



**REGULAR BOARD MEETING MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK STREET**  
**FRESNO, CALIFORNIA 93725**  
**Wednesday, November 24, 2021 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

**1. Call to Order:6:00PM**

**2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.  
**Also present: Neal Costanzo and Norma Melendez**

**3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

**4. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of Special Board Meeting (Water Meter Workshop) of November 4, 2021.
- b. Minutes of the Regular Board Meeting of November 9, 2021.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve the consent agenda as presented.**

**5. Old Business:**

- a. **ACWA Meeting Package.** Members of the board received a package with information for the ACWA conference.

**6. New Business:** None for this meeting.

**7. Incorporation Reports:**

- a. **Incorporation letter still in review.**

**8. Recreation Reports:**

- a. Christmas tree lighting was rescheduled for November 28.
- b. Recreation dinner scheduled for December 4. Fermin will be catering the event.
- c. Board agreed on the prize amounts for the house decorating contest. Prizes are as follows: 1<sup>st</sup> place: \$800, 2<sup>nd</sup> place: \$400, 3<sup>rd</sup> place: \$200.
- d. Board agreed on the prize amounts for the Christmas parade, which will be held December 18. Prizes are as follows: 1<sup>st</sup> place: \$300, 2<sup>nd</sup> place: \$200, 3<sup>rd</sup> place: \$100.
- e. Vice President Cerrillo would like the purchase of a camera to take pictures at recreation events.

#### 9. Engineer Reports:

- a. District Engineer Report. **None for this meeting.**
- b. CDBG Engineer Report:
  - i. CDBG Project No. 19451 has the approval from Fresno County to be advertised.

#### 10. General Manager's Report:

- a. WWTF Sewer Flusher
- b. WWTF Sampler Replacement  
**Board suggests to GM to seek opinion of staff based on how soon sampler is to breaking.**

#### 11. President's Report:

President Garabedian, Jr. would like to have a retreat where they sit with the GM where the board can make suggestions and state expectations on what needs to be done at the park along with the recreation budget. Potential date of "workshop retreat": January 13.

#### 12. Vice President's Report:

Vice President Cerrillo has been involved with the recreation committee in regard to recreation events.

#### 13. Director's Reports:

Director Castaneda asked district staff, Liz Tovar, for her to ask haunted house volunteers to see if they would be able to volunteer at the Christmas tree lighting event.

#### 14. Legal Counsel Report: reserved for closed session.

#### 15. Communications:

- a. Written Communications:
  1. For election purposes, Fresno County Clerk/ Registrar of Voters office request the districts redistricting boundary map.  
**Legal counsel explained that the district is not subject to this.**
- b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

**16. Closed Session: 7:04PM**

- a. Personnel evaluation: all positions (Government Code Section 54957(b)).

**17. Adjournment:**

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a 5-0 vote to adjourn the meeting with nothing to report at 7:20pm.**

**Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of November 24, 2021 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 12/15/2021.

**Norma Melendez**

Norma Melendez, District Clerk