva La Salud reached out to the district to become partners to host a free COVID-19 testing event at the park. This will be a drive-up event.

For discussion and guidance.

The Free COVID-19 testing event has been approved. The District Clerk will contact Marlen Miranda from Cultiva la Salud to start preparations for the event.

7. Engineer Reports:

- a. District Engineer Report. **None for this meeting.**
- b. CDBG Engineer Report: *None for this meeting.*

8. General Manager's Report:

- a. Pool update. **Diving specialists surveyed the pool and they have detected several leaks, cracked skimmers and wall damage.**
- b. Expansion. **Interim GM met with Jeff Roberts for potential expansion of MCWD sphere of influence.**

9. President's Report:

President Garabedian, Jr. suggested to move the meeting of December 8 from 6:00pm to 6:30p.m. He also reported that he received a call from Richard's and that we are still on the schedule for staff's Christmas Dinner. He is thankful to have been re-elected for another term for the District's board of directors. Donation of \$50.00 has been given for the purchase of a Thanksgiving basket.

10. Vice President's Report:

Vice President Cerrillo congratulated President Garabedian and Director Castaneda on their re-election. He also listed the dates for the upcoming events in the month of December. There will be Christmas tree lighting on December 1, Recreation committee Christmas dinner December 11, Car Show Toy Drive December 13, and Christmas parade December 19. The VP also stated that the baseball game that occurred at the park, unbeknownst to the District, was a fundraiser. There has been an \$80.00 donation for the Christmas Toy Drive. President Garabedian and Neal Costanzo donated \$40.00 each for the purchase of toys for the toy drive.

11. Director's Reports:

None for this meeting.

12. Legal Counsel Report: Report for closed session.

13. Communications:

a. Written Communications: **None for this meeting.**

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three **(3)** minutes or less per individual/group per item per meeting, with a fifteen **(15)** minutes maximum.*

14. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of October 27, 2020.
- b. Accounts Payable and Financial Reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 to approve the consent agenda as presented.

15. Closed Session: 7:50p.m.

- a. Public employment pursuant to Government Code Section 54957(b)(1).
- b. Malaga v. FUSD case No. 20CECG02666 (Govt Code 54956.9.)

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Tovar, Jr. and a 5-0 vote to adjourn the meeting at 8:30p.m.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of November 10, 2020 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 11/25/2020.

Norma Melendez

Norma Melendez, District Clerk



SPECIAL BOARD MEETING MINUTES
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Thursday, November 19, 2020 at 7:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

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1. Call to Order: 7:01P.M.

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

All present.

Also present: Moises Ortiz and Michael Slater.

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 24 hours in advance of the meeting.

- 4. Old Business:** *None for this meeting.*

- 5. New Business:** *None for this meeting.*

- 6. Communications:** *None for this meeting.*

a. Written Communications: *None for this meeting.*

b. Public Comment:

- 1. Stacey and Samuel Trinidad commented on the use of the soccer fields.**

7. Closed Session: 7:45P.M.

- a. Public employment pursuant to Government Code Section 54957(b)(1).

8. Adjournment:

Motion by Vice President Cerrillo, Second by Director Tovar, Jr. and by a 5-0 vote to adjourn the meeting at 9:19P.M.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Special Board Meeting of the Board of Directors of November 19, 2020 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 11/25/2020.

Norma Melendez

Norma Melendez, District Clerk

10/1/20



PARTNERSHIP PRESENTATION

For Malaga County Water District

UniFirst
UNIFORMS SERVICES SOLUTIONS

1

UniFirst

Dedicated Route Service Representative

Your RSR is a graduate of Service Certification Program, focused on your satisfaction.



RSR works for you and your business.

- Compensation tied to customer satisfaction
- Direct authority to resolve issues
- Industry-high average tenure of 5.5 years
- Timely and efficient deliveries to more than 300,000 customer locations
- Maximized customer-face time via use of route delivery planning software
- UniFirst invests more than \$2 million annually on customer service training

99% of customers say they're "satisfied" or "completely satisfied" with their service.

(FY20 Goodwill Surveys)

2

UniFirst

Request for Customer Action (RFCA)

Our closed-loop system guarantees a quick resolution to all requests.



Your issue is reported to UniFirst. Your customer service representative (CSR) opens a new Request For Customer Action (RFCA) in the networked system.

Your service management team and route service representative (RSR) **identify options for issue resolution**, as applicable. The agreed-upon action plan is entered into the system.

UniFirst management ensures complete follow-through of action plan in a timely manner. The service management team verifies and updates the status in the system as progress is made.

With a phone call to you, your CSR confirms that **your concern has been resolved** to your satisfaction. Upon verification, the CSR "closes" the RFCA in the system.

Our system documents all concerns and tracks progress for quick resolutions.

- Records your issue(s) and follows-up within 24 hours
- Maintains history on your account
- Assigns clear accountability for actions required
- Customer Service Rep captures results and confirms customer satisfaction
- Local General Manager receives daily status report on "open" and "closed" RFCAs, staying apprised of any customer issues



3

UniFirst

Customer Base

Committed to longstanding client relationships.



Broad customer base with geographic and end market diversification

- 300,000+ customer locations across the U.S., Canada, and Europe

Longstanding relationships

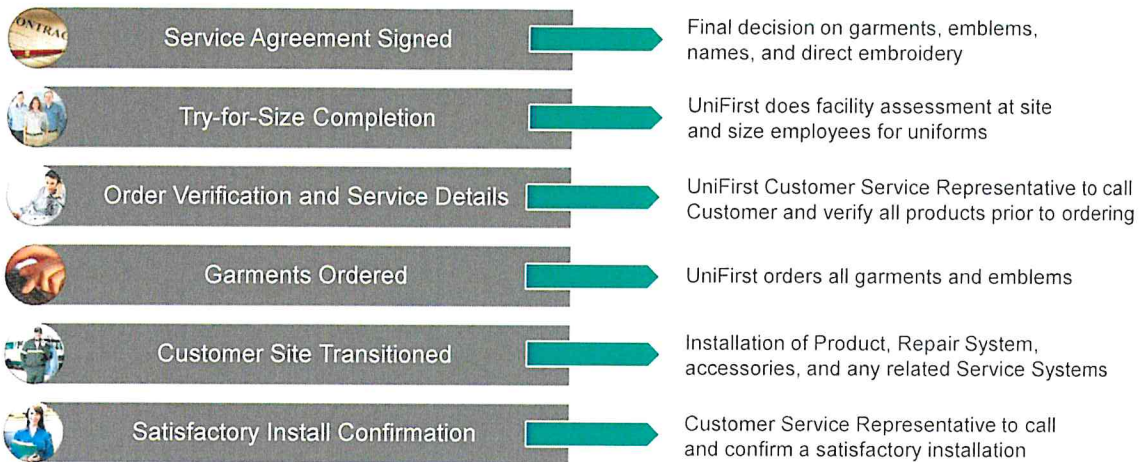
- 99% customer retention rate for National Account customers
- 4.5 years average contract life
- 12+ year average customer relationship

Multiple points of contact contribute to high levels of customer service and client retention

- Touched by route salespersons, customer service reps, service manager, and local operations managers
- Every customer has regularly scheduled calls and visits to monitor needs and satisfaction

4

Primary milestone events for installation.



5



6



VIP 2.0

Cost Analysis Proposal

UniFirst Corporation

Leo Arntz

4730 E. Commerce Ave.

Fresno, CA 93725

Cost Comparison for:

Malaga County Water District

VIP Cost Analysis Program

Date: 10/1/20

#	Facility Services Item Descriptions	Qty.	Current \$.ea	Current Total	UniFirst \$.ea	UniFirst Total
1	3x5 Scraper Mat	1	\$1.01	\$1.01	\$1.1786	\$1.1786
2	Linen Bag and Rack	1				
3	Air Freshener	4	\$3.034	\$12.136	\$1.00	\$4.00
4	3x5 Logo Mat	2	\$2.45	\$4.894	\$2.2829	\$4.5658
5	Hand Soap w/ Dispenser (800 ml)	3	\$2.35	\$7.035	\$5.00	\$15.00
6	Hand Sanitizer w/ Dispenser (1000 ml)	1	\$11.62	\$11.62	\$16.00	\$16.00
7						
8	DEFE (Service charge)	1			\$3.33	\$3.33
9						
10						
11						
13						
14						
15						
16						
★	Total weekly savings:	-\$7.38		\$36.70		\$44.07

**Pricing valid for 30 days from date listed. Our calculated cost is a good faith estimate and may vary if any products have been overlooked or quantities miscounted. Please allow a 5% +/- variance in your review.

Sales Representative:

Leo Arntz

(559) 797-2669

leo_arntz@unifirst.com



VIP 2.0

Cost Analysis Proposal

UniFirst Corporation

Leo Arntz

4730 E. Commerce Ave.

Fresno, CA 93725

Cost Comparison for:

Malaga County Water District

VIP Cost Analysis Program

Date: 10/1/20

★	* Reduction in Total Cost of Ownership:				20%	
★	* Your Potential Total Annual Savings:				\$588.78	
★	* Your Potential 60-Month Savings:				\$2,943.88	
#	Uniform Rental Item Descriptions	Qty.	Current \$.ea	Current Total	UniFirst \$.ea	UniFirst Total
1	Navy Cargo pants-10AI	22	\$0.336	\$7.392	\$0.2867	\$6.3074
2	Standard Uniform shirts- 0102	44	\$0.173	\$7.612	\$0.1614	\$7.10
3	Navy Coverall- 3002	2	\$0.317	\$0.634	\$0.3589	\$0.72
4	Carpenter jeans- 12UH	11	\$0.404	\$4.444	\$0.35	\$3.85
5	Standard Uniform pants- 1002	22	\$0.193	\$4.246	\$0.2431	\$5.35
6						
7	Damage protection	101	\$0.0609	\$6.1509	\$0.06	\$6.06
8						
9						
10						
11						
12						
13						
14						
15						
16						
★	Total weekly savings:	\$1.09		\$30.48		\$29.39
#	Facility Services Item Descriptions	Qty.	Current \$.ea	Current Total	UniFirst \$.ea	UniFirst Total
1	3x5 Scrapper Mat	3	\$3.21	\$9.63	\$1.1786	\$3.54
2	60" Dust mop w/ handle and frame	1	\$1.53	\$1.53	\$1.0087	\$1.01
3	48" Dust mop w/ handle and frame	1	\$1.319	\$1.319	\$0.8070	\$0.81
4	Linen bag & rack					
5	Air Freshener	2	\$3.034	\$6.07	\$1.00	\$2.00
6	3x5 mat	1	\$2.11	\$2.11	\$1.1786	\$1.18
7	4x6 mat	2	\$2.606	\$5.21	\$1.8901	\$3.78
8						
9	DEFE (Service charge)	1			\$3.33	\$3.33
10						
11						
13						
14						
15						
16						
★	Total weekly savings:	\$10.23		\$25.87		\$15.64
★	Combined weekly savings:	\$11.32		\$56.35		\$45.03

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VIP 2.0

Cost Analysis Proposal

UniFirst Corporation

Leo Arntz

4730 E. Commerce Ave.

Fresno, CA 93725

Cost Comparison for:

Malaga County Water District

VIP Cost Analysis Program

Date: 10/1/20

★	* Reduction in Total Cost of Ownership:				12%	
★	* Your Potential Total Annual Savings:				\$343.88	
★	* Your Potential 60-Month Savings:				\$1,719.38	
#	Uniform Rental Item Descriptions	Qty.	Current \$.ea	Current Total	UniFirst \$.ea	UniFirst Total
1	Navy cargo pant-10AI	33	\$0.336	\$11.088	\$0.2867	\$9.4611
2	Standard Uniform shirts- 0102	66	\$0.173	\$11.418	\$0.1614	\$10.6524
3	Cotton jeans- 1091	22	\$0.295	\$6.49	\$0.2655	\$5.841
4	Navy Coveralls- 3002	2	\$0.317	\$0.634	\$0.3589	\$0.7178
5	Standard Uniform pants- 1002	11	\$0.193	\$2.123	\$0.2431	\$2.6741
6						
7	Damage protection	134	\$0.0611	\$8.1874	\$0.06	\$8.04
8						
9						
10						
11						
12						
13						
14						
15						
16						
★	Total weekly savings:	\$2.55		\$39.94		\$37.39
#	Facility Services Item Descriptions	Qty.	Current \$.ea	Current Total	UniFirst \$.ea	UniFirst Total
1	36" Dust Mop w/ frame and handle	1	\$1.002	\$1.002	\$0.6052	\$0.6052
2	Shop towels	50	\$0.11	\$5.50	\$0.0562	\$2.81
3	Shop towel inventory maintenance	2			\$0.25	\$0.50
4	Linen bag and rack					
5	Air Freshener	2	\$3.034	\$6.068	\$1.00	\$2.00
6	3x10 mat	1	\$3.102	\$3.102	\$2.3678	\$2.3678
7						
8	DEFE (Service Charge)	1			\$3.33	\$3.33
9						
10						
11						
13						
14						
15						
16						
★	Total weekly savings:	\$4.06		\$15.67		\$11.61
★	Combined weekly savings:	\$6.61		\$55.61		\$49.00

**Pricing valid for 30 days from date listed. Our calculated cost is a good faith estimate and may vary if any products have been overlooked or quantities miscounted. Please allow a 5% +/- variance in your review.

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