



REGULAR BOARD MEETING AGENDA
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK AVENUE
FRESNO, CALIFORNIA 93725
Thursday, January 25, 2024 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.

1. Call to Order:

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

3. Certification: Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

a. Minutes of the Regular Board Meeting of January 9, 2024.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by: _____; **Second by:** _____

5. Old Business:

6. New Business:

a. **Fowler HS Scholarship.** Fowler USD is requesting confirmation of participation for the 2023-2024 local scholarships for graduating seniors. The application criteria to receive the scholarship includes: student who attended Malaga Elementary school, description of future goals, dreams, and/or aspirations, and a description of how attending Malaga School impacted you. In the 2022-2023 school year, the district gave three \$500 scholarships.

Recommended action: To confirm participation and to review criteria and scholarship amount.

Motion by: _____; **Second by:** _____

- b. **Recreation Center Use.** Olga Placencia, Project Specialist for Fresno Building Healthy Communities has reached out to the district for the use of the center once a month for the 2024 year. Use of the center would take place on the last Wednesday of the month from 6:00pm to 7:00pm. Fresno BHC will provide information to the residents of Malaga on topics such as Caltrans expansion of Highway 99, COVID-19 and tips on how to stay safe from the flu. The use of the center can potentially be waived.

Recommended action: Provide staff with direction regarding use of facility and fee waiver.

Motion by: _____; **Second by:** _____

- c. **Soccer Rental.** Max Garcia is interested in renting the field for soccer games each Sunday between 8:00am and 1:00pm. Rental may come into conflict with another rental which has a tentative start time of 1:00p.m.

Recommended action: Provide staff with direction regarding use of facility and potential scheduling conflict.

Motion by: _____; **Second by:** _____

- d. **Well 5A and the Tank at the Well 5A site.** The two projects are funded by ARPA and administered by the County of Fresno. The two projects are intended to be constructed together and a bid opening was conducted on January 4, 2024. The construction bid for the well portion exceeds the grant awarded to MCWD. As directed, a request for additional funds was submitted to the County of Fresno. The County of Fresno has stated that no additional funds are available. A meeting with the County of Fresno is recommended to determine options to proceed with a portion of the overall project.

Recommended Action: Direct staff to coordinate with the County of Fresno for an alternative project definition with the available funds.

Motion by: _____; **Second by:** _____

- e. **Site Plan Review 8359 – 3588 S Bagley Avenue.** The County of Fresno forwarded a Site Plan Review to MCWD for review and comment. The County requested comments by January 30, 2024. A draft response is attached for review and comment.

Recommended Action: Review the draft response and direct staff to submit a final response to the County of Fresno prior to January 30, 2024.

Motion by: _____; **Second by:** _____

7. Recreation Reports:

8. Engineer Reports:

- a. District Engineer Report.
- i. **Well 3A and Tank 1.** The project is funded with a Grant from DWR. Construction activities are proceeding. It is expected that completion of the project will be near

the end of 2024. The primary activity has been development of the well. A bridge loan from RCAC is in place for interim financing of the construction activities.

For information purposes.

- ii. **WWTF Nitrogen Reduction Project.** The project is funded through the CDBG program. The project is now advertised for construction. The bid opening is scheduled for February 7, 2024.

Recommended Action: For information purposes.

- b. CDBG Engineer Report: None for this meeting.

9. General Manager’s Report:

10. President’s Report:

11. Vice President’s Report:

12. Director’s Reports:

13. Legal Counsel Report:

14. Communications:

- a. Written Communications:

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

15. Closed Session:

- a. Public employment pursuant to Government Code Section 54957. All positions and all departments.
- b. Potential Litigation (Government Code Section 54956.9).

16. Adjournment:

Motion by: _____, **Second by:** _____

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of January 25, 2024 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 01/22/2024.

Norma Melendez, District Clerk



REGULAR BOARD MEETING MINUTES
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK AVENUE
FRESNO, CALIFORNIA 93725
Tuesday, January 09, 2024 at 6:00PM

item 4.a.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.

1. Call to Order: 6:00pm

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

Not present: President Garabedian, Jr.

Also present: Norma Melendez and Michael Slater

3. Certification: Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of December 12, 2023.
- b. Bills payable report.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Director Tovar, Jr; Seconded by Director Cerrillo, Jr. and by a 4-0 vote to approve the minutes of December 12, 2023.

Motion by Director Castaneda, Seconded by Director Cerrillo, Jr. and by a 4-0 vote to approve bills payable report as presented. Vice President Cerrillo and Michael Slater will discuss with staff the process for bill payments.

5. Old Business:

- a. **Fresno County 2023/ 2024 RMRA Overlay.** The County of Fresno has notified MCWD that an overlay project is planned within MCWD. The streets include Chestnut Avenue, Bagley Avenue and Recreation Avenue. The County has requested information associated with water and sewer utilities within the planned overlay area.

Recommended Action: Direct staff to proceed with submitting the information regarding water and sewer facilities in the project limits. Prepare a draft letter for MCWD to review

requesting that the cost of protecting and raising manholes and water valves is included in the cost of the project. The letter would request that the cost of work associated with the existing manholes and water valves is separated to distinct bid items in the event that MCWD would be responsible for the costs.

Board consensus to direct Micheal Taylor to prepare and submit letter to the County of Fresno.

- b. **Development on Central near Peach; Site Plan Review 8357 – 4001 E Central Avenue.** The County of Fresno forwarded a Site Plan Review to MCWD for review and comment. The County requested comments by January 12, 2024. A draft response is attached for review and comment.

Recommended Action: Review the draft response and direct staff to submit a final response to the County of Fresno prior to January 12, 2024.

**The attachment for item 5.a. was labeled as 6.a. by mistake.
Consensus of the board is to submit a final response to the County of Fresno.**

6. New Business:

- a. **Baseball Field Use.** Don Munoz visited the MCWD office to inquire about the use of the baseball field Friday's and Sundays for 2 hours beginning this January. The Fowler Redcat Baseball Team is comprised of Fowler and Malaga students.

Recommended action: Board's pleasure.

Board consensus was to move forward with the contract with Don Munoz. The board needs clarification on the times of baseball field use and if there is going to be any maintenance needed before the team begins practice.

- b. **SPR 8357, 4001 E. Central Avenue.** Fresno County Public Works has submitted the Site Plan Review for comments; due by January 12, 2024.

Recommended action: For review by the board and potential addition of comments for submittal to Fresno County Public Works.

Repeat item. No discussion held.

- c. **Security Cameras.** Security cameras have been installed at the district office, park and water shop on a trial basis. This trial will expire on January 12, 2024. Two quotes from Monarch and two quotes from Howard Technology Solutions have been provided for security camera and professional monitoring services with the option to finance at 0% interest. Please note that the Monarch includes an end-of-year discount, which is extended until January 31, 2024.

Recommended action: for review and potential action.

Board discussion was held and it was suggested that the District look into other more economical options. Consensus not to proceed. No motion to approve was made.

- d. **Director Compensation.** Discussion and potential action regarding compensation for Directors performing specified duties as directed by the board.

Recommended action: for review and potential action.

Board discussion was held and Vice President Cerrillo expressed that he does not feel there is a need to increase director compensation at this time. Board consensus was to not take any action at this time.

- e. **Resolution 01-09-2024.** A Resolution authorizing the President and Vice President of the Board of Directors to represent the district on the Well 3A Project.

Recommended action: To approve Resolution 01-09-2024 as presented.

Motion by Director Tovar, Jr.; Second by Director Cerrillo, Jr. and by a 4-0 vote to approve Resolution 01-09-2024 as presented.

- f. **Resolution 01-09-2024A.** A resolution authorizing the Vice President of the Board of Directors to represent the District on Well 3A Project RCAC loan.

Recommended action: To approve Resolution 01-09-2024A.

Motion by Director Cerrillo, Jr.; Second by Director Tovar, Jr. and by a 4-0 vote to approve Resolution 01-09-2024A as presented.

- g. **Resolution 01-09-2024B.** A resolution authorizing the Vice President of the Board of Directors to represent the District on the Solar Project RCAC loan.

Recommended action: To approve Resolution 01-09-2024B.

Motion by Director Tovar, Jr.; Second by Director Cerrillo, Jr. and by a 4-0 vote to approve Resolution 01-09-2024B as presented.

- h. **Well 5A and the Tank at the Well 5A site.** The two projects are funded by ARPA and administered by the County of Fresno. The two projects are intended to be constructed together and a bid opening was conducted on January 4, 2024. The construction bid for the well portion exceeds the grant awarded to MCWD. MCWD had requested additional funds from the County of Fresno in the past, with the expectation that the current construction costs would exceed the existing grant. A draft letter is attached for MCWD Board review and edits. The draft letter would be submitted to the County of Fresno to request additional grant funds, which would allow for award of the projects. The construction bid for the tank portion was within the available grant funds.

Recommended Action: Review the draft letter and direct staff to submit to the County of Fresno with any appropriate edits.

Motion by Vice President Cerrillo, Second by Director Tovar, Jr. and by a 4-0 vote to submit the draft letter to the County of Fresno.

- i. **Assembly Bill 2523 Biennial Report.** The Biennial Water Management Report should be prepared and submitted to the MCWD for review on the second Tuesday of February. A notice of receipt of the report and of a public hearing to be held in March would then be published in a local newspaper. A public hearing would then be conducted by MCWD and the final report adopted.

Recommended Action: Direct staff to prepare the Biennial Report for MCWD review.

Board consensus to direct staff to begin preparations for the Biennial Report.

- j. **Motion by Director Castaneda; Second by Vice President Cerrillo and by a 4-0 vote to add item 'j' for Resolution 01-09-2024C, authorizing signors for district bank accounts.**

After review and discussion of the resolution, Motion by Director Castaneda; Second by Director Cerrillo, Jr. and by a 4-0 vote to approve Resolution 01-09-2024C as presented.

7. Incorporation Reports: None for this meeting.

8. Recreation Reports:

Director Castaneda reported a low-turnout for the recreation bingo of 1/3/24 probably due to having the program right after the New Years Day holiday. She also informed the board that the next recreation meeting will be on 1/10/24. In this meeting they will create the event calendar for the 2024 year.

9. Engineer Reports:

a. District Engineer Report.

- i. **WWTF Nitrogen Reduction Project.** The project is funded through the CDBG program. The project is now advertised for construction. The bid opening is scheduled for February 7, 2024.

- ii. **Well 3A and Tank.** The project is funded with a Grant from DWR. Construction activities are proceeding. It is expected that completion of the project will be near the end of 2024.

A bridge loan from RCAC is in place for interim financing of the construction activities.

b. CDBG Engineer Report: **None for this meeting.**

10. General Manager's Report:

- a. Well 3A meeting. **President Garabedian, Jr. and Vice President Cerrillo met with the district's Lead Water Operator, Gabino Gomez, and the District Engineer at the Well 3A site and went over details of the project.**
- b. December re-reads. **There was a high number of re-reads for businesses and residential in the month of December. Kathy Richards from Badger informed staff this was due to a malfunctioning transmitters that are still under warrantee. A shipment of transmitters has been delivered to the District Office. The Lead Water Operator will begin the replacement process.**

11. President's Report: None for this meeting.

12. Vice President's Report:
Happy New Year to everyone!

13. Director's Reports: Nothing to report.

14. Legal Counsel Report: Nothing to report.

15. Communications: None for this meeting.

a. Written Communications:

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

16. Closed Session: 6:52pm

- a. Public employment pursuant to Government Code Section 54957. All positions and all departments.
- b. Potential Litigation (Government Code Section 54956.9).

No reportable action. The board came out of closed session at the time of 7:55pm.

17. Adjournment:

Motion by Director Castaneda, Second by Director Tovar, Jr. and by a4-0 vote to adjourn the meeting at 8:01pm.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing minutes for the Regular Meeting of the Board of Directors of January 9, 2024, was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, on 01/26/2024.

Norma Melendez, District Clerk

LOCAL SCHOLARSHIP TIMELINE 2024

Local Scholarship Donor Information

Here is the information to help you support our students.

Thank you all for your time, effort, and resources!

- January 12** **Scholarship donor confirmation**
- February 26** **Additional scholarship donor information, if needed, to add onto the scholarship description**
- March 4** **Local scholarship applications given to seniors**
- March 15** **Local scholarship applications due from seniors**
- March 18-20** **Local scholarship applications delivered to donors**
- April 15** **Scholarship selections completed by donors. Please notify Mr. Vellutini (mvellutini@fowlerusd.org, 559-834-6160) at the high school who will be the recipient(s) of your scholarship. Please advise Mr. Vellutini if you will be at Scholarship Night and if you will hand out the award notification to the student on Scholarship Night Monday, May 6th.**
- April 19** **Scholarship award notification letters sent to seniors/parents**
- May 1** **Donor checks due**
- May 6** **Local Scholarship Awards Night Fowler High School Cafeteria 6:00-7:30.**
- May-August** **Scholarship check dispersal**

Process:

Send names of award recipients to Mike Vellutini (mvellutini@fowlerusd.org, 559-834-6160).

Please list the dollar amount each recipient will receive.

Please advise Mr. Vellutini (mvellutini@fowlerusd.org, 559-834-6160) if you will be at Scholarship Night and if you will hand out the award notification to the student on Scholarship Night Monday, May 6th.

item 6.b.

From: [Olga Placencia](#)
To: [Norma Melendez](#)
Cc: [Maria Gonzalez](#); [Edith Rico](#)
Subject: Malaga Community Meetings
Date: Friday, January 5, 2024 10:13:56 AM

You don't often get email from oplacencia@fresnobhc.org. [Learn why this is important](#)

Good morning Norma,

As discussed yesterday, Fresno Building Healthy Communities would love to host monthly meetings at the Malaga Community Center. The dates to the meetings are as follows: 02/28/2023, 03/27/2024, 04/24/2024, 05/29/2024, 06/26/2024, 07/31/2024, 08/28/2024, 09/25/2024, 10/30/2024, 11/27/2024 & 12/18/2024.

Fresno BHC would be providing information to the residents of Malaga by keeping them up to date regarding their neighborhood. During these meetings, some topics that would be discussed include the expansion of Caltrans 99 and its effects on the community, COVID-19, and tips on how to stay safe from the Flu. We will also discuss other related topics that the community would be interested in.

These meetings would be greatly beneficial to the community and help residents stay up to date. Please let me know if you have further questions.

Thank you!

Olga Placencia

Project Specialist | Fresno Building Healthy Communities

Visit our office at: 367 N. First St., Fresno, CA 93702

Send mail to: PO Box 7694, Fresno, CA 93747

Tel: 559.256.8722 Ext. 107

*Creating **#OneHealthyFresno** where all children and families can live healthy, safe, and productive lives.*

***Meetings would be from 6:00 to 7:00pm consecutively.**

January 16, 2024

Malaga County Water District
3580 S. Frank St.
Fresno, CA 93725

RE: Site Plan Review No. 8359
New Metal Building for Norcal Pool Construction
3588 S. Bagley Avenue, Fresno, CA 93725
Malaga County Water District

If acceptable, it is suggested that this letter is forwarded to the County of Fresno and the applicant on behalf of Malaga County Water District. The following are comments concerning the subject application:

1. A deposit of \$1,000 is required by the MCWD to initiate the review and comment efforts for the proposed development. The applicant will be invoiced for any costs incurred by the MCWD beyond the initial deposit.
2. The project is a proposed building metal building measuring 60'x175' located on the corner where S. Maple Ave. transitions into S. Bagley Ave. The project also includes site improvements such as a trash enclosure, parking lot improvements and landscaping.
3. The property is within the boundary of the MCWD and is subject to MCWD requirements associated with water and sewer services.
4. There is an existing 8-inch water main located in S. Bagley Ave. fronting the subject property. There is an existing 10-inch sewer main in S. Maple Ave. and proceeds to cross State Route 99 and is adjacent to the subject property.
5. The application indicates that the water demand for this facility is 100 gallons per day (gpd). Please provide information in determining this demand. Provide proposed points of connection to the water system and show locations of existing water mains in S. Maple Ave. and S. Bagley Ave. on proposed site plan.
6. The application is silent on sewer service needs. It is expected with the use of the building that a sewer service will be needed for the project. Please provide proposed points of connection to the sewer main and show location of existing sewer main in S. Maple Ave. on proposed site plan.
7. The site will require a Non-Residential Waste Discharge Permit for sewer service. The site may require pretreatment facilities in accordance with current ordinances. The applicant must submit an application for a Non-Residential Waste Discharge Permit prior determination of the requirements that may be necessary to meet the regulatory requirements of the Malaga County Water District. Specific information regarding all waste streams that are planned for the site will

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be required for review. Review and approval of the information and the applicant's proposed pretreatment facilities will be required prior to allowing the development to proceed.

8. The proposed development would be required to submit an application for service and follow the steps outlined in the Malaga County Water District development checklist to obtain the required permits and services. The application will require a site plan with definition of on-site and off-site utilities. Water service connections shall be in accordance with MCWD Standards. The applicant may obtain a copy of the checklist from the District Office at 3580 S. Frank Street, Fresno, CA 93725.
9. The developer shall be responsible for constructing any improvements to the District's sewer and water system in accordance with District requirements and standards. The applicant must submit utility plans that clearly identify the location of water, sewer, landscaping facilities, and drainage areas.
10. MCWD facilities shall be protected and accessible at all times.
11. Storm water shall not be discharged to the sanitary sewer system.
12. Fees associated with District review of construction of improvements shall be determined upon receipt of the plans for construction and an engineer's opinion of probable construction cost for the water and sewer improvements.
13. The applicant is responsible to determine if there are requirements of the fire department.

Sincerely,



Michael G. Taylor, P.E.
District Engineer

cc: Michael Slater, Costanzo and Associates

Enclosures:

Water and Sewer As-built plans for reference.