



REGULAR BOARD MEETING AGENDA
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, February 13, 2018 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

3. Certification: Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

- a. **FY 17-18 Mid-Year Budget Review.** A review of the FY 17-18 mid-year budget report. For discussion.

5. New Business:

- a. **Assemi Group, Inc. Request for Annexation.** A letter requesting annexation into the MCWD has been received from Assemi Group, Inc. Annexation will require a Sphere of Influence change. For discussion and potential action.
- b. **Information Technology Support.** The General Manager is reviewing proposals for IT support for the District's server and information technology systems. For discussion.
- c. **District Forms.** The administrative forms used by the district have been revised. They are posted on the website and can be filled out on-line. For information.
- d. **SSO Report.** A sanitary sewer overflow (SSO) occurred on 30 January in the residential community. The SWRCB was notified. District staff deployed the flusher trailer and cleared the obstruction. All sewer manholes in the residential area were inspected afterward. An outreach flyer has been developed for distribution. For information and discussion.
- e. **SGMA Outreach.** The General Manager suggests a public meeting to inform the community of developments in SGMA and the potential need to acquire private property water assessments through Fresno Irrigation District. For discussion.

- f. **Animal Control.** Fresno Humane Animal Services was called for dogs attacking a woman pushing a baby carriage. Several dogs were apprehended. Coordination is being made to use traps to capture more stray animals. For information and discussion.
- g. **Self-Help Credit Union.** Continued from the previous meeting. A discussion of the need/value to open a separate account at the Self-Help Credit Union, and to determine the type of account to open and the amount to deposit if any.

Recommended Action: To reconsider opening a new account after administrative review.

6. Recreation Reports: To be submitted at the meeting.

7. Engineer Reports:

- a. District Engineer Report. Assisting with annexation projects and the water meter project.
- b. CDBG Engineer Report: Well 6 VFD upgrade will go to bid soon.

8. General Manager's Report:

- a. Report on R/O transitions.
- b. Report on water meter project.
- c. Department reports.
- d. Other reports.

9. President's Report:

10. Vice President's Report:

11. Director's Reports:

12. Legal Counsel Report:

13. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of January 23, 2018.
- b. Financial Statements and Account Payable reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by: _____; **Second by:** _____

14. Communications.

- a. 9th Annual Sheriff's Foundation Crab Feed.

15. Closed Session: Pending litigation, conference with legal counsel (government code section 54956.9(d)(2), potential litigation).

16. Adjournment:

Motion by: _____, **Second by:** _____

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of February 13, 2018 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 02/09/2018.

Norma Melendez

Norma Melendez, District Clerk

Malaga County Water District

FY 17/18 MID-YEAR BUDGET REVIEW

	Water		
	Jul '17 - Dec-17	FY 17/18 Budget	Budget Difference
Income			
41100-Residential Service	36,322	72,643	-36,321
41200/41300-Commercial/Industrial Service	383,912	800,857	-416,945
41210-GW Sustainability	128,083	274,900	-146,817
41150-Fireline Service	193,116	388,000	-194,885
Sub-Total Income	741,432	1,536,400	-794,968
Other Income			
42100-Deposits	1,638	4,500	-2,862
42200-Fines & Penalties	8,490	14,000	-5,510
42300-Connection Fees	0	15,000	-15,000
49400-Temporary Usage	12,266	21,000	-8,734
62100-Annexation Fees	0	15,000	-15,000
62090-Non Optg -Other	0	0	0
63020-Admin Citation Fees	0	0	0
81600-Staff Revenue Sales	173	0	173
89825-Directors Fund	0	0	0
41700-Other - Other	244	0	244
62070-Bank Interest	2,026	6,000	-3,974
49100-Rent & Lease Income	1,200	4,500	-3,300
49300-Taxes & Assessments	35,538	6,000	29,538
49700-Grants-Well 6,7,8	29,717	0	29,717
49710-Grant-Meter Project	2,535	0	2,535
49715-Grant-USDA	0	369,000	-369,000
49720-Grant-CDBG	0	250,000	-250,000
Sub-Total Other Income	93,827	705,000	-611,173
Total Income	835,259	2,241,400	-1,406,141
Expense			
52100-Salaries	74,800	131,389	-56,589
56025-Sick	0	500	-500
56026-Overtime	7,565	12,000	-4,435
52200-Materials	3,564	32,000	-28,436
52300-Utilities	103,268	160,000	-56,732
53210-Testing	1,376	6,000	-4,624
56010-Salaries Admin.	46,192	118,744	-72,552
56020-Employee Benefits	51,260	104,000	-52,740
56024-Payroll Taxes	12,417	25,000	-12,583
56030-Directors Comp.	5,740	14,000	-8,260
56036-Directors Benefits	36,016	81,000	-44,984
56040-Election Expense	0	3,000	-3,000
56060-Gas, Fuel, & Oil	2,229	6,500	-4,271
56070-Insurance Liability	2,493	40,000	-37,507
56080-Membership Regist. Dues	15,972	28,000	-12,028
56090-Office Supplies	2,413	5,000	-2,587
56110-Contract Service	4,262	20,000	-15,738
56160-Summer Youth Contractors	5,009	0	5,009
56200-Other	2,543	6,100	-3,557
56220-Education & Training	314	6,000	-5,686
56230-Late Fees & Fin. Charges	130	100	30
56240-Donations	0	600	-600
57040-Interest (Bond Debt)	24,666	89,950	-65,285
57120-Professional Services	84,969	195,000	-110,031
57140-Rents & Leases	3,480	7,000	-3,520
57150-Repair & Maint.	4,757	15,000	-10,243
CDBG 16451-Well 6 Rehab	0	250,000	-250,000
CDBG 16451-Scada Upgrade	0	244,000	-244,000
Fire Hydrant Project	0	125,000	-125,000
57170-Travel & Meetings	609	5,000	-4,391
57206-Telephone/Communications	4,242	9,000	-4,758
59060-Bank Fees	3,710	4,500	-790
98000-Grant Expenses	26,129	3,800	22,329
Total Expense	530,123	1,748,183	-1,218,060

Malaga County Water District

FY 17/18 MID-YEAR BUDGET REVIEW

Water

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42300-Connection Fees	0	15,000	-15,000
49400-Temporary Usage	12,266	21,000	-8,734
62100-Annexation Fees	0	15,000	-15,000
62090-Non Optg -Other	0	0	0
63020-Admin Citation Fees	0	0	0
81600-Staff Revenue Sales	173	0	173
89825-Directors Fund	0	0	0
41700-Other - Other	244	0	244
62070-Bank Interest	2,026	6,000	-3,974
49100-Rent & Lease Income	1,200	4,500	-3,300
49300-Taxes & Assessments	35,538	6,000	29,538
49700-Grants-Well 6,7,8	29,717	0	29,717
49710-Grant-Meter Project	2,535	0	2,535
49715-Grant-USDA	0	369,000	-369,000
49720-Grant-CDBG	0	250,000	-250,000
Sub-Total Other Income	93,827	705,000	-611,173
Total Income	835,259	2,241,400	-1,406,141
Expense			
52100-Salaries	74,800	131,389	-56,589
56025-Sick	0	500	-500
56026-Overtime	7,565	12,000	-4,435
52200-Materials	3,564	32,000	-28,436
52300-Utilities	103,268	160,000	-56,732
53210-Testing	1,376	6,000	-4,624
56010-Salaries Admin.	46,192	118,744	-72,552
56020-Employee Benefits	51,260	104,000	-52,740
56024-Payroll Taxes	12,417	25,000	-12,583
56030-Directors Comp.	5,740	14,000	-8,260
56036-Directors Benefits	36,016	81,000	-44,984
56040-Election Expense	0	3,000	-3,000
56060-Gas, Fuel, & Oil	2,229	6,500	-4,271
56070-Insurance Liability	2,493	40,000	-37,507
56080-Membership Regist. Dues	15,972	28,000	-12,028
56090-Office Supplies	2,413	5,000	-2,587
56110-Contract Service	4,262	20,000	-15,738
56160-Summer Youth Contractors	5,009	0	5,009
56200-Other	2,543	6,100	-3,557
56220-Education & Training	314	6,000	-5,686
56230-Late Fees & Fin. Charges	130	100	30
56240-Donations	0	600	-600
57040-Interest (Bond Debt)	24,666	89,950	-65,285
57120-Professional Services	84,969	195,000	-110,031
57140-Rents & Leases	3,480	7,000	-3,520
57150-Repair & Maint.	4,757	15,000	-10,243
CDBG 16451-Well 6 Rehab	0	250,000	-250,000
CDBG 16451-Scada Upgrade	0	244,000	-244,000
Fire Hydrant Project	0	125,000	-125,000
57170-Travel & Meetings	609	5,000	-4,391
57206-Telephone/Communcations	4,242	9,000	-4,758
59060-Bank Fees	3,710	4,500	-790
98000-Grant Expenses	26,129	3,800	22,329
Total Expense	530,123	1,748,183	-1,218,060

FY 17/18 MID-YEAR BUDGET REVIEW

Sewer			
	Jul '17 - Dec 17	FY 17/18 Budget	Budget Difference
Income			
41100-Residential Service	61,405	122,810	-61,405
41200-Commercial Service	394,996	789,190	-394,194
41350-Capacity Expansion Surchg	82,500	168,000	-85,500
41400-Ground Water Compl-Com	59,986	122,000	-62,014
41450-Ground Water Compl-Res	8,958	16,400	-7,442
41250-Collection Sys Surchr-Com	65,371	132,000	-66,629
41260-Collection Sys Surchr-Res	9,783	17,500	-7,717
Sub-Total Income	682,999	1,367,900	-684,901
Other Income			
42100-Deposits	0	12,000	-12,000
42200-Fines & Penalties	9	1,000	-991
42300-Connection Fees	0	10,500	-10,500
43000-Surcharges	12,500	20,000	-7,500
62100-Annexation Fees	0	15,000	-15,000
89825-Directors Fund	0	0	0
41700-Other - Other	3,213	0	3,213
62070-Bank Interest	2,003	0	2,003
49100-Rent & Lease Income	1,800	0	1,800
49300-Taxes & Assessments	36,034	0	36,034
49700-Grants	0	0	0
49715-Grant-USDA	0	200,000	-200,000
Sub-Total Other Income	55,559	258,500	-202,941
Total Income	738,558	1,626,400	-887,842
Expense			
52100-Salaries	124,584	223,096	-98,512
56026-Overtime	5,868	15,000	-9,132
52200-Materials/Bio Solids	17,161	42,000	-24,839
52300-Utilities	63,789	90,000	-26,211
53210-Testing	21,336	22,500	-1,164
56010-Salaries Admin.	57,740	156,166	-98,426
56020-Employee Benefits	69,481	129,000	-59,519
56024-Payroll Taxes	16,846	35,000	-18,154
56030-Directors Comp.	5,740	12,500	-6,760
56036-Directors Benefits	36,016	54,000	-17,984
56040-Election Expense	0	3,000	-3,000
56060-Gas, Fuel, & Oil	3,082	12,200	-9,118
56070-Insurance Liability	2,437	40,000	-37,563
56080-Membership Regist. Dues	33,469	30,000	3,469
56090-Office Supplies	3,016	6,100	-3,084
56110-Contract Service	6,406	15,000	-8,594
56160-Summer Youth Contractors	5,008	0	5,008
56200-Other	67,123	12,000	55,123
56220-Education & Training	1,091	6,000	-4,909
56230-Late Fees & Fin. Charges	130	0	130
56240-Donations	0	600	-600
57040-Interest (Bond Debt)	24,665	104,300	-79,635
57120-Professional Services	79,424	182,000	-102,576
57140-Rents & Leases	3,565	33,500	-29,935
57150-Repair & Maint.	34,278	260,000	-225,722
57170-Travel & Meetings	894	6,000	-5,106
57195-Rental Utilities	1,806	4,000	-2,194
57206-Telephone	8,043	16,000	-7,957
59060-Bank Fees	1,725	0	1,725
98000-Grant Expenses	0	0	0
Total Expense	694,725	1,509,962	-815,237

FY 17/18 MID-YEAR BUDGET REVIEW

	Pretreatment		
	Jul '17 - Dec 17	FY 17/18 Budget	Budget Diffence
Income			
41100-Residential Service	318	700	-382
41200-Commercial Service	90,502	183,000	-92,498
41350-Capacity Expansion Surchg			
41400-Ground Water Compl-Com			
41450-Ground Water Compl-Res			
41250-Collection Sys Surchr-Com			
41260-Collection Sys Surchr-Res			
41150-Fireline Service			
Sub-Total Income	90,821	183,700	-92,879
Other Income			
42100-Deposits			
42200-Fines & Penalties	67	1,400	-1,333
42400-Permit Renewal	7,577	7,360	217
43000-Surcharges			
62100-Annexation Fees			
62090-Non Optg -Other			
63020-Admin Citation Fees			
49100-Rent & Lease Income			
49700-Grants			
Sub-Total Other Income	7,644	8,760	-1,116
Total Income	98,464	192,460	-93,996
Expense			
52100-Salaries	25,703	54,862	-29,159
56026-Overtime	93	1,300	-1,207
52200-Materials	519	2,000	-1,481
53210-Testing	7,440	14,000	-6,560
56010-Salaries Admin.	11,548	24,777	-13,229
56020-Employee Benefits	13,356	11,500	1,856
56024-Payroll Taxes	3,516	7,700	-4,184
56030-Directors Comp.	0	0	0
56036-Directors Benefits	0	0	0
56040-Election Expense	0	500	-500
56060-Gas, Fuel, & Oil	390	3,000	-2,610
56070-Insurance Liability	2,493	1,800	693
56080-Membership Regist. Dues	492	1,400	-908
56090-Office Supplies	603	1,000	-397
56110-Contract Service	1,599	2,000	-401
56200-Other	895	2,500	-1,605
56220-Education & Training	162	5,500	-5,338
57120-Professional Services	8,489	62,000	-53,511
57140-Rents & Leases	585	1,000	-415
57150-Repair & Maint.	1,239	1,500	-261
57170-Travel & Meetings	198	1,000	-802
57206-Telephone	1,672	2,200	-528
Total Expense	80,994	201,539	-120,545

FY 17/18 MID-YEAR BUDGET REVIEW

Recreation			
	Jul '17 - Dec 17	FY 17/18 Budget	Budget Difference
Income			
41500-Recreation Revenues			
81100-Swim Pool Receipts	3,148	0	3,148
81203-Snack Bar Proceeds	0	0	0
81204-Recreation Rentals	13,214	32,000	-18,786
81208-Activities Revenue	7,682	12,000	-4,318
Sports Activities		5,000	-5,000
84100-Rec Leases	1,200	0	1,200
85100-Rec Baseball Field Rental	3,175	0	3,175
85200-Rec Tournament Fees	0	0	0
89830-Seniors	990	1,000	-10
Special Events	0	12,000	-12,000
Sub-Total Recreation Revenues	29,409	62,000	-32,591
Other Income			
62090-Non Optg -Other	0	0	0
81000-Committee Revenue	2,722	8,000	-5,278
81600-Staff Revenue Sales	0	0	0
89825-Directors Fund	1,436	2,500	-1,065
62070-Bank Interest	0	0	0
42070-Interest Income - Other	892	0	892
49300-Taxes & Assessments	165,903	308,000	-142,097
49700-Grants	5,574	0	5,574
81201-Donations	0	48,000	-48,000
Sub-Total Other Income	176,526	366,500	-189,974
Total Recreation Revenue	205,935	428,500	-222,565
Expense			
52100-Salaries	60,768	123,876	-63,108
56026-Overtime	534	3,000	-2,466
52200-Materials	24,776	11,600	13,176
52300-Utilities	43,392	43,300	92
56020-Employee Benefits	36,305	78,500	-42,195
56024-Payroll Taxes	9,217	19,000	-9,783
56060-Gas, Fuel, & Oil	1,252	1,500	-248
56070-Insurance Liability	2,493	1,500	993
56080-Membership Regist. Dues	3,949	800	3,149
56090-Office Supplies	0	500	-500
56110-Contract Service	4,333	12,000	-7,667
56200-Other	1,136	4,600	-3,464
56220-Education & Training	0	2,500	-2,500
56230-Late Fees & Fin. Charges	229	0	229
56240-Donations	200	3,500	-3,300
56145-Snack Bar Supplies	134	200	-66
56135-Rec. Activities Supplies	1,852	7,600	-5,748
56150-Pool Contractors	21,099	25,000	-3,901
56120-Bingo Expenses	933	1,000	-67
56130-Youth Sports Program	37	5,000	-4,963
Youth Program		3,000	-3,000
56140-Special Events	11,564	12,500	-936
56100-Recreation Programs - Other	193	200	-7
57120-Professional Services	0	5,000	-5,000
57140-Rents & Leases	167	3,000	-2,833
57150-Repair & Maint.	15,606	23,800	-8,194
57170-Travel & Meetings	2,400	3,800	-1,400
57206-Telephone	4,227	13,000	-8,773
59060-Bank Fees	0	0	0
98000-Grant Expenses	18,686	0	18,686
Total Recreation Expense	265,481	409,276	-143,795

FY 17/18 MID-YEAR BUDGET REVIEW

	Solid Waste		
	Jul '17 - Dec 17	FY 17/18 Budget	Budget Diffence
Income			
60060-Solid Waste Trsh Coll Cnt	34,080	79,465	-45,385
Sub-Total Income	34,080	79,465	-45,385
Other Income			
42100-Deposits			
41700-Other - Other			
49300-Taxes & Assessments	1,019		
Sub-Total Other Income	1,019	0	1,019
Total Income	35,100	79,465	-44,365
Expense			
56060-Gas, Fuel, & Oil			
56070-Insurance Liability			
56080-Membership Regist. Dues	931	0	931
56090-Office Supplies			
56110-Contract Service			
56200-Other	827		827
57120-Professional Services			
57140-Rents & Leases			
57150-Repair & Maint.			
74060-Solid Waste-Colltn Contrt	32,434	65,000	-32,566
74065-Solid Waste-Dumping Fee	4,339	8,500	-4,161
Total Expense	38,531	73,500	-34,969
YTD FY17/18-Revenue	1,913,316.54		
YTD FY17/18-Expense	1,609,853.48		
Total Revenue vs. Income All Departments	303,463.06		



Item. 5.a.

February 2nd, 2018

Charles Garabedian, Chairman
Board of Directors
Malaga County Water District
3580 S. Frank St.
Fresno, Calif. 93725

Subject: Sphere of Influence Amendment / Annexation into Malaga County Water District

Dear Chairman Garabedian,

I am writing to the Board of Directors of the Malaga County Water District to request the our land be brought into the District for service. We own 156.38 acres on the east side of Minnewawa Ave. between E. Central Ave. and E. North Ave. The property is currently designated and zoned for Agricultural uses by the County of Fresno and is within the Williamson Act. (AP-7709)

In addition to this request, it is our intention to file formal applications with the County of Fresno to amend the General Plan to provide for "Heavy Industrial" land uses on the subject site and to Rezone the 156.38 acres to "M-3" in accordance with the requested Industrial land use designation. Also, a request will be made to cancel the existing Williamson Act contract after the Plan Amendment and Amendment Application (Rezoning) have been processed and approved.

The "Pre-Application" processes have all been started for the Plan Amendment, and the Amendment Application (Rezoning), and a Notice of "Non-Renewal" has been submitted to begin the process of eliminating the Williamson Act restriction. Pre-Application fees have been paid to the County.

We are fully aware that prior to annexation into the District, the existing Malaga County Water District "Sphere of Influence" will need to be amended by the Fresno Local Agency Formation Commission (LAFCO) to include the property. As you are aware, I have discussed our ideas with the staff at Fresno LAFCO and we are aware of the processes involved. We are aware of the processing fees and are in a position to pay these as soon as they are required.

Home Building • Land Development & Urban Infill • Farming • Education

Address: 1396 West Herndon Avenue, Suite 101 Fresno, CA 93711

Corporate: 559.436.0900 Established: 1977 Websites: gvhomes.com • gvurban.com

It is my understanding that the Board will be meeting on February 13th, 2018 to consider this request. We will be present to explain our ideas and answer any questions.

Thank you to you and your staff for the time that has been so helpful to us in formulating this request. We appreciate this opportunity and look forward to working with the District.

Jeffrey T. Roberts

A handwritten signature in black ink, appearing to read 'Jeffrey T. Roberts', with a stylized, cursive script.

Jeffrey T. Roberts

Home Building • Land Development & Urban Infill • Farming • Education

Address: 1396 West Herndon Avenue, Suite 101 Fresno, CA 93711

Corporate: 559.436.0900 **Established:** 1977 **Websites:** gvhomes.com • gvurban.com

RECORDING REQUESTED BY:

Old Republic Title Company

Escrow No.: 1411010308

APN: 331-020-32, 331-200-07S, 331-200-08s
and 331-020-33

When Recorded Mail Document and Tax Statements to:

Khasigian Holdings, LLC
c/o 1306 W. Herndon Ave. Suite 101
Fresno, Ca. 93711

FRESNO County Recorder

Paul Dictos, C.P.A.

DOC-

2017-0169853-00

Acct 8002-Old Republic Title CONCORD

Friday, DEC 29, 2017 11:37:39

Ttl Pd \$28.00 Rcpt # 0004913104

KJE/E2/1-4

Electronically Recorded

OF 11 AL

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

Grant Deed

The undersigned grantor(s) declare(s):

Documentary Transfer Tax is (\$0.00) previously paid in deed 2017-0168479 12/28/17

☒ computed on full value of property conveyed, or

☐ computed on full value less of liens and encumbrances remaining at time of sale.

☒ Unincorporated area: ☐ City of

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

Nikssarian Family, LLC, a California limited liability company

hereby GRANT(S) to

Khasigian Holdings, LLC., a California limited liability company

that property in Unincorporated area of Fresno County, State of California, described as follows:

See "Exhibit A" attached hereto and made a part hereof.

This deed is being recorded to correct the name of the grantee herein that was erroneously recorded in that certain deed recorded 12/28/2017 as document no. 2017-0168479

Date: 21
December 20, 2017

Nikssarian Family LLC,, a California limited liability company

By: Mary Khasigian Nikssarian
 Mary Khasigian Nikssarian, Manager **
 Mary Khasigian Nikssarian, Manager

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of Hawaii
 County of Kauai

On DEC 21 2017 before me, Remedios Rea a Notary Public, personally appeared Mary Khasigian Nikssarian who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: Remedios Rea

Name: _____
 (Typed or Printed)

My Commission Expires: 06/04/21

(Seal)



Contract No: n/a

NOTARY CERTIFICATION

Document Date: DEC 21 2017 No. of Pages: 4

Notary Public's Name: Remedios Rea

Hawaii Judicial Circuit: 5th

Document Description: Grant Dad

Notary's Signature: Ra

Date Acknowledged: DEC 21 2017

(Stamp or Seal)



"Exhibit "A"

Legal Description

PARCEL 1: (APN: 331-200-07-S and 331-200-08-S)

The West 1/2 of the Northeast 1/4 of Section 29, Township 14 South, Range 21 East, Mount Diablo Base and Meridian, according to the United States Government Township Plat approved by the Survey General on July 15, 1854;

EXCEPTING THEREFROM all oil, gas and other hydrocarbons and minerals now or at any time hereafter situate therein and thereunder as reserved by California Lands, Inc., a corporation, in Deed recorded January 31, 1939, as Instrument No. 3550.

PARCEL 2: (APN: 331-020-32 and 331-020-33)

The North 1/2 of the Southeast 1/4 of Section 29, Township 14 South, Range 21 East, Mount Diablo Base and Meridian.



Malaga County Water District APPLICATION FOR EMPLOYMENT

Malaga County Water District is
An Equal Opportunity Employer

item 5.c.

Personnel Office Use Only

Position Applying For: _____ Date: _____

Applicant's Name: (Last, First, Middle)

Address: _____ (Number and Street) _____ (City & State) _____ (Zip)

Contact Phones: Work () _____ Home () _____ Cellular () _____

Email Address: _____

Do you have a valid CA driver's license? ☐ YES ☐ NO Number: _____ Class: _____
Complete only if job related.

Have you ever been employed by MCWD? If yes, state position and date of employment:

Have you ever been fired or forced to resign from a position?

Do you have the legal right to work in the United States? *Prior to appointment, the candidate must submit proof of eligibility to work in the United States.*

Can you perform any or all job functions of the position for which you are applying, either with or without reasonable accommodations?

What alternate shift are you able to work? (Please check all that apply)

☐ Full Time ☐ Part Time ☐ Weekends ☐ Overtime

List any relatives (and their relationship to you) or friends working for MCWD. Note that an employed relative does not exclude application from being considered, however, District policy does not permit supervision between relatives.

EDUCATION

	NAME AND LOCATION OF SCHOOL	COURSE OF STUDY	DID YOU GRADUATE?	DEGREE OR DIPLOMA
High School			<input type="checkbox"/> YES <input type="checkbox"/> NO	
College or University			<input type="checkbox"/> YES <input type="checkbox"/> NO	
Vocational or Business			<input type="checkbox"/> YES <input type="checkbox"/> NO	
Graduate School			<input type="checkbox"/> YES <input type="checkbox"/> NO	

EMPLOYMENT HISTORY

BEGINNING WITH YOUR MOST RECENT EMPLOYMENT FIRST, LIST ALL EMPLOYMENT OVER THE LAST 10 YEARS BELOW. INCLUDE ALL INFORMATION REQUESTED. RESUMES MAY BE ATTACHED FOR ADDITIONAL INFORMATION, BUT **WILL NOT** BE ACCEPTED IN LIEU OF A COMPLETED DISTRICT APPLICATION.

From: To:	Name of Employer:		
Position Title:	Address:		
Immediate Supervisor and Title:	Telephone Number ()		
	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Description of Duties: (Include separate pages or reference resume if necessary)			Reason for leaving:

BEGINNING WITH YOUR MOST RECENT EMPLOYMENT FIRST, LIST ALL EMPLOYMENT OVER THE LAST 10 YEARS BELOW. INCLUDE ALL INFORMATION REQUESTED. RESUMES MAY BE ATTACHED FOR ADDITIONAL INFORMATION, BUT **WILL NOT** BE ACCEPTED IN LIEU OF A COMPLETED DISTRICT APPLICATION.

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Position Title:	Address:	
Immediate Supervisor and Title:	Telephone Number () May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Description of Duties: (Include separate pages or reference resume if necessary)		Reason for leaving:

SKILLS AND QUALIFICATIONS

List any licenses or certifications of professional or vocational competence you possess that relate to the position applied.

DESCRIPTION	CERTIFICATE NUMBER	EXPIRATION

List any memberships in professional or civic organizations
(exclude those which may disclose your race, religion, or national origin)

List any other special skills or abilities, including fluency in a foreign language

APPLICANT CERTIFICATION

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for discharge if I am employed, regardless of the time elapsed before discovery.

I understand that nothing contained in the application or conveyed during any interview which may be granted is intended to create an employment contract between me and the district. In addition, I understand and agree that if I am employed, pursuant to law, that no promises or representations contrary to the foregoing are binding on the district unless made in writing and signed by me and the district designated representative.

All qualified applicants will receive consideration for employment for employment without regard to race, color, sex, age, national origin, religion, sexual preference, disability, ancestry, genetic information, medical condition or gender identity,

APPLICANT'S SIGNATURE

DATE

In the event the District provides the applicant with an offer of employment, such offer is contingent upon applicant passing a pre-employment physical examination, which may include a screening test for illegal drug use and/or an assessment of safe work capacity relating to the essential job functions for the position applied.



Malaga County Water District

VOLUNTARY SELF-IDENTIFICATION FORM

Fair Employment Regulations require employers to obtain certain information from each employee and job applicant applying for a particular position. This form is used to provide each applicant / employee with an opportunity to furnish such information *voluntarily*. This information is gathered solely for statistical purposes and will be kept confidential and separate from your application.

Position Applying For: _____

Today's Date: _____

Gender (please Check One): ☐ **Male** ☐ **Female**

ETHNIC ORIGIN – Please check the appropriate box that you feel best identifies your ethnic origin:

- ☐ **WHITE** (not of Hispanic origin)
All persons having origin in any of the original peoples of Europe, North Africa, or the Middle East.
- ☐ **BLACK or AFRICAN AMERICAN** (not of Hispanic origin)
All persons having origin in any of the black racial groups of Africa.
- ☐ **HISPANIC, LATINO, OR SPANISH ORIGIN**
All persons of Mexican, Puerto Rican, Cuban, Central/South American or other Spanish culture or origin regardless of race.
- ☐ **ASIAN**
All persons having origin in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent; including for example, China, Japan, Korea, India, Cambodia, Philippine Islands, and Vietnam.
- ☐ **NATIVE HAWAIIAN or PACIFIC ISLANDERS**
All persons having origin in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. (Native Hawaiian does not include individuals who are native to the state of Hawaii by virtue of being born there.)
- ☐ **AMERICAN INDIAN or ALASKAN NATIVE**
All persons having origin in any of the original peoples of North America, and who maintains tribal affiliation or community recognition as American Indian or Alaska Native.
- ☐ **OTHER** (Please specify) _____

HOW DID YOU FIND OUT ABOUT THE JOB? – Please check the appropriate box:

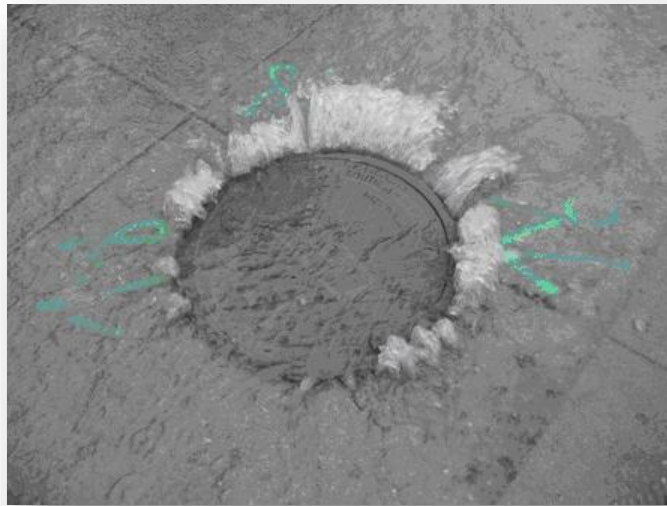
- ☐ **Job Announcement (please specify location):** _____
- ☐ **Internet Site (please specify):** _____
- ☐ **MCWD Employee:** _____
- ☐ **Other (please specify):** _____

Sanitary Sewer Overflows (SSOs)

Sewer Spill Prevention

Sanitary Sewer Overflows (SSOs) are sewer spills. Roots, grease, or other debris blocking the sewer pipe can cause SSOs. SSOs can result in the contamination of home, streets, and storm drains that flow directly to storm drainage ponds.

Restaurants, commercial establishments and residences that can discharge fats, oils, grease, and other detrimental materials are routinely inspected to ensure that these discharges do not cause SSOs. Collection system maintenance is underway and continuous to flush sewer lines.



Reporting Sewage Spills

If you see or smell a possible sewage spill, **please contact the Malaga County Water District office to report the incident as soon as possible!** This is particularly important if the spill occurs in a public area or if the sewage flows into surface water (e.g. streams, canals or a storm sewer drain).

Please have an accurate location of the spill ready when reporting to the District. The quicker a sewer spill is responded to, the less of a threat to the environment and human health it becomes.

Who to Call:

During normal business hours and outside of normal business hours call: (559) 485-7353. Afterhours, our call center will be able to direct you to our on-call staff.

Please Report Overflows on Private Property

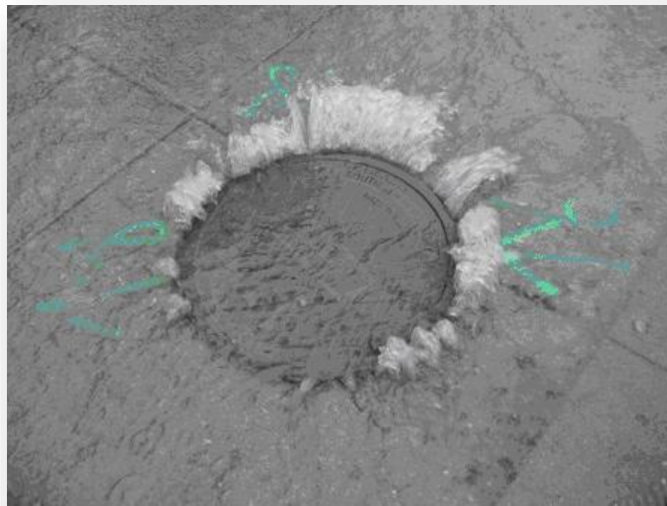
Sewage backups within homes or on private property are usually the responsibility of the property owner. In these situations you may call MCWD to borrow a lateral cleanout snake for your use or call a plumber of your choice.

Desbordamiento de Alcantarillado Sanitario

Prevención de Derrames de Alcantarillas

Desbordamiento de Alcantarillado Sanitario (DAS) son derrames de alcantarillado. Raíces, grasa y otros escombros bloquean el alcantarillado y causan DAS. DAS puede resultar en la contaminación de hogares, calles, y coladera de drenaje que fluyen directamente a estanques de drenaje pluvial.

Restaurante, establecimientos comerciales y residencias que descarguen grasas, aceites y otros materiales perjudiciales que rutinariamente son inspeccionados para asegurar que estos descargues no causen DAS. Mantenimiento del Sistema de Colección está en marcha y continuamos a lavar las coladeras de drenaje.



Reportando Derrames de Alcantarillas

Si ve o huele un posible derrame de drenaje, favor de contactar a Málaga County Water District lo más pronto posible. Esto es particularmente importante si el derrame ocurre en un área pública o si el derrame está cerca de la superficie de agua (p.ej. corrientes de agua, canales o coladeras de drenaje).

Por favor tenga una ubicación precisa del derrame al reportar a la oficina del distrito. Al responder al derrame rápidamente, menos la amenaza para el medio ambiente y la salud humana.

A Quien Hablar:

En cualquier momento del día hable al (559) 485-7353. Fuera del horario de atención, nuestro centro de atención telefónica podrá dirigirlo a nuestro personal de guardia.

Por Favor, Reporte derrames en Propiedad Privada

Bloqueos de drenaje adentro de la casa o en propiedad privada son generalmente la responsabilidad del dueño de la propiedad. En estas situaciones, MCWD presta el uso de la serpiente de limpieza lateral o tendrá que llamar a un plomero de su gusto.



REGULAR BOARD MEETING MINUTES
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, January 23, 2018 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

All Present.

Also Present:

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.
- 4. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of January 9, 2018.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr., and with a 4-0-1 vote. President Garabedian, Jr. has abstained his vote due to not being present in the regular board meeting of January 9, 2018.

- 5. Old Business:** No old business for this meeting.

6. New Business:

- a. **Parnagian Annexation.** Leland Parnagian has acquired five new properties with three requiring annexation. The area requiring annexation is 92.0427 acres. The LAFCo fee for annexation will be \$14,4000 for an annexation of 81-160 acres. The General Manager suggests that adjacent properties be included in the annexation application up to 160 acres. Leland Parnagian does not desire to add additional properties to the application if

that will delay the application process. A map of the potentially affected properties is attached.

Recommended action: To review the properties under consideration for annexation and decide whether deferring District annexation fees until service connection should be considered to avoid delay of the application process and to maximize the area to be annexed.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to defer District annexation fees to maximize the area to be annexed.

- b. **District Internet.** The District has been paying \$598.98 per month for internet for the District server through BCT. The District receives 5Mbps internet speed for both down-load and up-load. The District has been complaining to BCT about slow internet speed, and BCT recommends that internet service be changed from the current ISP to un-Wired Broadband which offers 21.0 MBPS down-load speed and 5.25 Mbps up-load at a cost of \$509.99 per month.

Recommended action: To change internet service to un-Wired at \$509.99 per month.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to change internet service to un-Wired at \$509.99 per month.

- c. **Self-Help Credit Union.** New policies at the Self-Help Credit Union now allow government agencies to hold accounts.

Recommended action: To hold a discussion of the need/value to open a separate account at the Self-Help Credit Union, and to determine the type of account to open and the amount to deposit if any.

Item tabled for the next board meeting of February 13, 2018.

- 7. **Recreation Reports:** To be submitted at the meeting.

District Clerk, Norma Melendez, informed the BOD of the Valentines dance that is programmed for February 3, 2018. Flyers are set to be distributed to the community of Malaga to promote attendance.

- 8. **Engineer Reports:**

- a. District Engineer Report. Water meter project.
- b. CDBG Engineer Report: CDBG 16451 Well 6 VFD improvements. Bids were opened on 18 January and the apparent low bidder is AC Electric with a bid of \$329,000. The engineers estimate was \$190,000, a difference of \$138,500. CDBG engineer is reviewing the bids for proper content and will discuss possible modifications of the design requirements to reduce the project cost.

- 9. **General Manager's Report:**

- a. LAFCo Commission meeting report
- b. Department Reports
 - 1. Lighting project at Malaga Park underway.
 - 2. Security camera system under construction.

3. The outfall pipe from the WWTF to Central Canal has been removed.
 4. The sewer manhole on Central Ave S of Malaga School has been repaired.
- c. Other reports.

10. President's Report:

President Charles Garabedian, Jr. reported that the bathroom plans for the park had to be changed in regard to the parking area. Looking into the possibility of adding charging stations for cars. He also reported that he is back on as Board Commissioner at EOC.

11. Vice President's Report:

Vice President Cerrillo suggested that an extra table be reserved to invite at-risk youth from Malaga to the Hope Now For Youth banquet with hopes that it will form some inspiration for their future.

12. Director's Reports:

Director Cerrillo, Jr. will be the DJ for the Valentine's Day Dance on February 3, 2018.

13. Legal Counsel Report:

For closed session.

14. Communications:

a. Written Communications:

1. Hope Now For Youth Banquet on 22 February 2018

15. Closed Session:

a. Potential litigation; R/O franchise Agreement.

No reportable action.

16. Adjournment: 7:06 p.m.

Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. to adjourn the meeting at 7:21p.m.

MALAGA COUNTY WATER DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
JANUARY-2018
FINAL

Wells Fargo Bank - Checking

Beginning Balance-December 31, 2017:	\$ 506,518.06
Cash Receipts-Jan18:	221,708.27
Bank Interest-Jan18:	3.26
Bank Fees-Jan18:	(88.80)
Credit Card Fees-Jan18:	(587.28)
Credit Card Charges-Jan18	(10,094.93)
Disbursements-Nov17:	(228,244.61)
Ending Balance-January 31, 2018	\$ 489,213.97

Wells Fargo Bank**Second Special Projects Fund:**

Beginning Balance-December 31, 2017:	\$ 72,580.88
Interest-Jan18	\$ 1.85
Ending Balance-January 31, 2018	\$ 72,582.73

****Second Special Project Fund opened for WWTP Improvement.**

County of Fresno**Maintenance Fund:**

Beginning Balance-December 31, 2017:	\$ 164,084.86
Property Taxes-Jan18	\$ 2,720.02
Interest-Jan18	\$ 24.09
Special Assessment Transfer Fee-Jan18	\$ (1,749.69)
Ending Balance-January 31, 2018	\$ 165,079.28

LAIF Account:

Beginning Balance-December 31, 2017:	\$ 800,216.67
Qtrly Interest-4th Qtr	2,429.43
Ending Balance-January 31, 2018	\$ 802,646.10

Total Cash In Bank Accounts-January 31, 2018

\$ 1,529,522.08

****All bank accounts are subject to change when bank statements come in.

**MALAGA COUNTY WATER DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
JANUARY-2018
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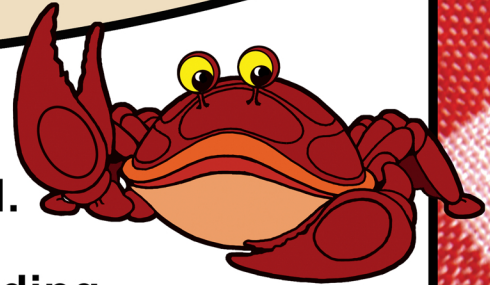
\$ 1,529,522.08

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9th Annual Sheriff's Foundation**CRAB FEED**

Saturday, March 17, 2018
 Doors Open at 5:00 P.M.
 Social Hour 5:30 - 6:30 P.M.
 Dinner at 6:30 P.M.

Clovis Veterans Memorial Building
 808 4th Street, Clovis

**ALL-YOU-CAN-EAT****Crab-Pasta-Salad**

(Chicken available per request)

Iced Tea-Coffee**No Host Bar**

**LIVE
 &
 Silent Auctions**

Tickets: \$65 per person

Table of 10 in your name (\$650)

Make check payable to:

Sheriff's Foundation for Public Safety

ATTN: Addie Delgadillo

P.O. Box 1512

Fresno, CA 93716

Phone: 559-600-8524 or 559-600-8523

E-mail: Addie.delgadillo@fresnosheriff.org



**THE SHERIFF'S
 FOUNDATION**

for PUBLIC SAFETY

www.foundation4publicsafety.org



Name: _____ Phone: _____

E-mail: _____

Address: _____

Number of Tickets or Tables of 10: _____ Number of Chicken Dinners: _____