



**REGULAR BOARD MEETING MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK STREET**  
**FRESNO, CALIFORNIA 93725**  
**Tuesday, December. 13, 2016 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday **prior** to the meeting. Please deliver or mail to the District Clerk.

1. **Call to Order: 6:00 p.m.**
2. **Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.  
**All present.**
3. **Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.
4. **Old Business:**

- a. **CDBG Engineer.** The District has received statements of qualifications and sealed rates from three engineer firms to serve the next three year term as CDBG Engineer. Proposals were received from Yamabe and Horn, Giersch and Associates, and QK Engineering.

Recommended action: To select an ad hoc committee to review the proposals to make a recommendation to the BOD at the first meeting in January 2017.

**An ad hoc committee has been selected and will meet on 20 December to review the proposals and prepare a recommendation for the BOD.**

5. **New Business:**

- a. **FY 2015-2016 Audit.** The District auditor's report is submitted for approval.

Recommended action: To accept and approve the FY 2015-2016 audit report.

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. to accept and approve the FY 2015-2016 audit report.**

- b. **Healthcare Plan Renewal.** Diane Terrell will provide information regarding the renewal of the United Health Care Plan.

Recommended action: To accept and approve renewal of health care plan under United Health Care.

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. to accept and approve renewal of health care plan under United Health Care.**

6. **Sheriff's Report [added onto the agenda].**

**Community Service Officer, Elaine Montoya, presented a three month report on crime in the area of Malaga from September 2016 to November 2016. Also gave useful information that can be shared to the community of Malaga.**

**7. Recreation Reports:** To be submitted at the meeting.

**The Recreation Department is preparing for the Christmas program that will be held on December 17, 2016. Several donations have been received for the purchase of toys for the children in the community. Generous donors include Custom Ag Formulators, Johnny Blue and Costanzo and Associates.**

**8. Engineer Reports:**

- a. District Engineer Report.
- b. CDBG Engineer Report:

**9. General Manager's Report:**

- a. Department Reports
  - 1. **WWTF OIT.**

**10. President's Report:**

**President Garabedian, Jr. would like to wish everyone a Merry Christmas and a Happy New Year.**

**11. Vice President's Report:**

**Vice President Cerrillo would also like to wish everyone and their families a Merry Christmas and a Happy New Year.**

**12. Director's Reports:**

**Director Irma Castaneda suggested that Christmas lights be hanged at the District Office.**

**13. Legal Counsel Report:**

**14. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of November 22, 2016.
- b. Financial statements and accounts payable report.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Director Tovar, Jr.; Second by Director Irma Castaneda to approve the Consent Agenda as presented.**

**15. Communications:**

- a. Written Communications:
  - 1. **IWS Fall Clean-Up.** Purpose of letter is to give information of the outcome of the community clean-up that took place on November. 5, 2016.

- b. Public Comments. All Comments will be limited to three (3) minutes or less per individual per item, with a fifteen (15) minutes maximum per group per item.

**16. Closed Session:**

- a. **Pending Litigation.** Malaga County Water District v. Water Quality Control Board.  
**No reportable action.**

**17. Adjournment:**

**Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. to adjourn the meeting at 8:45 p.m.**