



**REGULAR BOARD MEETING MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK STREET**  
**FRESNO, CALIFORNIA 93725**  
**Tuesday, November 20, 2018 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

**1. Call to Order:**

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**Not Present: Director Carlos Tovar, Jr.**

**Also Present: Jim Anderson, Michael Slater and Norma Melendez.**

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.
- 4. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of November 13, 2018.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Vice; Second by Director Cerrillo, and by a 4-0 vote to approve the Consent Agenda.**

**5. Old Business:**

- a. **Water Meter Project; Partial Payment Estimate #2 and Request for Disbursement #7.** A partial payment estimate of \$137,426.99 to Vulcan Construction has been submitted for approval. A request for disbursement for reimbursement of the payment estimate is also submitted for approval.

Recommended action: To authorize payment of \$137,426.99 to Vulcan Construction and approval of the disbursement request for reimbursement.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 4-0 vote to authorize payment of \$137,426.99 to Vulcan Construction and approval of the disbursement request for reimbursement.**

**6. New Business:**

- a. **Audit Report FY 2017-2018.** Continued from the previous meeting. No further questions on the FY17/18 audit report have been received.

Recommended action: To adopt the FY 17/18 audit report as presented.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 4-0 vote to adopt FY 17/18 audit report as presented.**

- b. **Brandis Tallman: Term Sheet.** Brandis Tallman has provided the Term Sheet for the proposed \$1 Million loan. For information and discussion.

**A consensus was reached to move forward with the loan and it is expected to close before the year ends.**

- c. **Office Printer.** The 5-year contract for the office photocopier rental expires in March 2019. California Business Machines has presented a proposal to pay-off the remainder of the current contract, replace the copier with a guaranteed new one, and provide a \$235.78 per month savings. The maintenance agreement includes repairs and toner use at no extra charge. The term of the proposed agreement is 63 months.

Recommended action: To authorize the General Manager to enter into an agreement with California Business Machines to replace the District office copier with a new one.

**Item tabled until the first board meeting in January 2019.**

**7. Recreation Reports:** No new report for this meeting.

**8. Engineer Reports:**

- a. District Engineer Report. No new report for this meeting  
b. CDBG Engineer Report: No new report for this meeting

**9. General Manager's Report:**

- a. Critique of last week's Town Hall Meeting  
b. ACWA conference  
c. Upcoming Holiday schedule

**10. President's Report:**

- a. Report of the meeting with Supervisor Quintero  
**President Garabedian, Jr., Vice President Cerrillo and the General Manager met with Supervisor Quintero to go over the topics that were discussed in the Town Hall Meeting of November 15, 2018. He also asked Legal Counsel if there was an update in the Malaga/ Maple Property. A new agreement is currently in the works.**

**11. Vice President's Report:**

Vice President Cerrillo mentioned that votes from the election are still coming in. He also mentioned an incident that occurred over the weekend on Harding Street regarding a broken water pipe at a residence.

**12. Director's Reports:**

Director Cerrillo, Jr. would like to wish MCWD staff and MCWD's professional staff a Happy Thanksgiving.

Director Castaneda would like to also wish everyone a Happy Thanksgiving.

**13. Legal Counsel Report: report in closed session.**

**14. Communications:**

- a. Written Communications: **none for this meeting.**
- b. Public Comment: **none for this meeting.**

**15. Closed Session: 6:58**

- a. **Potential Litigation, Conference with Legal Counsel (Government Code section 54956.9.)**  
**Nothing to report.**

**16. Adjournment:**

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr., and by a 4-0 vote to adjourn the meeting at 7:11p.m.**