
RESOLUTION NO. 3-24-2020

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MALAGA COUNTY WATER DISTRICT RATIFYING EMERGENCY ACTIONS/ORDERS
OF THE GENERAL MANAGER AND ISSUING/AUTHORIZING ADDITIONAL
ORDERS**

WHEREAS, the Malaga County Water District provides essential water, sewer, solid waste collection and disposal and food distribution services to the community; and

WHEREAS, the Covid-19 virus has resulted in the issuance of local, state, and federal emergency orders and safety/preventative guidelines; and

WHEREAS, the District has responded to the challenge by issuing orders to ensure the continuation of essential services and protect the health and safety of the community and District employees.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MALAGA COUNTY WATER DISTRICT AS FOLLOWS:

1. That the foregoing recitals are true and correct and are incorporated by this reference as fully set forth at this point.

2. That the Board of Directors hereby ratifies the orders/guidelines issued by the General Manager in response to the changing and challenging circumstances as follows:

- a. The District Office will be closed to the public until April 1, 2020.
- b. Customers who need assistance can call the District and arrange for an appointment which if necessary, will be conducted following social distancing guidelines.
- c. The Community Center and Park will be closed to the public until April 1, 2020.
- d. Food Distribution and Food Commodities will continue via drive up or walk up service as follows:
 1. Food Commodities cancelled until further notice.
 2. Food Distribution (Food-For-Share) will continue every Tuesday from 12:00pm to 1:30p.m. inside the Malaga Park. No parking allowed inside the park.

e. Employees in the water and sewer departments will perform any and all necessary duties to ensure that the District continues to provide safe drinking water to the public and continues to process wastewater in a safe and environmentally responsible manner while avoiding any unnecessary contact with the public and other employees by exercising appropriate social distancing and safety equipment.

f. Solid waste collection services will continue normally.

g. Any employees who can work from home shall work from home.

h. The District shall stagger on site work schedules whenever possible to reduce contact and maintain social distancing.

i. The District will, whenever possible, alter work schedules so that employees can care for family or others and shall allow the use of PTO when requested by employees whenever possible. Employees are encouraged to apply for Family Leave if necessary.

j. Any employees who are sent home from work who cannot work from home, including high risk employees, will continue to be compensated until further notice as follows:

1. Full time employees will continue to be paid at their regular rate on their regular paydays.
2. Part time employees shall be compensated based on the average hours worked over the prior eight weeks on regular paydays.

3. The Board of Directors hereby authorizes the General Manager, modify or extend existing orders or issue new orders as conditions change as necessary to protect the health and safety of the public and employees and ensure the continued delivery of essential services. Any such orders shall be ratified by the Board as soon as practicable.

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Passed and adopted by the Board of Directors of the Malaga County Water District at their meeting held on this 24th day of March, 2020, by the following vote:

AYES:

NOES:

ABSENT:

Charles Garabedian, President of the
Malaga County Water District

ATTEST:

Jennifer Ahl, Secretary to the Board
of Directors of the Malaga County Water District