



**SPECIAL BOARD MEETING MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK STREET**  
**FRESNO, CALIFORNIA 93725**  
**Thursday, February 16, 2017 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

**1. Call to Order:**

**2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

**4. Old Business:**

- a. **Cease and Desist Order Reports.** The CDO requires the District to prepare a Pollution Prevention Plan and a Salinity Minimization Plan. GHD Engineering prepared the two reports at a cost of \$69,402.61. Both reports have been deemed inadequate by the CVWRQCB despite multiple meetings, written and verbal correspondence, and volumes of data submitted by the District to GHD. Written authorization from the CVWRQCB for an extension to re-submit the reports by 1 June 2017 has been requested. P&P has prepared a proposal to complete both reports at an additional cost of \$26,500.

Recommended action: To approve the proposal from P&P to complete both reports.

**Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr., and by a unanimous vote to approve proposal from P&P to complete both reports.**

- b. **Prop 1 Water Meter Grant: Consultant Services Agreement.** A CSA is attached for P&P to perform work necessary for the Prop 1 Water Meter Grant. The total cost of services is \$149,000. The funding source is \$300,000 in the budget for the water meter project.

Recommended action: To approve the CSA with P&P.

**Motion by Vice President Cerrillo; Second by Director Castaneda, and by a unanimous vote to approve the CSA with P&P.**

- c. **Mid-Year Budget Review.** The FY 2017 mid-year budget is submitted for review. **For discussion and potential action.**

**Item has been tabled for the next Regular Board Meeting of February 28, 2017.**

## **5. New Business:**

- a. **Hope Now For Youth Annual Banquet.** HNFY will hold its 24<sup>th</sup> Anniversary Banquet on 23 February at the Double Tree Fresno Convention Center. The banquet is free, and an opportunity will be given to make a tax deductible donation. Reservations are required by 22 February. **For discussion and potential action.**  
**Board Members will be making a reservation to attend the Hope Now For Youth Annual Banquet.**
- b. **SDRMA Board of Directors Nomination.** A packet has been received for nominations to the SDRMA Board of Directors. **For information and potential action.**  
**No reportable actions.**
- c. **Resolution No. 02-16-2017.** A Resolution of the Board of Directors of the Malaga County Water District adopting and amending the Malaga County Water District Master Schedule of Fees, Charges, Penalties, and Recovered Costs. The new Recreation Center rental fees are adopted by the Resolution and effective 16 February 2017.

Recommended action: To approve and adopt Resolution No. 02-16-2017.

**Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a unanimous vote to approve and adopt Resolution No. 02-16-2017.**

- d. **Reorganization of the MCWD as the City of Malaga.** Staff is developing a comprehensive outline of the pathway for reorganization. Once developed, ad hoc committees will be formed to address each item. **For discussion and potential action.**  
**A proposal was made by the General Manager to develop an RFP to seek a consultant that would create Malaga's CFA. RFP will be developed for consideration.**

## **6. Recreation Reports:** To be submitted at the meeting.

**Recreation Center Director, Romana Campos, reported that the 8 children from Malaga won the Free Throw competition on January 28, 2017 and they will continue to compete at a district level. A donation of 5 basketballs for the basketball program. A 72 helmet donation was also received for the bike program. The Red Caboose will be leased effective February 21, 2017. A group of parents from Malaga will be submitting their proposal to bring wrestling to the Community Center for children in Malaga.**

## **7. Engineer Reports:**

- a. District Engineer Report. The Monitoring Well permit to proceed has been issued to begin work on 7 Feb 2016 and to be completed prior to 8 April 2016.
- b. CDBG Engineer Report: The agreement for professional services for the Well 6 VFD/SCADA project has been submitted. Work is expected to begin in June 2017.

## **8. General Manager's Report:**

- a. Past due accounts report
- b. Department reports
- c. NKGSA Advisory Committee meeting of 10 February
- d. CHSRA meeting on 17 February

**Past due accounts have lowered dramatically and construction of the new WWTF office has been completed.**

**9. President's Report:**

**President Garabedian, Jr. presented the restroom design blueprint for approval from the board. The board members were pleased with the design and will submit the design to Fresno County.**

**10. Vice President's Report:**

**Vice President Cerrillo reported that he received a call notifying him of bad road conditions on Malaga Avenue. Also, a leaning telephone pole on Willow Avenue may be hazardous, but it could potentially be the property owner's responsibility to call someone to fix the pole.**

**11. Director's Reports:**

**Director Cerrillo, Jr. expressed his concern on the barricades that are located on Calvin Street.**

**Director Castaneda would like to provide her support to the Malaga Gladiators, a potential wrestling team in Malaga, by becoming the representative from MCWD.**

**12. Legal Counsel Report:**

**None for this meeting.**

**13. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of January, 19, 2016.
- b. **Financial Statements and Account Payable reports.**

Recommended action: To approve the Consent Agenda as presented or amended.

**President Garabedian, Jr. motioned to add Financial Statements and Account Payable reports to the Consent Agenda. Motion by Vice President Cerrillo, Second by Director Cerrillo and by a unanimous vote.**

**Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a unanimous vote to approve Consent Agenda as presented.**

**14. Communications:**

a. Written Communications:

1. Letter to CHSRA dated 30 Jan 2017.

**15. Closed Session:** No closed session items for this meeting.

**16. Adjournment:**

**Motion by Vice President Cerrillo, Second by Director Cerrillo Jr. and by a unanimous vote to adjourn at 8:10pm.**