



REGULAR BOARD MEETING AGENDA
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, February 12, 2019 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

3. Certification: Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

- a. **PC Solutions (PCS) IT Agreement.** The 12-month IT service agreement with PCS expires on 31 March. PCS has reviewed last years usage and has developed a two-year proposal to continue service. PCS has been reliable and responsive to all IT needs of the District.

Recommended action: To review and adopt the new two-year agreement.

Motion by: _____; **Second by:** _____.

- b. **Ground Water Recharge in basin CF.** A discussion of groundwater recharge in FMFCD basin.

For information and discussion.

5. New Business:

- a. **Office Printer.** The District's lease of the office printer expires in May 2019. The district has received two proposals for the lease of a new printer contained in the attachments to the agenda. Replacing the current printer with a new lease on a new printer will save money and reduce printer downtime. Both proposals include lease pay-off and return of the current printer.

Recommended action: To consider the two lease agreements and select one.

Motion by: _____; **Second by:** _____.

- b. **Municipal Services Review (MSR).** Fresno LAFCo is tasked with developing updated MSRs every five years. The MCWD MSR was last updated in 2007. Considering the strong interest MCWD has for reorganization and that the MSR is a substantial document for a reorganization application, it is suggested that the District retain Provost & Pritchard to develop a new MSR for the District. P&P has submitted an estimated cost of \$25,000.00 to develop a new MSR.

Recommended action: To approve the proposal to develop an MSR at an estimated cost of \$25,000.00.

Motion by: _____; **Second by:** _____.

- c. **Resolution No. 02-12-2019 a Resolution of the Board of Directors Authorizing a Loan from the Rural Community Assistance Corporation.** This loan is related to the meter project which is being funded in part by a grant from the Water Board. The Water Board has informed the District that there will be a delay in getting reimbursements from the state revolving fund (Prop 1). The District currently has disbursement requests of approximately \$802,000.00 pending. In order to avoid penalties and interest from the project contractor and to insure that the project is completed on schedule, the District is applying for a one year 'bridge' loan to be repaid with the disbursements from the revolving fund. The Resolution authorizes the President to sign the loan application and loan documents and the General Manager to sign disbursement requests.

Recommended action: Approve Resolution No. 02-12-2019.

Motion by: _____; **Second by:** _____.

6. Recreation Reports: To be submitted at the meeting.

7. Engineer Reports:

- a. District Engineer Report. No new reports for this meeting. The meter project is nearing conclusion.
- b. CDBG Engineer Report: CDBG 16451 Rec Center A/C is published for bid. Bid opening is 2pm/26Feb at the District office.

8. General Manager's Report:

- a. Report on the Water Market Exchange Symposium of 24 January at Fresno State.
- b. Report of the SWRCB water meter project inspection of 1 February.
- c. Remaining new water meter boxes that are asphalt filled will be cement filled by the end of February.
- d. Department reports.
- e. Other reports.

9. President's Report:

10. Vice President's Report:

11. Director's Reports:

12. Legal Counsel Report:

13. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of January 22, 2019.
- b. Financial Statements and Account Payable reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by: _____; **Second by:** _____

14. Communications:

- a. Written Communications:
- b. Public Comment:

15. Closed Session:

16. Adjournment:

Motion by: _____, **Second by:** _____

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of February 12, 2019 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 02/08/2019.

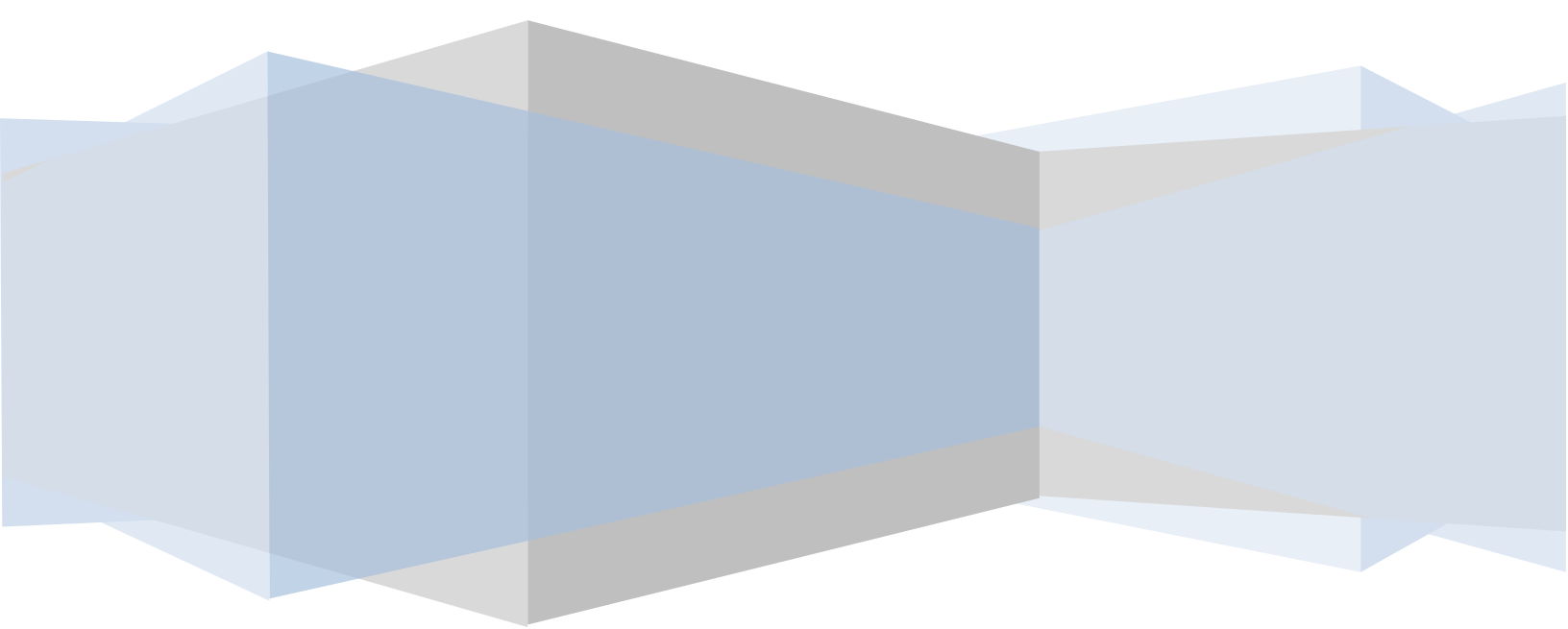
Norma Melendez
Norma Melendez, District Clerk

item 4.a.



Managed Service Contract
For
Malaga County Water District

4/1/2019 to 3/31/2021



Service Offering Summary

Our managed services platform is built upon a comprehensive monitoring structure that allows us to spot small problems before they become large network disasters. This results in a high percentage of potential problems being avoided using proactive monitoring, alerts, and automation that enables us to remediate issues before they can affect Malaga County Water District Staffing's productivity. Our experienced technicians & engineering team will handle any issues requiring on-site or remote support.

Support Exclusions

Hardware & Projects: The cost of hardware replacement, and project / integration services are the two categories that are not scoped in this service offering. Based on fluctuating hardware costs and the many different variables effecting hardware replacement (warranty, manufacturer support, onsite spare, etc.), this issue is better handled on a case by case basis. As part of our ongoing IT consulting, we will work with Malaga County Water District Staffing to ensure that an effective hardware replacement strategy is in place.

Project & Integration Services refers to labor based tasks that add functionality to the organization's network. This includes major OS & software upgrades and new hardware acquisition.

Compliance

Pre-existing & legacy operating systems and applications (No longer supported by the software vendor) fall outside of the scope of this program. All Servers with Microsoft Windows Operating Systems must be running Windows Server 2008, or newer, and have all the latest Microsoft Service Packs and Critical Updates installed. All Desktop PC's and Notebooks/Laptops with Microsoft Windows Operating Systems must be running Windows 7 Professional, or newer, and have all the latest Microsoft Service Packs and Critical Updates installed.

All compliance issues will be discussed in advance with the client, and every effort will be made to work within the client's budgetary restrictions. Systems, devices and applications that are deemed by PC Solutions management to fall into these categories, and are not in compliance may be excluded from the program.

Support Inclusions

This program is designed to provide a stable budget for the services required to effectively maintain and support existing systems. As such, once the program begins, nearly all services that involve maintenance and support of the current systems and existing users are included. In addition to monitoring, maintenance, and patching of all applicable systems, this includes user administration, unlimited help desk calls, and minor version upgrades / service packs associated with supported devices and applications.

Response Times

As part of the Managed Service Contract, Malaga County Water District Staffing will receive priority service in the service queue over non-contractual customers. Once an alert or notification is received by one of our Customer Service Representatives or from our network monitoring technology platform, PC Solutions commits to the response times as outlined in the table below and will guarantee that at least 90% of the time it will be able to respond to customer problem tickets in the following manner:

- a) **Low Priority Ticket:** Respond within 8 hours; Resolve within 5 business days – (One user affected – Core Business Applications can continue)
- b) **Medium Priority Ticket:** Respond within 4 hours; Resolve within 2 business Days – (Limited number of users affected – Core Business Applications can continue)
- c) **High Priority Ticket:** Respond within 2 Hours; Resolve the problem within 8 hours – (Large number of users affected or some Core Business Applications cannot continue)
- d) **Critical Priority Ticket:** Respond within 30 minutes; Resolve the problem within 4 hours – (All users affected – and all Core Business Applications offline)

Note: The resolution times stated above assume that replacement equipment is either on hand, at customer's site, can be sourced such that labor can be performed to meet the SLA.

Products, Services & Support

PC Solutions shall provide the following Products & Services as defined in Appendix "A" with the quantities specified in the appendix. Any additions to the quantities of these Products & Services will be reflected in an adjusted price per user rate that reflects these changes and charged monthly.

Support hours that are bundled into the managed service contract, that are not used, do not roll over to the next month or qualify for a refund. Onsite monthly support will be scheduled in advanced on a weekly basis if applicable. Any support service overages will be invoiced separately according to the contract rates outlined in Appendix "B" at the end of each month.

Remuneration Clause

Upon agreement of this Statement of Work, the client agrees to initiate IT Support Services with PC Solutions until the end of the contract period dated March 31st, 2019. Services are billed for in advance and are due by the 10th of each month. All other work performed outside of this scope will be invoiced separately and due upon receipt. PC Solutions reserves the right to cancel service at any time and for any reason including to but not limited to non-payment. Thirty-day notice is required for early termination of all managed services contracts. If contract is terminated before the end of the term customer agrees to pay 50% of the normal monthly rate prorated for the remaining months in the contract which will be applied to the credit card on file.

item 4.a. (con't)

Managed Service Contract

April 1st, 2019 to March 31st, 2021

Estimated Costs

The estimated monthly costs for our Managed Services is \$106 per Active Directory user at a current user count of 15, which is \$1,590 per month with a 24-month rolling calendar commitment. Pricing will increase or decrease according to the amount of Active Directory users on the network and/or the amount of cloud storage space used during the 24-month contract but will not fall below the current user count. User counts & cloud storage space will be audited monthly. Any overages on pre-purchased onsite and remote support services will be billed at the contracted rates detailed in Appendix "B".

LIMITATION OF LIABILITY

OWNER HEREBY AGREES THAT, TO THE FULLEST EXTENT PERMITTED BY LAW, PC SOLUTIONS TOTAL LIABILITY TO OWNER FOR ANY AND ALL INJURIES, CLAIMS, LOSSES, EXPENSES OR DAMAGES WHATSOEVER ARISING OUT OF OR IN ANY WAY RELATED TO THE PROJECT OR THIS AGREEMENT FROM ANY CAUSE OR CAUSES INCLUDING BUT NOT LIMITED TO PC SOLUTIONS NEGLIGENCE, ERRORS, OMISSIONS, STRICT LIABILITY, BREACH OF CONTRACT OR BREACH OF WARRANTY SHALL NOT EXCEED THE TOTAL AMOUNT OF \$2,000,000.

Acceptance of Terms

Authorized By		CLIENT
_____ Authorized Signature (Officer or Owner)	_____ Date	
_____ Print Name	_____ Title	

APPENDIX – A

Included Products & Services

Product/Service	Units	Description
Desktop Monitoring/Alerting	25	24/7/365 Availability, Performance, & Capacity Monitoring
Server Monitoring/Alerting	1	24/7/365 Availability, Performance, & Capacity Monitoring
Firewall Switch Monitoring/Alerting	6	24/7/365 Availability, Performance, & Capacity Monitoring
Sophos Endpoint Protection Advanced	15	AntiVirus Protection for Workstations
Sophos Intercept X	15	Anti-Ransomware Protection for Workstations
Sophos Server Protection Advanced	1	Anti-Virus/Anti Ransomware for Servers
Sophos Phish Threat	0	End User Phishing Campaigns and Training
Windows Server 2016 Licensing	0	Each license includes licensing for up to 2 Virtual Machines
Azure Information Protection Plan	0	Security module for Office 365 to classify & encrypt docs & emails
Office 365 Business Premium	15	Includes latest version of Word, Excel, PowerPoint, Outlook, OneNote, Access, OneDrive, Sharepoint, and Hosted Exchange
Exchange Server Email Securities	0	Email Scrubbing for Spam w/ 60 day Email Archive w/ Web Access
Cloud Email Archive - Unlimited	0	Cloud Archive for all internal and external email (Compliance)
Hosted Exchange (Email)	0	Exchange Server 2016 - Hosted w/ Unlimited Account Size
Virtual Server Backup License	0	Enterprise level backup license for Virtual Servers (Per Virtual Machine)
BareMetal Backup License	1	Enterprise level backup license for Physical Servers
Offsite Disaster Recovery Storage (GB)	0	Cloud Based Storage for Server Backup Images
Mobile Device Management	0	Mobile Device Management for Cell Phones/Tablets
SafeGuard Enterprise Encryption	0	File level encryption for Laptops and Mobile Users
Sophos Device Encryption	0	Disk level encryption for Laptops/Desktops/Servers and Network Shares
Quarterly Compliance Audits	0	Intrusion Detection Audits on all WAN IP Addresses (remediation will be invoiced on an as needed basis)

APPENDIX - B

Included Labor & Support Contract Rates

Support Labor	Units Included	Description	Standard Rate	Contract Rate
Tier 1 Help Desk	Included	Tier 1 Help Desk Phone Support	\$ 55	included
Tier 2 Remote - Standard Hours	Included	Monday - Friday 7am to 5pm (Per Technician - .5 hour minimum)	\$ 120	included
Tier 2 Remote - Extended Hours	0	Monday - Friday 5pm to 7am, Saturday, Sunday & Holidays (Per Technician - .5 hour minimum)	\$ 140	\$ 130
Tier 2 Onsite - Standard Hours	0	Monday - Friday 8am to 5pm (Per Technician - 1 hour minimum)	\$ 140	\$ 130
Tier 2 Onsite - Extended Hours	0	Monday - Friday 5pm to 7am, Saturday, Sunday & Holidays (Per Technician - 1 hour minimum)	\$ 185	\$ 155
Tier 3 Remote - Standard Hours	0	Monday - Friday 7am to 5pm (Per Technician - .5 hour minimum)	\$ 155	\$ 140
Tier 3 Remote - Extended Hours	0	Monday - Friday 5pm to 7am, Saturday, Sunday & Holidays (Per Technician - .5 hour minimum)	\$ 185	\$ 155
Tier 3 Onsite - Standard Hours	0	Monday - Friday 8am to 5pm (Per Technician - 1 hour minimum)	\$ 175	\$ 155
Tier 3 Onsite - Extended Hours	0	Monday - Friday 5pm to 7am, Saturday, Sunday & Holidays (Per Technician - 1 hour minimum)	\$ 215	\$ 195

item 5.a.

Printer Lease Proposals

	Current Lease	Toshiba 6506AC	Kyocera 6052ci
Lease Payment	\$ 739.00	\$ 339.74	\$ 323.67
Maintenance Agreement*	\$ 182.66	\$ 168.04	\$ 216.20
Total	\$ 921.66	\$ 507.78	\$ 539.87

* MA costs are estimated and subject to adjustment after usage defined

TOSHIBA



item 5.a.

Proposed Lease PMT (63):

\$339.74/mo + tax

- Toshiba ES5015AC Color System
- Dual Side Doc Feeder
- 50 Sheet Stapling Finisher
- 2&3 Hole Punch
- 2500 Sheet Hi-Capacity Feeder
- PC Fax Board w/ Fax Forwarding

Average Monthly Service Cost :

\$168.04/mo+ tax

BW: 2,357 .0075 per copy

CLR: 4,181 .0075 per copy (parts and labor only)

$$\begin{array}{r} + \\ \hline = \end{array} \quad \mathbf{\$507.78/mo + tax}$$

\$413.88 Monthly Savings!

WIZIX Technology Group's all-inclusive service covers parts, b&w toner, labor, supplies, network and connectivity support. Paper and Staples and Color toner are not covered in the service rates. This proposal is valid until the end of Jan 2018 unless otherwise notes and does not include applicable sales tax. Thank you for the opportunity and I look forward to hearing from you to begin our new partnership. You can contact me at 559-224-2211 or brad.farnum@wizixtech.com

Malaga Water District **item 5.a.**

Kyocera TASKalfa 6052ci

QTY	DESCRIPTION
1	60/55 PPM A3 Color MFP
1	270 Sheet Dual Scan Document Processor
1	PF-7110 Dual 1,500 Sheet Paper Trays
1	DF-7110 4,000 Sheet Finisher
1	Punch Unit for DF-7120/7110
1	Fax Board
1	AK-7100 Attachment kit for DF-7120 / DF-7110

FMV Lease Payment

\$323.67 for 63 mo. + tax

Maintenance Agreement

\$216.20 per mo. + tax

Total Monthly Cost

\$539.87 per mo. + tax

Includes \$2,393.82 for paying off Lanier and shipping back to leasing company

Maintenance and Supplies

The maintenance agreement for this proposal includes:

Up to 3,000 mono images per month and at an overage rate of \$0.0079 per image.

Up to 3,500 images per month at an overage rate of \$0.055 per image.

3 Tier Color images per month at an overage rate of \$0.03, \$0.06, \$0.09 per image.

Parts, Labor, Image Drums, and Consumable Supplies (excluding paper and staples).

Current Situation

Lease – \$739.00 + M/A (133.34 + 48.75) \$181.84 = \$920.84

New Lease payment - \$323.67+ M/A \$216.20 = \$539.87

Savings = \$380.97 per month

California
Business Machines

Taking Care of Valley Businesses for Six Decades

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CAPITAL FACILITIES PLAN: MCWD 2019

item 5.b.

Current Population 1,300
Current Population Equivalent

A. Wastewater Treatment Facility	Priority	Funding Source	Estimated Capital		MCWD Contribution	Growth Allocation Factor	Allocated Estimated Cost	FY 2019-20		FY 2020-21		FY 2021-22		FY 2022-23		FY 2023-24		Comments	
			Cost	Cost				Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer		
1	1-B	SRF/RD Apply	\$ 200,000	\$ 110,000	\$ 110,000	1	\$ 110,000.00											Fundamental control system of wastewater treatment management	
2	1-C	SRF/RD Apply	\$ 30,000	\$ 16,500	\$ 16,500	1	\$ 16,500.00				X							Efficiency and nitrogen reduction	
3	1-B	SRF/RD Apply	\$ 20,000	\$ 11,000	\$ 11,000	1	\$ 11,000.00				X							There is a potential for digester over-flow that must be corrected	
4	1-A	SRF/RD Apply	\$ 150,000	\$ 82,500	\$ 82,500	1	\$ 82,500.00				X							Finalize nitrogen reduction control system	
5	1-A	SRF/RD Apply	\$ 1,000,000	\$ 550,000	\$ 550,000	1	\$ 550,000.00					X						Potential of additional Nitrogen Reduction Improvements	
6	1-A	SRF/RD Apply	\$ 200,000	\$ 110,000	\$ 110,000	1	\$ 110,000.00					X						Disposal pond sustainability contingency	
7	1-A	SRF/RD Apply	\$ 1,000,000	\$ 550,000	\$ 550,000	1	\$ 550,000.00						X					Recovery and reuse of boiler water blowdown from Vitro/Rio Bravo	
8	1-A	SRF/RD Apply	\$ 8,000,000	\$ 4,400,000	\$ 4,400,000	0.7	\$ 3,080,000.00								X			Upgrade and replace WWTP facilities	
Subtotal			\$ 10,600,000	\$ 5,830,000	\$ 5,830,000		\$ 4,510,000			\$ 220,000		\$ 660,000		\$ 550,000			\$ 4,400,000		
B. Sewer Collection System																			
B. Sewer Collection System	Priority	Funding Source	Estimated Capital		MCWD Contribution	Growth Allocation Factor	Allocated Estimated Cost	FY 2019-20		FY 2020-21		FY 2021-22		FY 2022-23		FY 2023-24		Comments	
			Cost	Cost				Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer		
1	1-F	SRF/RD Apply	\$ 2,133,000	\$ 1,173,150	\$ 1,173,150	0.10	\$ 117,315.00												Establish sewer frontage on Maple Avenue
2	1-F	SRF/RD Apply	\$ 2,140,200	\$ 1,177,110	\$ 1,177,110	0.05	\$ 58,855.50			X									Establish sewer frontage on Maple Avenue
3	1-F	SRF/RD Apply	\$ 1,091,000	\$ 600,050	\$ 600,050	0.00	\$ -					X							Enclose sewer gap into a loop
4	1-F	SRF/RD Apply	\$ 250,000	\$ 137,500	\$ 137,500	1.00	\$ 137,500.00						X						Upgrade existing lift station
Subtotal			\$ 5,614,200	\$ 3,087,810	\$ 3,087,810		\$ 313,671		\$ 1,173,150		\$ 1,177,110		\$ 737,550						
C. Water Department and SGMA																			
C. Water Department and SGMA	Priority	Funding Source	Estimated Capital		MCWD Contribution	Growth Allocation Factor	Allocated Estimated Cost	FY 2019-20		FY 2020-21		FY 2021-22		FY 2022-23		FY 2023-24		Comments	
			Cost	Cost				Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer		
1	1-C	CDBG	\$250,000	\$0	\$0	1.00	\$ -	X											Convert motor to VFD drive and replace MCC
2	1-C	SRF/RD Apply	\$50,000	\$27,500	\$27,500	1.00	\$ 27,500.00	X											Rehab pump, motor, column of Well# 6
3	1-C	SRF/RD Apply	\$50,000	\$27,500	\$27,500	1.00	\$ 27,500.00		X										Rehab pump, motor, column of Well #6
4	1-A	SRF/RD Apply	\$80,000	\$80,000	\$80,000	1.00	\$ 80,000.00	X											Replace 40 galvanized laterals to copper
5	1-A	SGMA Grant	\$198,200	\$109,010	\$109,010	0.80	\$ 87,208.00	X											SGMA compliance; groundwater recharge (potential grant funding)
6	1-B	SRF/RD Apply	\$275,000	\$151,250	\$151,250	1.00	\$ 151,250.00		X										Common water system SCADA
7	1-B	CDBG	\$100,000	\$100,000	\$100,000	1.00	\$ 100,000.00			X									Replace/repair 45 fire hydrants
8	1-F	SRF/RD Apply	\$1,400,000	\$770,000	\$770,000	0.70	\$ 539,000.00						X						Redundancy
9	1-F	SRF/RD Apply	\$1,300,000	\$715,000	\$715,000	1.00	\$ 715,000.00			X									Required for sufficient water supply
10	1-F	SRF/RD Apply	\$1,000,000	\$550,000	\$550,000	0.70	\$ 385,000.00			X									Peak and emergency water supply, efficiency and energy savings
11	1-F	SRF/RD Apply	\$1,966,000	\$1,081,300	\$1,081,300	0.70	\$ 756,910.00								X				Enclose-Loop water distribution system
12	1-F	SRF/RD Apply	\$1,615,000	\$888,250	\$888,250	0.60	\$ 532,950.00						X						Enclose-Loop water distribution system
13	1-F	SRF/RD Apply	\$1,082,000	\$595,100	\$595,100	0.60	\$ 357,060.00						X						Enclose-Loop water distribution system
14	1-B	Prop 1	\$1,644,035	\$814,080	\$814,080	1.00	\$ 814,080.00	X											Water Conservation, Presently in Construction
Subtotal			\$ 9,616,200	\$ 5,094,910	\$ 5,094,910		\$ 3,759,378		\$ 1,030,600		\$ 1,543,750		\$ 2,253,350		\$ 1,081,300				
D. Studies and Reports																			
D. Studies and Reports	Priority	Funding Source	Estimated Capital		MCWD Contribution	Growth Allocation Factor	Allocated Estimated Cost	FY 2019-20		FY 2020-21		FY 2021-22		FY 2022-23		FY 2023-24		Comments	
			Cost	Cost				Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer		
1	1-A	Budget O&M	\$7,500	\$7,500	\$7,500	1.00	\$ 7,500.00				X								Compliance, operations, and improvements
2	1-A	Budget O&M	\$20,000	\$20,000	\$20,000	1.00	\$ 20,000.00				X								Compliance, operations, and improvements
3	1-A	Budget O&M	\$5,000	\$5,000	\$5,000	1.00	\$ 5,000.00				X								Compliance, operations, and improvements
4	1-A	Budget O&M	\$5,000	\$5,000	\$5,000	1.00	\$ 5,000.00				X								Compliance, operations, and improvements
5	1-E	Budget O&M	\$7,500	\$7,500	\$7,500	1.00	\$ 7,500.00					X							Compliance, operations, and improvements
6	1-B	Budget O&M	\$40,000	\$40,000	\$40,000	1.00	\$ 40,000.00	X	X										Compliance, operations, and improvements
7	1-B	Budget O&M	\$42,000	\$42,000	\$42,000	0.50	\$ 21,000.00	X	X										Compliance, operations, and improvements
8	1-A	Budget O&M	\$50,000	\$50,000	\$50,000	0.50	\$ 25,000.00					X							Compliance, operations, and improvements
9	1-E	Budget O&M	\$25,000	\$25,000	\$25,000	0.80	\$ 20,000.00					X							Compliance, operations, and improvements
10	1-G	Budget O&M	\$25,000	\$25,000	\$25,000	1.00	\$ 25,000.00	X	X										Compliance, operations, and improvements
Subtotal			\$ 227,000	\$ 227,000	\$ 227,000		\$ 151,000	\$41,000	\$71,000		\$ 90,000								
E. Other																			
E. Other	Priority	Funding Source	Estimated Capital		MCWD Contribution	Growth Allocation Factor	Allocated Estimated Cost	FY 2019-20		FY 2020-21		FY 2021-22		FY 2022-23		FY 2023-24		Comments	
			Cost	Cost				Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer		
1	1-F	Budget O&M	\$60,000	\$60,000	\$60,000	1.00	\$ 60,000.00	X	X										
2	1-F	Budget O&M	\$30,000	\$30,000	\$30,000	1.00	\$ 30,000.00	X	X										
3	1-F	Budget O&M	\$18,000	\$18,000	\$18,000	1.00	\$ 18,000.00												
Non-Enterprise																			
4	1-G	Loan/Rec Grant	\$100,000	\$55,000	\$55,000	1.00	\$ 55,000.00												
5	1-G	CDBG/Loan	\$556,300	\$323,300	\$323,300	1.00	\$ 323,300.00												
6	1-G	Loan	\$272,187	\$272,187	\$272,187	1.00	\$ 272,187.00												
7	1-G	Loan	\$349,513	\$363,400	\$363,400	0.70	\$ 254,380.00	X	X										
8	1-G	Property Sale	\$350,000	\$350,000	\$350,000	0.20	\$ 70,000.00												
Subtotal			\$ 1,736,000	\$ 1,471,887	\$ 1,471,887		\$ 1,082,867	\$ 172,190	\$ 172,190										
TOTALS																			
			Estimated Capital Cost	MCWD Contribution	MCWD Allocated	FY 2019-20		FY 2020-21		FY 2021-22		FY 2022-23		FY 2023-24					
			\$ 27,793,400	\$ 15,711,607	\$ 9,816,916	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer		
						\$1,243,790	\$ 1,416,340	\$1,543,750	\$ 1,487,110	\$0	\$ 1,397,550	\$2,253,350	\$ 550,000	\$1,081,300	\$ 4,400,000			Funding: Enterprise + Loan + Property Sale Revenue	
						\$ 66,340	\$ -	\$ -	\$ 1,487,110	\$ -	\$ 1,397,550	\$ -	\$ 550,000	\$ -	\$ 4,400,000			Funding: Enterprise Revenue	

Priority Codes:
1-A: NPDES/CDO/Standards Compliance
1-B: Operational Control

1-C: Energy Efficiency
1-D: Out of Service Equipment

1-E: Groundwater Sustainability
1-F: Efficiency/Redundancy

1-G: Community Improvement

QA/QC Check
\$14,129,400

Growth Allocation Factor is an indication of the relative value of the improvements to existing customers. The range of growth allocation factor is from 0 to 1.0. A value of 1.0 indicates the improvement benefits existing customers.

** Assumed Current Population Equivalent is 4 people/EDU

Estimated Costs: Water and Sewer Utility Extensions

			\$/unit	Total
S-1	Extend 15 inch sewer from Kinder Morgan to Malaga			
	15-Inch Sewer(LF)	3300	\$ 115.00	\$ 379,500.00
	Trenching and Resurfacing	3300	\$ 200.00	\$ 660,000.00
	FID Canal Crossing	LS	\$ 50,000.00	\$ 50,000.00
	48- inch Manhole (EA)	10	\$ 9,500.00	\$ 95,000.00
	General Expenses			\$ 236,900.00
	Engineering/Contingency			\$ 710,700.00
		Total		\$ 2,133,000.00
S-2	Extend 15 inch sewer from Malaga to American Ave			
	15-Inch Sewer(LF)	2800	\$ 115.00	\$ 322,000.00
	Trenching and Resurfacing	2800	\$ 200.00	\$ 560,000.00
	48- inch Manhole (EA)	6	\$ 9,500.00	\$ 57,000.00
	Lift Station	1	\$ 250,000.00	\$ 250,000.00
	General Expenses			\$ 237,800.00
	Engineering/Contingency			\$ 713,400.00
		Total		\$ 2,140,200.00
S-3	Extend 8 inch sewer Along Malaga			
	8-Inch Sewer(LF)	1800	\$ 105.00	\$ 189,000.00
	Trenching and Resurfacing	1800	\$ 200.00	\$ 360,000.00
	48- inch Manhole (EA)	6	\$ 9,500.00	\$ 57,000.00
	General Expenses			\$ 121,200.00
	Engineering/Contingency			\$ 363,600.00
		Total		\$ 1,091,000.00
W - 10	Water main in North Avenue from Peach to Minnewawa, then south in Minnewawa			
	10-inch Water Main	5600	\$ 100.00	\$ 560,000.00
	Trenching and Resurfacing	5600	\$ 95.00	\$ 532,000.00
	General Expenses			\$ 218,400.00
	Engineering/Contingency			\$ 655,200.00
		Total		\$ 1,966,000.00
W - 11	Water main in Maple from Well 8 to American, in American from Maple to Chestnut, in Chestnut from American north			
	10-inch Water Main	4600	\$ 100.00	\$ 460,000.00
	Trenching and Resurfacing	4600	\$ 95.00	\$ 437,000.00
	General Expenses			\$ 179,400.00
	Engineering/Contingency			\$ 538,200.00
		Total		\$ 1,615,000.00
W - 12	Water main in Willow Ave from Central to Golden State Blvd			
	10-inch Water Main	1800	\$ 100.00	\$ 180,000.00
	Trenching and Resurfacing	1800	\$ 95.00	\$ 171,000.00
	Jack and Bore Golden State Crossing	1	\$ 300,000.00	\$ 300,000.00
	General Expenses			\$ 70,200.00

item 5.b.

	Engineering/Contigency

\$ 360,600.00

Total

\$ 1,082,000.00

item 5.b.

RESOLUTION NO. 02-12-2019

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MALAGA
COUNTY WATER DISTRICT AUTHORIZING A LOAN FROM
THE RURAL COMMUNITY ASSISTANCE CORPORATION**

WHEREAS, the Malaga County Water District is a County Water District duly formed and existing pursuant to §30000 et seq. of the California Water Code and as such is empowered to own property, borrow money, and give security for loans (the “District”); and

WHEREAS, the District, a severely disadvantaged community, which has entered into an agreement to receive funding from the State Water Resources Control Board (“Board”) to install water meters on properties within the District’s boundaries (Project No.1010042-014C; the “Project”), wherein the District would pay for the installation of the water meters and be reimbursed for a substantial portion of those expenses by the Board utilizing Proposition 1 funds; and

WHEREAS, the District has recently been informed by the Board that there will be a delay in the disbursement of Proposition 1 funds for expenses incurred by the District for work performed and eligible for reimbursement under the Project funding agreement; and

WHEREAS, the District will require temporary financing to cover the costs of the meter installation until such time as those costs are reimbursed by the Board to avoid interest and penalties and to insure the Project is completed in accordance with the funding agreement; and

WHEREAS, the Rural Community Assistance Corporation (the “RCAC”) is authorized to make loans for housing, environmental infrastructure and community facilities for low income people; and

WHEREAS, the District wishes to obtain a loan from the RCAC for the development of the Project as described above.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MALAGA COUNTY WATER DISTRICT AS FOLLOWS:

1. That the foregoing recitals are true and correct and incorporated by this reference herein as though fully set forth at this point.
2. The District shall submit to RCAC an application for a loan for the Project to be developed in the County of Fresno and the State of California.

3. If the loan is approved, the District is hereby authorized to incur indebtedness in an amount not to exceed the amount approved by the RCAC and to enter into a loan agreement with the RCAC for the purposes set forth in the loan application and approved by the RCAC. It also may give a promissory note and execute security and other instruments required by RCAC to evidence and secure the indebtedness.

4. The District is further authorized to request amendments, including increases in the loan amount up to amounts approved by RCAC, and to execute any documents required by RCAC to evidence and secure these amendments.

5. The District authorizes Charles Garabedian, Jr., President, to execute in the name of the District, the loan application and the loan agreement, promissory note, security and other instruments, and any and all other documentation for the disbursement of funds required by RCAC to make and secure the loan and any amendments thereto.

6. The District authorizes James Anderson, General Manager, to execute in the name of the District, only that documentation required by RCAC for the disbursement of funds during the term of the loan.

* * * * *

Passed and adopted by the Board of Directors of the Malaga County Water District at their meeting held on this 12 day of February 2019, by the following vote:

AYES:

NOES:

ABSENT:

Charles Garabedian, Jr., President
Malaga County Water District

ATTEST:

James D. Anderson, General Manager-
Secretary of the Board of Directors
Malaga County Water District



REGULAR BOARD MEETING MINUTES
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, January 22, 2019 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order: 6:00PM

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.
Arrived after roll call: Vice President Cerrillo.

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

- 4. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of January 8, 2019.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Director Cerrillo, Jr.; Second by Director Castaneda, and by a 4-0 vote to approve the Consent Agenda as presented.

- 5. Old Business:** No old business for this meeting.

6. New Business:

- a. **Workforce Connection (WFC) Business of Excellence and Employee Awards.** MCWD was selected for the WFC Business of Excellence Award and employee Marco Silvas was selected for the Employee Award for the 4th Quarter 2018. WFC will record a live interview of the awardees on 29 January at the District office for presentation at the award ceremony to be held in February. For information and discussion.
Live interview taking place January 30, 2019.

- b. **Office Expansion.** The District has retained De Alba Architecture for the office expansion project. The total cost of the award is \$13,500 to be paid in three equal increments of \$4,500. A copy of the Agreement is attached. For information and discussion.

7. Recreation Reports: To be submitted at the meeting.

RCD, Romana Campos, reported improved attendance for youth basketball. Free-throw tournaments have sparked the interest of young people. Plans for the Valentine's Day Dance is coming along. The live band, Sabor Latino, has been booked for the event. Vice President Cerrillo and Director Cerrillo, Jr. will donate \$100.00 as contribution for the live band. Director

8. Engineer Reports:

- a. District Engineer Report. Held a meeting with Rio Bravo to discuss a pilot study to reduce EC in cooling tower blowdown water to be grant funded.
- b. CDBG Engineer Report: Well 6 VFD work to begin in early April.

9. General Manager's Report:

- a. The state water board project manager for the meter project will inspect the project on 1 February.
- b. The soccer complex project (Jose Barraza) met with the City of Fresno development review committee to advise development requirements.
- c. SGMA report.
- d. Department reports.
- e. Other reports.

10. President's Report:

President Garabedian, Jr. suggested the District should offer waivers to any one affected by the government shutdown. Must present government I.D. for approval. The President also mentioned he received the invitation for the Hope Now for Youth fundraiser dinner. He requested 2 tables to be reserved. The District can invite young people to attend the fundraiser with the Board Members. Finally, a donation of \$100.00 was made to go towards the Valentine's Day dance band.

11. Vice President's Report:

Vice President Cerrillo would like to meet with the Board of Supervisors to move forward with cityhood. He suggested that they speak about the details of conversation. Legal Counsel agreed with the Vice President, but these details would need to be included in closed session.

12. Director's Reports:

Director Castaneda gave a report on her attendance of the monthly recreation committee meeting.

13. Legal Counsel Report:

Comments reserved for closed session.

14. Communications:

- a. Written Communications:

1. Kelley Hancock, District Clerk II to the Board of Supervisors, has sent notification e-mails regarding Form 700. Filing deadline is April 2, 2019.

b. Public Comment:

15. Closed Session: 6:50p.m.

- a. **Potential litigation**
No reportable action.

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a 5-0 vote to adjourn the meeting at 7:45p.m.