



REGULAR BOARD MEETING MINUTES
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, January 10, 2017 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.

Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.
All present.

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

- a. **2017 Board of Directors Officers.** The Board of Directors shall make nominations and hold an election for the offices of President and Vice-president of the Board of Directors. **Director Frank Cerrillo, Jr. nominated Charles Garabedian, Jr. for President of the Board of Directors. Motion by Director Frank Cerrillo, Jr., Second by Vice President Salvador Cerrillo, and by a unanimous vote to elect Charles Garabedian, Jr. as the President of the Board of Directors.**

Director Carlos Tovar, Jr. nominated Salvador Cerrillo for Vice President of the Board of Directors. Motion by Director Carlos Tovar, Jr., Second by President Garabedian, Jr. and by a unanimous vote to elect Salvador Cerrillo for Vice President of the Board of Directors.

- b. **CDBG Engineer.** The ad hoc committee met to review the applications for CDBG Engineer and recommends Yamabe & Horn be selected as the District CDBG engineer for the next three year term.

Recommended action: That the BOD select Yamabe and Horn as the District CDBG engineer subject to acceptance of their rates.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. to select Yamabe and Horn as the District CDBG Engineer.

- c. **USDA Community Facilities Grant.** The District published a request for proposals from five companies to install multi-media center improvements to be funded by a 75% grant of up to \$30,000 by the USDA. CTS provided a proposal costing \$32,956.12. The District cost for the project would be \$8,239.03 for the improvements if the project is grant funded by USDA. The project consists of multi-media improvements in the senior's and Recreation Committee meeting room, the arts, education and teen room, and the main auditorium.

Recommended action: To authorize the General Manager to proceed with a grant application for the project through USDA.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. to authorize the General Manager to proceed with a grant application for the project through USDA.

- d. **Paperless Agendas and Tablets for Directors.** The District's preferred IT vendor CTS submitted a quote to provide I-Pad computer tablets for the BOD. Tablets would enable Directors easy access to the District's server and e-mail as well as a paperless system for agendas. The iAnnotate software enables electronic notes. The cost for five I-Pads with software and labor is \$4,933.00.

For discussion and consideration.

For further discussion in the next Regular Board Meeting of Thursday, January 19, 2017.

5. New Business:

- a. **Mid-Year Budget Review.** A presentation of the mid-year budget for review and discussion.

Discussion will be continued in the next Regular Board Meeting of Thursday, January 19, 2017.

- b. **Resolution 01-10-2017-A.** A resolution to accept an easement from Paul Evert RV for the purposes of a groundwater monitoring well.

Recommended action: To adopt Resolution 01-10-2017-A accepting an easement from Paul Evert RV for a groundwater monitoring well.

Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a unanimous vote to adopt Resolution 01-10-2017-A accepting an easement from Paul Evert RV for a groundwater monitoring well.

- c. **Resolution 01-10-2017-B.** A resolution to accept an easement from Charles and Eleanor Garabedian for the purposes of a groundwater monitoring well.

Recommended action: To adopt Resolution 01-10-2017-B accepting an easement from Charles and Eleanor Garabedian for a monitoring well.

Motion by Vice President Cerrillo; Second by Director Castaneda to adopt Resolution 01-10-2017-B accepting an easement from Charles and Eleanor Garabedian for a monitoring well. One (1) abstained vote from President Charles Garabedian, Jr.

6. **Recreation Reports:** To be submitted at the meeting.

The Fresno Library Committee branch of the Women's International League for Peace & Freedom donated 75 books for the Malaga Library. They are also interested in partnering with Malaga to continue the success and bring a public library to Malaga. The Recreation Center is hosting a basketball free throw Championship Contest on January 28, 2017. Winners from each age division will advance to district, regional and state competitions. Samuel Trinidad has volunteered to coach and recruit a soccer team for Malaga and bring other soccer teams in the community. Finally, the Christmas Programs in December, 2016 were a great success. A total of \$1,610 of donations were received from Primos toy drive, Johnny Blue, AG Formulators, Neal Costanzo and Charles Garabedian, Jr. Thank you for your generosity!

7. Engineer Reports:

a. District Engineer Report.

- i. **Groundwater Monitoring Well Installation.** The District received bids on December 15, 2016 for the installation of four (4) new groundwater monitoring wells. A canvass of bids has been routed to the District under separate cover. The District received two bids. The apparent low bidder is Moore Twining, with a total bid of \$43,634.60. The Engineer's Estimate was \$65,250.00. The bid documents provided by Moore Twining are in order. The budget allocated \$172,500 for the monitoring wells.

Recommended Action: Authorize the General Manager to issue a Notice of Award to Moore Twining to perform the work associated with the contract documents for the groundwater monitoring wells in the amount of \$43,634.60. Authorize the General Manager to issue subsequent documents including the Notice to Proceed and progress payments associated with the work.

Motion by Vice President Cerrillo; Second by Director Castaneda to Authorize the General Manager to issue a Notice of Award to Moore Twining to perform the work associated with the contract documents for the groundwater monitoring wells.

- ii. **WWTF Projects.** Work is proceeding with preparation of improvement plans for sludge flowmeters, a replacement of DAF equipment, and modification of air pipelines. The work may also include an overflow line between the two aerobic digesters. For information.

b. CDBG Engineer Report: No new report for this meeting.

8. General Manager's Report:

- a. Department reports.
- b. Other reports.

9. President's Report:

President Garabedian, Jr. suggested that in order to move forward with Malaga becoming a city, we need to come into contact with the Board of Supervisors.

10. Vice President's Report:

None for this meeting.

11. Director's Reports:

Director Tovar, Jr. would like to see the Chestnut overpass beautified. He also hopes that the permits that are needed to start construction of the bathrooms at the park are obtained this year. Therefore, a Cityhood Workshop will be held at Brooks Ranch on Tuesday, February 7, 2017.

12. Legal Counsel Report:

For closed session.

13. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Public Safety Workshop of December 8, 2016 and the Regular Board Meeting of December 13, 2016.
- b. Financial Statements and Accounts Payable report.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a unanimous vote to approve the Consent Agenda as presented.

14. Communications:

- a. Written Communications.
- b. Public Comments.

15. Closed Session:

- a. Ongoing litigation; Malaga County Water District - vs – SWRQCB.
No reportable action.

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a unanimous vote to adjourn the meeting at 8:57 p.m.