



REGULAR BOARD MEETING MINUTES
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, February 13, 2018 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

All present.

Also Present: James Anderson, Romana Campos, Laurie Cortez, Neal Costanzo, & Norma Melendez.

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

- a. **FY 17-18 Mid-Year Budget Review.** A review of the FY 17-18 mid-year budget report. For discussion.
Item tabled for next board meeting of February 23, 2018. Pending further review by board members.

5. New Business:

- a. **Assemi Group, Inc. Request for Annexation.** A letter requesting annexation into the MCWD has been received from Assemi Group, Inc. Annexation will require a Sphere of Influence change. For discussion and potential action.
No reportable action.
- b. **Information Technology Support.** The General Manager is reviewing proposals for IT support for the District's server and information technology systems. For discussion.
No reportable action.
- c. **District Forms.** The administrative forms used by the district have been revised. They are posted on the website and can be filled out on-line. For information.
No reportable action.

- d. **SSO Report.** A sanitary sewer overflow (SSO) occurred on 30 January in the residential community. The SWRCB was notified. District staff deployed the flusher trailer and cleared the obstruction. All sewer manholes in the residential area were inspected afterward. An outreach flyer has been developed for distribution. For information and discussion.

No reportable action.

- e. **SGMA Outreach.** The General Manager suggests a public meeting to inform the community of developments in SGMA and the potential need to acquire private property water assessments through Fresno Irrigation District. For discussion.

No reportable action.

- f. **Animal Control.** Fresno Humane Animal Services was called for dogs attacking a woman pushing a baby carriage. Several dogs were apprehended. Coordination is being made to use traps to capture more stray animals. For information and discussion.

No reportable action.

- g. **Self-Help Credit Union.** Continued from the previous meeting. A discussion of the need/value to open a separate account at the Self-Help Credit Union, and to determine the type of account to open and the amount to deposit if any.

Recommended Action: To reconsider opening a new account after administrative review. **Discussion was held regarding where the funds will be coming from for a deposit at the Self-Help Credit Union. GM was directed to identify \$50,000 to deposit into the Self-Help Credit Union.**

6. **Recreation Reports:** To be submitted at the meeting.

50's Dance and Mother's Day ticket sales have started. Plaque designs for donor recognition have been submitted. Valentine's dance of February 3rd, 2018 had low attendance, but it was suggested to plan ahead and choose a date in the middle of the month.

7. **Engineer Reports:**

- a. District Engineer Report. Assisting with annexation projects and the water meter project.
- b. CDBG Engineer Report: Well 6 VFD upgrade will go to bid soon.

8. **General Manager's Report:**

- a. Report on R/O transitions.
- b. Report on water meter project.
- c. Department reports.
- d. Other reports.

The 2018 Water Supply Report has been received by the MCWD Clerk. Public Hearing is scheduled for the second Tuesday in March, 2018.

9. **President's Report:**

President Garabedian, Jr. reported that he is back on the EOC board. Fellow commissioners are happy to see him back.

10. **Vice President's Report:**

VP Cerrillo reminded the board of directors about the Hope Now For Youth banquet that is scheduled for February 22nd, 2018.

11. Director's Reports:

Director Castaneda reported graffiti around Malaga.

Director Cerrillo, Jr. reported that a driver hit a pole and a road sign between Ward St. and Grand St.

12. Legal Counsel Report:

13. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of January 23, 2018.
- b. Financial Statements and Account Payable reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Director Tovar Jr, Seconded by Director Castaneda, and by a 4-0 vote to approve Consent Agenda as presented.

14. Communications.

- a. 9th Annual Sheriff's Foundation Crab Feed.
Board of Directors are unable to attend crab feed.

Start of Closed Session: 7:25pm.

15. Closed Session: Pending litigation, conference with legal counsel (government code section 54956.9(d)(2), potential litigation).

No reportable action.

16. Adjournment:

Motion by Director Castaneda, Second by Director Cerrillo, Jr. and by a 4-0 vote to adjourn the meeting at 7:47pm.