



**REGULAR BOARD MEETING AGENDA**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK STREET**  
**FRESNO, CALIFORNIA 93725**  
**Thursday, November 9, 2017 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

**1. Call to Order:**

**2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

**4. Old Business:**

- a. **Prop 218 Public Hearing and Exclusive Roll-Off Service.** The Prop 218 public hearing for R/O service previously scheduled for 14 November 2017 has been changed to 12 December 2017.
- b. **Medical Benefit Plan Renewal.** Annual renewal of the District's medical benefit plan.

Recommended action: To renew the medical benefit plan for CY2018.

**Motion by:** \_\_\_\_\_; **Second by:** \_\_\_\_\_.

**5. New Business:** No new business for this meeting.

**6. Recreation Reports:** To be submitted at the meeting.

**7. Engineer Reports:**

- a. District Engineer Report. No new report for this meeting.
- b. CDBG Engineer Report: No new report for this meeting.

**8. General Manager's Report:**

- a. Personnel. The District is hiring for a new Environmental Compliance Inspector.
- b. Eight shut-off notices (4 residential-4 commercial) were issued on 1 November.

- c. Toys for Tots applications have been distributed to all residences and follow-up by Facebook.
- d. Both fall clean-up and community Thanksgiving dinner are Saturday, 18 November.
- e. November holidays are 10<sup>th</sup> and 23<sup>rd</sup> / 24<sup>th</sup>.
- f. Department reports.
- g. Other reports.

**9. President's Report:**

**10. Vice President's Report:**

**11. Director's Reports:**

**12. Legal Counsel Report:**

**13. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of October 24, 2017.
- b. Financial Statements and Account Payable reports.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by:** \_\_\_\_\_; **Second by:** \_\_\_\_\_

**14. Communications:**

- a. Written Communications:

**15. Closed Session:** No closed session items for this meeting.

**16. Adjournment:**

**Motion by:** \_\_\_\_\_, **Second by:** \_\_\_\_\_

**Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of November 09, 2017 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 11/06/2017.

*Norma Melendez*

Norma Melendez, District Clerk

**MALAGA COUNTY WATER DISTRICT  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
OCTOBER-2017  
DRAFT**

**Wells Fargo Bank - Checking**

<b>Beginning Balance-September 30, 2017:</b>	\$	<b>416,364.55</b>
Cash Receipts-Oct17:		362,822.26
Bank Interest-Oct17:		3.41
Transfers Project Fund-Oct17		75,168.28
Bank Fees-Oct17:		(229.20)
NSF Fees/Ck-Oct17		(298.51)
Credit Card Fees-Oct17:		(7,008.04)
Credit Card Charges-Oct17		(517.23)
Disbursements-Sept17:		(282,910.37)
<b>Ending Balance-October 31, 2017</b>	<b>\$</b>	<b>563,395.15</b>

**Wells Fargo Bank****Second Special Projets Fund:**

<b>Beginning Balance-September 30, 2017:</b>	\$	147,743.06
Interest-Oct17	\$	2.46
Disbursements-Oct17	\$	(75,168.28)
<b>Ending Balance-October 31, 2017</b>	<b>\$</b>	<b>72,577.24</b>

\*\*Second Special Project Fund opened for WWTP Improvement.

**County of Fresno****Maintenance Fund:**

<b>Beginning Balance-September 30, 2017:</b>	\$	91,627.16
Interest-Oct17	\$	16.19
Property Taxes-Oct-17	\$	709.79
Disbursements-Oct17	\$	(91,127.16)
<b>Ending Balance-October 31, 2017</b>	<b>\$</b>	<b>1,225.98</b>

**LAIF Account:**

<b>Beginning Balance-September 30, 2017:</b>	\$	798,056.68
Qtrly Interest-Sept17		2,159.99
<b>Ending Balance-October 31, 2017</b>	<b>\$</b>	<b>800,216.67</b>

**Total Cash In Bank Accounts-October 31, 2017**

**\$ 1,437,415.04**

\*\*\*\*All bank accounts are subject to change when bank statements come in.

**Malaga County Water District**  
**Checks Disbursed**  
**October-2017**  
**DRAFT**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
36853	Signs and Banners	Vehicle Logos	-340.12
36854	Fresno County Fire Protection District	Permit for Park Restroom/Storage	-580.60
36855	32 Below Ice Sales, Inc.	Ice For Festival	-368.65
36856	Irma Castaneda	Reimb: Alcohol/Bar Festival	-604.03
36857	J & E Restaurant Supply	Replace Large Refrigerator	-3,439.00
36858-36859	Special Payroll	(1) Employee Payroll	-269.16
36860	Albright Electric, Inc.	Park lights-Rep/Maints	-237.50
36861	Arturo Lopez	Picnic Area Deposit Refund	-50.00
36862	Beatrice Villa	Reissued Community Center Deposit Refund	-600.00
36863	Business Journal	Public Notice-Roll-Offs	-826.50
36864	California CAD Solutions	Subscription Mapping Service-Oct-Dec17	-2,235.00
36865	California Industrial Rubber Co.	WWTF Maint. Supplies	-23.14
36866	Central Valley Culligan	Sept17 Water Service	-103.26
36867	Chevron	Sep17 Fuel Mgr/Pt	-246.66
36868	Cintas Corporation #621	September17 Uniforms/Supplies	-534.92
36869	Clark Pest Control	Sept17 Service	-125.00
36870	Computer Technology Solutions, Inc.	Computer Mant-Office	-777.48
36871	Computer Technology Solutions, Inc.	Multi-Medial Center-Balance	-15,824.12
36872	Computer Technology Solutions, Inc.	October-17 Internet Service	-599.98
36873	Computer Technology Solutions, Inc.	Sept17 Rep/Supplies Center/Office	-4,852.52
36874	DMV Renewal	Renewal WWTF Vessel/Boat	-36.00
36875	Ernest Packaging	Maint. Supplies-Reimb.	-73.69
36876	Ferguson Enterprises Inc.	Water Meter Repairs	-143.21
36877	Fresno Ag Hardware	Voided	0.00
36878	Fresno Equipment Company	Mower Repairs	-607.07
36879	Fresno Oxygen	Sept17 Cylinder Rental	-23.40
36880	Fresno Pipe & Supply, Inc.	Water- Rep/Maint	-7.14
36881	Gloria Hobbs	Picnic Area Rtl-Cancelled	-65.00
36882	Goodyear Commercial Tire	WWTF- Rep/Maint Flat tire	-135.75
36883	Hach Company	WWTF Rep/Maint Supplies	-2,894.67
36884	Home Depot	Sept17 Rep/Maint Supplies All Dept.	-363.57
36885	Industrial Waste & Salvage	Sept17 Service	-358.84
36886	Industrial Waste & Salvage	Sept17 Trash Service	-5,345.95
36887	Jensen & Watts	Rep/Maint WWTF	-131.85
36888	JM EQUIPMENT CO.INC	Rep/Maint WWTF	-224.64
36889	Malaga County Water District	Petty Cash Replenish Aug-Sept17	-230.44
36890	Maria del Carmen Rojas	Picnic Area Deposit Refund	-50.00
36891	Marisol Rodriguez	Community Center Deposit Refund	-600.00
36892	Moore Twining Associates,Inc	September-17 Testing	-2,208.00
36893	Ofelia Gonzalez	Picnic Area Deposit Refund	-50.00
36894	P G & E	September-17 Utilities	-38,285.40
36895	Pepsi Cola Company	Sodas for Festival	-319.81
36896	Provost & Pritchard	August-17 Engineering Service	-8,733.20
36897	Raul Guillen	Field Deposit Refund	-50.00
36898	Robert V. Jensen Inc.	September-17 District Fuel	-644.78
36899	Robert V. Jensen Inc.	WWTF Materials	-494.49
36900	RSG, Inc.	August-2017 Professional Service	-11,615.00
36901	Sergio Carrillo	Picnic Area Deposit Refund	-50.00
36902	SJVUAPCD-San Joaquin Valley Unified Air P	17/18 Annual Permit	-264.00
36903	SJVUAPCD-San Joaquin Valley Unified Air P	17/18 Annual Permit	-264.00
36904	Stanton Office Machines	August-17 Copies	-42.51
36905	Streamline	Website Service-Sept17	-200.00
36906	Sunbelt Rentals	Stump Grinder WWTF	-404.04
36907	Telstar Instruments, Inc.	Scata System Upgrade WWTF	-52,623.00
36908	Tesco Controls, Inc.	Scata System Relocation-WWTF	-399.50
36909	U.S. Bank Equipment Finance	Copier Lease-Oct17	-797.94

**Malaga County Water District**  
**Checks Disbursed**  
**October-2017**  
**DRAFT**

Num	Name	Memo	Amount
36910	USA Bluebook	WWTF Materials	-381.45
36911	Valley Iron	Floor Plate Water Meter	-252.66
36912	Valley Pipe & Supply Inc.	WWTF Probe-Rep/Mtn	-11.27
36913	VWR International	WWTF Lab Test Materials	-59.22
36914	Zee Medical Services	Rec. Medical Supplies	-98.80
36915	California State Disbursement Unit	Employee Wage Assignment	-46.15
36916	Employment Development Department	CA/SUI Withholdings	-1,646.12
36917	Fresno County Employees Credit Union	Employee Withholdings	-250.00
36918	Valley First Credit Union	Employee Withholdings	-150.00
36919	California State Disbursement Unit	Employee Wage Assignment	-471.69
36920	Employment Development Department	Disability Withholdings	-341.56
36921	A T & T	October-17 Service	-782.10
36922	Charles Burton Siverling Jr.	Reimb: Fresno County Agri Dept.	-15.46
36923	Industrial Waste & Salvage	Dumping Fees-Sept17	-204.29
36924	MailFinance	Nov17-Feb18 Postage Lease	-533.25
36925	Margaret Muro	Picnic Area Deposit Refund	-50.00
36926	Romana Campos	Reimb: Rec. Activities Supplies	-914.77
36927	Superior Sanitary Service	Portables Festival	-306.36
36928	Total Funds By Hasler	Postage Refill-Sept17	-300.00
36929	TPX Communications	WWTF Phone Svc-Sept17	-392.80
36930-36949	Employee Payroll	(1st) Payroll	-26,490.85
36950	A T & T	October-17 Phone Service	-351.16
36951	Ability Answering/Paging Services	October-17 Service	-89.36
36952	Dearborn Life Insurance Co.	November-17 Premium	-520.00
36953	James Anderson	Petty Cash for Halloween Dance	-200.00
36954	R & D Security	Security for Halloween Dance	-308.00
36955	United HealthCare	November-2017 Premium	-15,582.07
36956	Malaga County Water District	October-17 Replenish Petty Cash	-556.88
36957	Charles Garabedian Jr.	October-2017 Mtgs (5) @\$143.50	-717.50
36958	Charles Garabedian Jr.	In Lieu of Medical 11/17	-2,077.48
36959	Salvador Cerrillo	October-17 Mtgs (3) @\$100	-300.00
36960	Salvador Cerrillo	In Lieu of Medical 11/17	-2,572.90
36961	Carlos Tovar Jr.	October-17 Mtgs (2) @\$43.50	-287.00
36962	Irma Castaneda	October-2017 Mtgs (2) @\$143.50	-194.61
36963	Irma Castaneda	In Lieu of Medical 11/17	-1,935.18
36964	Frank Cerrillo Jr.	October-2017 Mtgs (2) @\$100	-200.00
36965	Frank Cerrillo Jr.	In Lieu of Medical 11/17	-2,123.13
36966	Irma Castaneda	Reimb: Bar Items for Halloween Dance	-114.20
36967	Malaga Parent Club	Donation-Malaga Elementary School Carnival	-200.00
36968	California State Disbursement Unit	Employee Wage Assignment	-46.15
36969	Employment Development Department	CA/SUI Withholdings	-1,362.62
36970	Fresno County Employees Credit Union	Employee Withholdings	-250.00
36971	Valley First Credit Union	Employee Withholdings	-150.00
36972	California State Disbursement Unit	Employee Wage Assignment	-471.69
36973	Employment Development Department	Disability Withholdings	-319.61
36974	A T & T Mobility	September-17 Mobile Service	-657.83
36975	Romana Campos	October-2017 Mileage	-400.00
36976-36992	Employee Payroll	(2nd) Payroll	-26,393.90
36993	Employment Development Department	ETT/SUI Qtrly Reports 3rd Qtr	-32.97
EFT	Internal Revenue Service	EFT Payment	-19,803.18
		<b>TOTAL:</b>	<b><u>-273,290.75</u></b>