



REGULAR BOARD MEETING MINUTES

BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
ALTERNATE MEETING ROOM
3582 SOUTH WINERY AVENUE
FRESNO, CALIFORNIA 93725
Tuesday, August 22, 2023 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.

1. Call to Order: 6:00p.m.

2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.
Director Tovar, Jr. arrived after the consent agenda was approved at 6:01p.m.
Also Present: Norma Melendez, Moises Ortiz and Michael Slater.

3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. **Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of August 8, 2023.
- b. Minutes of the Special Board Meeting of August 14, 2023.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Cerillo, Jr. and by a 4-0 vote to approve the consent agenda as presented.

5. Old Business:

- a. **Audit.** Continued discussion from the previous meeting. Review and discussion of the audit report for fiscal year 2021-2022.

Recommended action: to approve Audit 2021-2022 as presented or amended.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the 2021-2022 Audit as presented.

6. New Business:

- a. **CDBG 2024-2025; Public Comments.** To hear any public comments or suggestions to be considered for the CDBG 2024-2025 funding application. The Community Development Block Grant (CDBG) is a federal grant program administered by Fresno

County to address housing and community development needs of low- and moderate-income persons. Types of eligible projects include public works improvements such as water, sewer, streets and drainage, fire protection facilities and equipment, solid waste facilities, libraries, and community centers.

For public discussion and potential action.

Public comment opened at 6:02p.m. No suggestions for alternative projects presented. Public comment closed at 6:03p.m.

- b. **CDBG 2024-2025; Project Proposal.** Project applications for CDBG Projects in FY 2024-25 are due to Fresno County Planning by August 31, 2023. Staff recommends that the district submit a project proposal to make improvements at the Wastewater Treatment Facility (WWTF) in order to maintain critical operations. The improvements will include replacement of one of the three wastewater screw pumps. District staff has been able to make repairs to the other two pumps to keep them in service, but the third pump has reached its useful life and is in need of replacement.

The scope of work includes removal of the existing pump, purchase and installation of the new pump, and all associated work. The estimated cost of the project is \$300,000, which is the maximum grant amount.

Recommended action: To approve the submission of an application for the WWTF Screw Pump Replacement Project for CDBG 2024-25 funding and designate the General Manager as signing authority for the project.

Motion by Director Cerrillo, Jr., Second by Director Castaneda and by a 5-0 vote to approve the submission of an application for the WWTF Screw Pump Replacement Project for CDBG 2024-2025 funding and designate the General Manager as signing authority for the project.

- c. **Resolution 08-22-2023.** A resolution authorizing and approving the continued operations of the district and making appropriations for fiscal year 2023-2024 in accordance with the budget adoption for fiscal year 2022-2023.

Recommended action: To approve Resolution No. 08-22-2023 as presented or amended.

Motion by Vice President Cerrillo, Second by Director Castaneda and by a 5-0 vote approve Resolution No. 08-22-2023 as presented.

- d. **IT Support Proposals.** The district received proposals from BCT, PC Solutions and UNITY for IT services. Unity IT proposal is up to \$1,680.00. PC Solutions' proposal of up to \$2,938.00 and BCT's proposal of \$2,500.00. Each proposal offers different details contributing to the price. The district's current IT provider is PC Solutions.

Recommended action: To select the best provider that will provide district needs.

Correction: These fees are monthly fees. Item tabled for the next regular or special board meeting, whichever comes first.

7. Incorporation Reports: None for this meeting.

8. Recreation Reports:

Director Castaneda informed the board there will be a special recreation meeting on August 23 to discuss Fiesta Day developments. She also mentioned the next Recreation Bingo will be held on September 6.

9. Engineer Reports:

- a. District Engineer Report. **None for this meeting.**
- b. CDBG Engineer Report: report during new business.

10. General Manager's Report:

- a. Board of Supervisors letter. **Presented pictures of the conditions around the district that have not been maintenance by the County of Fresno.**

11. President's Report:

President Garabedian, Jr. emphasized to the directors that the CSDA conference will emphasize on the organization and operations aspect of the special districts.

12. Vice President's Report:

Vice President Cerrillo reported that Asphalt Technology found an issue after the parking lot project was completed and repaired the issue before receiving payment. He also asked the board of directors if they would like to sign up for Fowler's Octoberfest parade. The district participated in last years' event. Board consent was to participate in the parade.

13. Director's Reports:

Director Cerrillo, Jr. announced to the board he was unable to attend the CSDA conference as he will be having family from out of town.

14. Legal Counsel Report: reserved for closed session.

15. Communications:

- a. Written Communications: **Nothing for this meeting.**

b. Public Comment: *The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The public should address the Board on agenda items at the time they are addressed by the Board. All speakers are requested to wait until recognized by the Board President. All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.*

16. Closed Session: 7:20pm

- a. Potential Litigation (Gov't Code 54956.9(d)(2).).
Nothing to report.

17. Adjournment:

Motion by Director Cerrillo, Jr., Second by Vice President Cerrillo and by a 5-0 vote to adjourn the meeting at 7:41p.m.

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of August 22, 2023, was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 08/18/2023.

Norma Melendez, District Clerk