



**REGULAR BOARD MEETING AGENDA**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK STREET**  
**FRESNO, CALIFORNIA 93725**  
**Tuesday, April 24, 2018 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

**1. Call to Order:**

**2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

**4. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

a. Minutes of the Regular Board Meeting of April 10, 2018.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by:** \_\_\_\_\_; **Second by:** \_\_\_\_\_

**5. Old Business:** No old business for this meeting.

**6. New Business:**

a. **Malaga Park Restroom Proposal.** A proposal for construction of the restroom and storage buildings has been received from CJS Construction. The proposal is for \$317,740. For information and discussion.

**7. Recreation Reports:** None for this meeting.

**8. Engineer Reports:**

- a. District Engineer Report: No new report.
- b. CDBG Engineer Report: No new report.

**9. General Manager's Report:**

- a. TMF and Standard Specifications Update
- b. John R. Leva pool
- c. 4335 S Maple Ave
- d. Electric cart grant
- e. ACWA Spring conference

**10. President's Report:**

**11. Vice President's Report:**

**12. Director's Reports:**

**13. Legal Counsel Report:**

**14. Communications:**

- a. Written Communications: No written communications.
- b. Public Comment:

**15. Closed Session:**

**16. Adjournment:**

Motion by: \_\_\_\_\_, Second by: \_\_\_\_\_

**Certification of Posting**

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of April 24 2018 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 04/20/2018.

*Norma Melendez*

Norma Melendez, District Clerk



**REGULAR BOARD MEETING MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK STREET**  
**FRESNO, CALIFORNIA 93725**  
**Tuesday, April 10, 2018 at 6:00PM**

**item 4.a.**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

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- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

**1. Call to Order: 6:00 p.m.**

**2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

**All present.**

**Also present: Jim Anderson, Romana Campos, Neal Costanzo, & Norma Melendez**

**3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

**4. Old Business:**

- a. **CDBG 16451 Well 6 VFD Project.** The District's request to authorize a change order was disapproved by Fresno County and the project will have to be re-bid.

Recommended action: To authorize the District CDBG engineer to redevelop bid documents and publish a re-bid announcement.

**Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to authorize the District CDBG engineer to redevelop bid documents to publish a re-bid announcement.**

- b. **WWTF Palm Tree Removal.** The District received \$90,689 in compensation from HSR for the property that was acquired and mitigation payments. Mitigation included removing the palm trees of which 100% is funded by the total compensation. The District received two proposals to remove the palm trees that are within the funding limit.

Recommended action: To approve the low bid for palm tree removal that will be fully funded by the HSR compensation.

**Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve the low bid for palm tree removal that will be fully funded by the HSR compensation.**

- c. **Malaga Scholarship 2018.** A report from the scholarship selection committee is submitted for approval.

Recommended action: To approve the scholarship committee report as presented or amended.

**Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the scholarship committee report as presented.**

## **5. New Business:**

- a. **Maple/Malaga Ave Property.** Mike Martin from RV Jensen called to inquire the availability of the property to expand their business. Gleim-Crown has been contacted to destroy the well and obtain the necessary county permit. For discussion and potential action.

**Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. to authorize the GM to solicit appraisers for the Malaga/Maple property which should not exceed \$3,500.**

## **6. Recreation Reports:** To be submitted at the meeting.

**The Recreation Center Director reported that the round, wood tables and chairs have been delivered. There is some difficulty with the maneuvering of the tables. Free programs will be available in the month of April, such as family haircuts and a fitness program. In May, free makeup classes will be offered. The basketball backboard has been shattered and is working on replacing the backboard.**

## **7. Engineer Reports:**

- a. District Engineer Report. No new report for this meeting.
- b. CDBG Engineer Report: CDBG 17451 (Rec Center A/C) will proceed as scheduled to be completed simultaneously with CDBG 16451 (Well 6 VFD). The project timeline for CDBG 17451 is attached for information.

## **8. General Manager's Report:** No new reports for this meeting.

## **9. President's Report:**

**President Garabedian will be meeting with Mike Martin later this week regarding the property on Malaga/Maple. He also mentioned that he had a meeting with SEFCEDA members. They have applied for 2 grants that would benefit the construction of the park in Southeast Fresno.**

## **10. Vice President's Report:**

**Vice President Cerrillo was wondering if the Self-Help CU waiver from the last board meeting was approved. There was confirmation that it was approved.**

**He has great concern about safety in Malaga after a shooting that happened over the weekend. There needs to be immediate action, such as hiring a security agency to steer away any criminals.**

## **11. Director's Reports:**

**None for this meeting.**

**12. Legal Counsel Report:**  
**Report for closed session.**

**13. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of March 27, 2018.
- b. Financial Statements and Account Payable reports.

Recommended action: To approve the Consent Agenda as presented or amended.

**Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to approve the Consent Agenda as presented.**

**14. Communications:**

- a. Public comments. **None for this meeting.**
- b. Written Communications: **None for this meeting.**

**15. Closed Session: 7:26 p.m.**

- a. Potential litigation, consultation with legal counsel regarding continuation rights for R/O haulers.  
**No reportable action.**

**16. Adjournment:**

**Motion by: VP Cerrillo, Second by: Director Cerrillo and by a 5-0 vote to adjourn the meeting at 7:47 p.m.**



Submitted To: Jim Anderson	Phone: 559-485-7353 Email:
Address: 3582 S. Winery Ave Fresno, CA. 93725	Date: 04/11/18
Job Description: Construct Restroom / Storage Building Add-On New Storage Room	Job Location: 3582 S. Winery Ave

**Scope of Work: Construct Restroom / Storage Building Add-On New Storage Room****I. Demolition:**

- Grub, excavate and remove sod area at proposed restroom site.
- Cap off and / or reroute existing underground supply services at site.
- Haul off all demolition debris.

**II. Site Work:**

- Import dirt fill, form, compact and prepare a building pad raised above existing parking lot.

**III. Plumbing Rough:**

- Install new ABS drain lines and connect to existing waste services.
- Connect to existing water service and provide riser and shut off valve outside of new building.
- Install all vent piping up through attic and waterproof seal at roof penetration.
- Install all hot and cold Wirsbo Pex water supply lines.
- Install all traps, angle stops, connections and fittings for all restroom fixtures.

**IV. Concrete:**

- Excavate footings, pier pods and install formwork.
- Install rebar and tie wire to footings and pier pods.
- Install visqueen plastic sheet membrane and fill sand compaction.
- Install all Simpson hardware, anchors, tie downs bolts.
- Pour concrete to formwork area.
- Strip building forms and set sidewalk forms for finish pour at completion of project.

- Sawcut, excavate 4 existing sidewalk / curb areas.
- Remove existing concrete, set formwork and pour concrete for new handicapped ramps.

V. **Framing:**

- Frame 2x4 exterior perimeter walls to a height of 10'.
- Frame 2x4 interior partition walls to a height of 10'.
- Install pre-fabricated trusses over exterior perimeter walls.
- Install all shear panel applications to perimeter walls.
- Install all required backing and blocking.
- Install plywood sheathing deck over pre-fabricated trusses.
- Install fascia board to perimeter of pre-fabricated trusses.
- Frame 2x4 exterior perimeter walls for a new 16 x 21 storage room.

VI. **Windows & Doors:**

- Install 6 - single 3/0 steel pre-hung frames and doors.
- Install 2 - double 3/0 steel pre-hung frames and doors.
- Install 2 - 4020 fixed tempered windows to bathroom area.
- Install 1 - 4030 xo slider to maintenance room area.
- Install 1 - double 3/0 steel pre-hung frame and doors to new storage room addition.
- Install 1 - 9/0 8/0 overhead rollup door to storage room #1.
- Install Schlage lock set finish hardware to all doors & frames.
- Install self-closing door closers and knob bumper protectors.

VII. **Electrical:**

- Supply and install 1 – 200Amp meter main and 1 – 200Amp sub-panel complete with sub-feed and circuit breakers.
- Supply and install all LED light fixtures as per plan.
- Wire for and hook-up owner supplied equipment.
- Supply and install all outlets and switches as per plans.
- Supply and install 1 electric water heater to maintenance room area.
- Supply and install 1 insta hot unit at maintenance room sink.
- **Does not include PG&E Rule 16 work if required, permit fees, utility fees, trenching, or backfill.**

**VIII. Roofing:**

- Install a new torch down roof application over truss decking.
- Install roof application up inside parapet walls.
- Install all flashing, drip edge, counter flashing and water seal all roof penetrations.
- Install Spanish style tile roof over 30# felt to Mansard truss overhangs.

**IX. Insulation:**

- Install R-13 batt insulation to all exterior perimeter walls.
- Install R-38 batt insulation to all attic areas.
- Weatherproof flashing to all door and window penetrations.

**X. Drywall:**

- Install 5/8 inch drywall to all interior walls and ceilings.
- Install 5/8 inch water resistant drywall to all restroom fixture walls.
- Tape, float and spray texture to all new drywall areas.

**XI. Stucco:**

- Install lath wiring, weep screed and corner beads to exterior walls and restroom entries.
- Install a high rib mesh lath backing to perimeter overhangs.
- Install a 7/8" 3 coat stucco system, scratch, brown and finish coat over lath.

**XII. Painting:**

- Spray a primer paint coat to all interior walls, ceilings and steel doors & frames.
- Spray a color finish paint coat over all primered areas including doors & frames.

**XIII. Ceramic Tile:**

- Install ceramic tile to men's and women's restroom floor with a cove piece at base perimeter.
- Install hardibacker backlayment to interior partition walls at men's and women's restrooms and vestibule entries to a height of 5'.
- Install ceramic tile over hardibacker at men's and women's restrooms and vestibule entries to a height of 5'.
- Grout and seal.

**XIV. Brick Veneer:**

- Install an adobe brick veneer over new finish stucco at front of building, restroom entry vestibules and 2 return wings for total run of 134' in length by 10' in height.
- Grout all joints and seal.



**XV. Plumbing Finish:**

- Install 8 handicapped rated toilets and tanks to restroom areas.
- Install 5 wall hung lavatory sinks to restroom areas.
- Install 2 wall hung urinals to men's bathroom.
- Install sink faucets to lavatory sinks, P-trap's and flex supply lines to sinks and toilets.

**XVI. Restroom Finish:**

- Install toilet partitions as shown on plan in a metal baked enamel finish including hardware and connections.
- Install all handicapped grab bars as shown on plan.
- Install double roll toilet tissue holders, seat cover dispensers, sanitary napkin disposals, framed mirrors, multifold paper towel dispensers, and liquid soap dispensers.
- Install 4 wall-mounted 5LB 2A10BC fire extinguishers.

**XVII. Handicapped Finish:**

- Install handicapped signage to restroom area.
- Install handicapped signage to dedicated parking stall.
- Paint handicapped striping to dedicated handicapped parking stalls.

**XVIII. Community Center Storage Area:**

- Sawcut, excavate and demo existing asphalt/coverage area for new storage room.
- Excavate footings, form and pour new concrete foundation for storage room.
- Dowel into existing corner with epoxy.
- 2x framing at walls and ceiling joists to construct a new 16x21 storage area and roof cover.
- Install a pair of 3°7° double steel door and frames with Schlage Hardware.
- Install 26 garage sheet metal roofing and siding to 3 sides of new storage building.

**XIX. Exclusions:**

- **Plans, permits, fees, prevailing wage payroll.**

**XX. Note:**

- **This proposal is not for a prevailing wage job.**

We hereby propose to furnish material and labor-complete in accordance with above specifications for the sum of:

**THREE HUNDRED & SEVENTEEN THOUSAND SEVEN HUNDRED & FORTY  
DOLLARS**

Total Price: **\$317,740.00**

Note: This proposal may be withdrawn by us is not accepted within 7 days. Acceptance of Proposal- The above price specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature: \_\_\_\_\_ Date of Acceptance: \_\_\_\_\_

**Draw Schedule:**

1st Draw to Start Demolition, Site Work, Formwork, Plumbing Rough Below Ground, Electrical Rough Below Ground	\$79,435.00
2nd Draw to Start Concrete Pour, Framing, Trusses	\$63,548.00
3rd Draw to Start Roofing, Windows, Doors, Plumbing Rough Above Ground, Electrical Rough Above Ground	\$63,548.00
4th Draw to Start Insulation, Drywall, Stucco	\$47,661.00
5th Draw to Start Painting, Ceramic Tile, Brick Veneer	\$31,774.00
6th Draw to Start Plumbing Finish, Electrical Finish, Restroom Finish, Handicapped Finish	\$24,774.00
Final Draw upon Completion	\$7,000.00