



REGULAR BOARD MEETING AGENDA
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, September 13th, 2016 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

PLEASE SUBMIT ALL CORRESPONDENCE FOR THE DISTRICT BOARD OF DIRECTORS MEETING PRIOR TO THE MEETING, WITH A COPY TO THE DISTRICT OFFICE, (DEADLINE: 12:00PM FRIDAY PRIOR TO NEXT MEETING).

1. Call to Order:

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

3. Certification: Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

- a. **Townsend Public Affairs.** The contract with TPA for grant writing and lobbying service began in March 2016. A six month review of the service has been evaluated for cost effectiveness. The General Manager has determined that MCWD is too small an agency to require the level of services that TPA offers for the cost of the service.

Recommended action. That the contract with TPA be terminated. The terms of the service contract are that either party may terminate the contract pending 30 days written notice. That the General Manager be directed to terminate the service in writing.

Motion by: _____; **Second by:** _____.

- b. **WWTF Water Pipe Gates.** A quote for \$61,750 was received from Grizzly Construction and a quote for \$76,558.00 was received from Hobbs Construction to install new water pipe gates at the WWTF pond distribution boxes. Both proposals are at the prevailing wage rate. Non-prevailing wage bids are attached for information purposes. Funding of the project is a budget of \$75,000 from existing LAIF funds in the amount of \$792,084.29

Recommended action: That Grizzly Construction be considered as the contractor due to the price and substance of their quote.

Motion by: _____; **Second by:** _____.

- c. **WWTF Office Extension.** The District requested proposals from three construction companies recommended by the designer. Only CSJ Construction submitted a complete proposal on time in the amount of \$35,930. Eads Construction provided a

less than specific proposal submitted late for \$61,000. The third quote was not received. Funding of the project is a budget of \$75,000 from the existing loan balance of \$192,428.17 for WWTF improvements.

Recommended action: That CSJ Construction be considered as the contractor due to the price and substance of their quote, and that the General Manager be authorized to sign contracts and documents related to the construction project.

Motion by: _____; **Second by:** _____.

- d. **Resolution 9-13-2016: Meter Funding Resolution.** The grant/loan application for the water meter project requires a resolution of the Board of Directors to reimburse the State of California for the loan funded portion of the water meter project.

Recommended action: To adopt Resolution 9-13-2016 to reimburse the State of California for the water meter project.

Motion by: _____; **Second by:** _____.

- e. **Resolution 9-13-2016A: Meter PFR Resolution.** The grant/loan application for the water meter project requires a Resolution of the Board of Directors to pledge revenue funds for the loan funded portion of the water meter project.

Recommended action: To adopt Resolution 9-13-2016A to pledge revenue funds for the water meter project.

Motion by: _____; **Second by:** _____.

5. New Business:

- a. **Monitoring Well RFP.** The monitoring well work-plan was approved on 1 September by the CVWRQCB. The Cease and Desist order requires that the new monitoring wells be constructed within 180 days of approval of the work-plan.

Recommended action: That an RFP be published for a well drilling contractor to construct the four new monitoring wells by 28 February 2017.

Motion by: _____; **Second by:** _____.

6. Recreation Reports: To be submitted at the meeting.

7. Engineer Reports:

- a. District Engineer Report. No new reports for this meeting.
b. CDBG Engineer Report: No new reports for this meeting.

8. General Manager's Report:

- a. Re-designating part-time WWTF weekend operator to full-time Chief Plant Operator.
b. Billing upgrades.
c. CDBG 16451 Well 6 Rehab and SCADA now funded.
d. County roadside landscape maintenance in Malaga.

9. President's Report:

10. Vice President's Report:

11. Director's Reports:

12. Legal Counsel Report:

13. Communications:

a. Written Communications:

Public Comment Limitations. All Comments will be limited to three (3) minutes or less per individual per item, with a fifteen (15) minutes maximum per group per item.

14. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of August 23rd, 2016.
- b. Accounts Payable Report;
- c. Financial Statements

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by: _____; **Second by:** _____

15. Closed Session: No closed session items for this meeting.

16. Adjournment:

Motion by: _____, **Second by:** _____

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of September 13th, 2016 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 09/09/2016.

Norma Melendez

Norma Melendez, District Clerk