



REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, December 14, 2021 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order: 6:00pm

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

All present.

Also present: Neal Costanzo, Norma Melendez and Moises Ortiz

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

- a. **Well and Storage Tank Project.** The Department of Water Resources has approved funding from Small Community Drought Relief Program for the Malaga County Well and Storage Tank Project of \$4,167,821.00. The term funding will be from December 2, 2021 to December 29, 2023.

For information and discussion. **Nothing to report.**

5. New Business:

- a. **Recreation A/C Replacement.** The a/c unit that serves the south office has a defective heat exchanger and is charged with R-22 refrigerant, an ozone depleting refrigerant. A quote was received from New England Sheet Metal states a recommendation to replace the unit with a new Carrier unit with ozone friendly refrigerant. The cost to perform this repair is of \$17,766.00.

Recommended action: for review and potential action.

Additional quotes needed. President Garabedian, Jr. suggests to the GM to notify himself and the VP once the best quote has been selected. Director Cerrillo, Jr. suggests contacting American Sheet Metal for a quote.

6. Sheriff Report:

- a. Quarterly report from Elaine Montoya in regards to crime activity in the community and surrounding areas and homeless update from Isaac Cervantes. Information only.
CSO, Elaine Montoya, reports continued robberies in the business/industrial area of Malaga. Homeless encampments continue to be monitored.

7. Incorporation Reports: None for this meeting.

8. Recreation Reports:

- a. Financial reports for bingo night of September, October, and November. **Nothing to report.**

VP Cerrillo reported that 99 toys and \$320.00 cash were donated at the Car Show Toy Drive which will be used for the Christmas program on December 18. Director Tovar, Jr. and General Manager Ortiz donated an additional \$100.00 each for a grand total of \$520.00 to be used to purchase additional toys for the Christmas program.

9. Engineer Reports:

- a. District Engineer Report: **None for this meeting.**
- b. CDBG Engineer Report: **Bid announcement for the fire hydrant project has been published. Last day to receive bids is January 5, 2022.**

10. General Manager's Report:

- a. **Rain gutter job is complete at the recreation center. Only issue is that there is still a major leak.**
- b. **Ordered sampler for the WWTF.**

11. President's Report:

- a. **President Garabedian, Jr. wishes everyone a merry Christmas and Happy New Year, then proceeded to gift Legal Counsel, Costanzo, a Christmas gift to thank him for a great year of service.**
- b. **Seeks to charge a 10-15% employee contribution for health insurance. Item to be added in the agenda for the first meeting in January.**
- c. **January retreat with the GM to be scheduled in January.**

12. Vice President's Report:

- a. **Vice President Cerrillo announced the change of date for the Christmas House Decorating Contest from December 17 to the 18th due to rain. Flyer must be sent out to the community, so they are aware of the change and time.**
- b. **Christmas parade scheduled for 11am on Saturday the 18th.**

13. Director's Reports:

- a. **Director Castaneda states there will be a rec. meeting on 12/15 to discuss the Christmas program. Rec. Christmas dinner will be one of the topics of discussion. She also made prize suggestions for the staff Christmas dinner.**

14. Legal Counsel Report: None for this meeting.

15. Communications:

- a. Written Communications: None for this meeting.
- b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

16. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of November 24, 2021.
- b. Financial Statement and Accounts Payable Reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve the consent agenda as presented.

17. Closed Session: None for this meeting.

18. Adjournment:

Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a 5-0 vote to adjourn the meeting at 7:33pm.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of December 14, 2021 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 01/14/2022.

Norma Melendez
Norma Melendez, District Clerk