



REGULAR BOARD MEETING AGENDA
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, June 27, 2017 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

3. Certification: Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of June 5, 2017 and Budget Public Meeting of June 19, 2017.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by: _____; **Second by:** _____

5. Old Business:

- a. **Self Help Credit Union.** Rosa Pereirra from the Self Help Credit Union will provide handouts and a brief presentation of the credit union.

Recommended action: Hold a discussion of the merits of depositing funds in the Self Help Credit Union. For discussion and potential action.

- b. **Budget FY 2017-2018 Continued Public Hearing.** Based upon the recommendations of the Board of Directors at the budget workshop and public hearing held on 19 June 2017, and continued to June 27, 2017, a final budget and Resolution No. 06-27-2017 has been drafted for FY 2017-2018.

Recommended Action: To adopt Resolution No. 06-27-2017 and attached budget for FY 2017-2018 including the attachments for a salary schedule and capital improvement and compliance projects.

Motion by: _____; **Second by:** _____

6. New Business: No new business for this meeting.

7. Recreation Reports: None for this meeting.

8. Engineer Reports:

- a. District Engineer Report. P&P is preparing a list of projects for funding applications to USDA.
- b. CDBG Engineer Report: The FY 2018-2019 CDBG funding announcement has been received. An announcement for a public hearing on 11 July 2017 to hear recommendations for CDBG projects in FY 18-19 has been published.

9. General Manager's Report:

- a. A new pool policy is that all swimmers shall exit the pool for 5 minutes hourly for restroom breaks.
- b. Alley and curb/gutter clean-up will commence on Monday/26 June.
- c. Department reports.
- d. Other reports.

10. President's Report:

- a. Report of the meeting with City of Fresno concerning services in Malaga.

11. Vice President's Report:

12. Director's Reports:

13. Legal Counsel Report:

14. Communications:

- a. Written Communications:
 - 1. **Thank You Cards.** Naila Estrada, Kassandra Ayala, Jazmyne Renteria, Anai Garcia and Corina Castaneda expressed their gratitude for having received the 2017 Malaga Scholarship.
 - 2. **ACWA Candidate Nominations.** A call to fill the President and Vice President position for the 2018-2019 term. Nominations must be received in the ACWA office by Friday, September 1, 2017 to be considered by the committee.
 - 3. **CDBG FY 2018-2019.** Announcement.

15. Closed Session:

- a. Conference with legal counsel [Pending Litigation Government Code Section 54956.9] Malaga v. CVRWQCB et al. MCV071279.

- b. Conference with legal counsel [Pending Litigation Government Code Section 54956.9]
Malaga v. CVRWQCB et al. MCV071280.

16. Adjournment:

Motion by: _____, **Second by:** _____

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of June 27, 2017 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 06/23/2017.

Norma Melendez

Norma Melendez, District Clerk



REGULAR BOARD MEETING MINUTES
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Monday, June 5, 2017 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

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- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

Others Present: Jim Anderson, Michael Slater, Romana Campos, Sylvester Perez, Norma Melendez.

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business: None for this meeting.

5. New Business:

- a. **RSG Consultant.** Jim Simon, principal for RSG, will meet the BOD to make a presentation concerning reorganization of MCWD as the City of Malaga.

For discussion.

Jim Simon was unable to meet with the Board of Directors to make a presentation concerning reorganization of MCWD due to time constraints.

- b. **Late Fee Complaints.** Some customers have recently complained about late fees.

For discussion and potential action.

Discussion was held. The Board of Directors suggested that the policy should stay in place and be enforced as it has been.

- 6. Recreation Reports:** To be submitted at the meeting.

Recreation Center Director, Romana Campos, submitted the activities for the month of June which includes the opening of the pool, Malaga Campout, and swim lessons. New signs for the pool have been purchased with updated hours of service and information about the pool. Potholes in the park have been filled by IWS and the coolers in the recreation center have been repaired.

7. Engineer Reports:

a. District Engineer Report.

- i. **Groundwater Monitoring Well.** Work is complete and a request for progress payment has been received from the contractor, Moore Twinning Associates. The payment of progress No. 1 is of \$41,452.87 which holds a retention amount of \$2,181.73.

Recommended Action: To authorize Payment of Progress Payment No. 1 of \$41,452.87 and recordation of the Notice of Completion for the project.

Motion by Vice President; Second by Director Tovar, Jr. and by a unanimous vote to authorize Payment of Progress Payment No.1 and final payment of \$41,542.87 and recordation of the Notice of Completion for the project.

b. CDBG Engineer Report: **None for this meeting.**

8. General Manager's Report:

- a. Report of the meeting with FMFCD for groundwater recharge.
Discussion was held whether the ponds are available to use for groundwater recharge. More information needs to be obtained.
- b. Future meeting with Larry Westerland, Director for Economic Development for the City of Fresno. The meeting is to discuss MCWD services to a potential development of about 90 acres in a COF overlap area of MCWD.
- c. SJVAPCD grant for electric vehicles is in que and will take about 4 months to complete processing.
- d. The Fresno COG approved the USDA grant application for multi-media improvements at the recreation center.
- e. A recommendation to designate Sylvester Perez as the MCWD WWTF Chief Plant Operator and Legally Responsible Official to submit self-monitoring reports to the SWRCB.
A resolution will be drafted by Legal Counsel Michael Slater to send to the SWRCB to approve this change. President Garabedian, Jr. suggested for a Policy and Procedure be generated for the Chief Plant Operator position, if one has not been created before.
- f. WWTF staff is conducting groundwater monitoring well sampling rather than contracting Moore Twinning. The savings is \$6,800 per year. MTA will provide laboratory analysis services for the groundwater monitoring well samples but not actually collect the samples.
- g. Staff will participate in a California Financing Coordinating Committee (CFCC) meeting on 6 June in Tulare to seek grant funding sources for various projects.

9. President's Report:

President Garabedian, Jr. has donated to chalk sets to the Recreation Center for the silent auction at Fiesta Day. He reported that along with the GM, they attended a meeting with Jose Leon Barraza and the City of Fresno regarding the South East Fresno Soccer Complex.

10. Vice President's Report:

Vice President Cerrillo announced that Chingones Car Club will be joining Primos Car Club at Malaga Fiesta Day car show. He also reported that shots were fired on the weekend of June 3, and urges the community to keep reporting these incidents to improve police activity in the area.

11. Director's Reports:

Director Castaneda reported that the park is looking great and is happy to see a good turn out at the yard sale. She has noticed that the opening of the Red Caboose has brought more activity to the park, which is very positive.

12. Legal Counsel Report: None for this meeting.

13. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of May 23, 2017 and Budget Workshop of May 30, 2017.
- b. Financial Statements and Accounts Payable Report.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a unanimous vote to approve the Consent Agenda as presented.

14. Communications:

- a. Written Communications:
 1. **Community Clean-up.** IWS has submitted their report and comments on the community clean-up event that occurred on May 20, 2017.
 2. **Disposal Capacity Report.** CVRWQCB has approved the Disposal Capacity Report which permits the district to implement the proposed implementation schedule in accordance with CDO R5-2014-0146.

15. Closed Session: None for this meeting.

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Tovar, Jr. to adjourn the Regular Board Meeting at 7:26 p.m.



**SPECIAL MEETING MINUTES
PUBLIC HEARING
2017-2018 BUDGET WORKSHOP
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Monday June 19, 2017 at 6:00PM**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

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1. Call to Order: 6:00 p.m.

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

Also Present: Jim Anderson, Laurie Cortez, Michael Slater, Norma Melendez.

- 3. Certification:** Certification is made that the Board Meeting Agenda was posted 24 hours in advance of the meeting.

- 4. Public Hearing.** A Public Hearing to review the operating budget for FY 17-18.

Recommended action: To begin a public hearing as a workshop to develop the FY 17-18 operating budget.

Discussion was held. Public Hearing will be continued for the next regular board meeting of June 27, 2017.

- 5. Communications: None for this meeting.**

- a. Written Communications:
- b. Public Comment:

- 6. Closed Session: 7:26 PM**

- a. Personnel; Potential discipline. (Govt Code §54957(b).)
A discussion was held and no reportable action was taken.

- 7. Adjournment: 8:04 PM**

Motion by Vice President Cerrillo; Second by Director Carlos Tovar, Jr. and by a unanimous vote to adjourn the meeting at 8:04 PM.

BUDGET FY 2017-2018
MALAGA COUNTY WATER DISTRICT
REVENUES

DRAFT

<u>OPERATING:</u>	BUDGET FY 2016/2017	Year End Estimate	Year End Balance	Proposed FY 2017/2018
Water Baseline Rate	873,409	964,507	(91,098)	873,500
Ground Water Sustainability	274,860	-	274,860	274,900
Fireline Service	285,500	386,132	(100,632)	388,000
Sewer Baseline Rate	895,939	910,858	(14,919)	912,000
Expansion Capacity Surcharge: Commercial	161,445	166,679	(5,234)	168,000
Pre-Treatment Surcharge: Commercial	177,099	182,859	(5,760)	183,000
Pre-Treatment Surcharge: Residential	670	574	96	700
Collection System Surcharge: Commercial	127,100	131,316	(4,216)	132,000
Collection System Surcharge: Residential	20,200	17,497	2,703	17,500
Compliance/Groundwater Quality: Commercial	117,200	120,958	(3,758)	122,000
Compliance/Groundwater Quality: Residential	18,650	16,393	2,257	16,400
Solid Waste Rate	79,465	62,630	16,835	79,465
Recreation Tax Revenue	270,000	306,645	(36,645)	308,000
Rentals	25,000	29,012	(4,012)	32,000
Activites	5,000	10,241	(5,241)	12,000
Sports Activities	5,000	2,496	2,504	5,000
Special Events	12,000	9,485	2,515	12,000
Seniors	1,000	1,111	(111)	1,000
Donations: Directors	5,000	2,192	2,808	2,500
Donations: Committee	1,000	7,981	(6,981)	8,000
Donations: Other (Foundation)	10,000	-	10,000	48,000
Total:	3,365,537	3,329,566	35,971	3,595,965

NON-OPERATING:

42070 Interest Income		6,146	(6,146)	6,000
49100 Rent and Leases		4,800	(4,800)	4,500
49300 Taxes & Assessments		6,098	(6,098)	6,000
49700 Grants		13,025	(13,025)	
Water: Deposits	12,000	4,364	7,636	4,500
Water: USDA Grant				369,000
Water: CDBG Grant		38,877	(38,877)	250,000
Water: Temp Hydrant Usage		20,810	(20,810)	21,000
Water: Fines and Penalties	1,000	14,150	(13,150)	14,000
Water: Connection Fees	25,000	15,441	9,559	15,000
Water: Annexation Fees	5,000	-	5,000	15,000
Sewer: Deposits	12,000	2,000	10,000	12,000
Sewer: USDA Grant				200,000
Sewer: CDBG Grant		151,482	(151,482)	
Sewer: Connection Fees	12,000	4,246	7,754	4,500
Sewer: Surcharges		25,000	(25,000)	20,000
Sewer: Fines and Penalties	1,000	-	1,000	1,000
Sewer: Connection Fees	12,000	4,246	7,754	6,000
Sewer: Annexation Fees	5,000	-	5,000	15,000
Pre-Treatment: Permit Renewal	12,620	17,595	(4,975)	18,000
Pre-Treatment: Fines, Penalties, Surcharges	2,400	17	2,383	2,400
Total:	100,020	328,297	(228,277)	983,900

Revenue Total:	\$ 3,465,557	\$ 3,657,862	(192,305)	\$ 4,579,865
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BUDGET FY 2017-2018
MALAGA COUNTY WATER DISTRICT
EXPENSES

WATER SYSTEM	BUDGET FY 2016/2017	Year End Estimate	Year End Balance	Proposed FY 2017-18
<u>Operations</u>				
52100 Salaries	138,750	143,914	(5,164)	118,744
52200 Materials	35,000	22,453	12,547	32,000
52300 Utilities	200,000	158,886	41,114	160,000
53210 Water Tests	10,000	4,132	5,868	6,000
56060 Gas-Fuel-Oil	7,500	4,905	2,595	6,500
57150 Repairs and Maintenance	33,334	10,359	22,975	15,000
CDBG 16451 Well 6 Rehab				250,000
CDBG 16451 SCADA Upgrade				244,000
Fire Hydrant Project				125,000
Total:	424,584	344,649	79,935	957,244
<u>Administration & General</u>				
56010 Salaries	72,000	80,148	(8,148)	131,389
56020 Employee Benefits	79,400	111,176	(31,776)	104,000
56024 Payroll Taxes-FICA/Unemployment	27,500	24,062	3,438	25,000
56025 Sick Leave	500	-	500	500
56026 Overtime	8,000	14,446	(6,446)	12,000
56030 Directors' Compensation	19,700	12,114	7,586	14,000
56036 Directors' Benefits	77,200	69,237	7,963	81,000
56040 Election Expense	3,000	390	2,610	3,000
56070 Insurance-Liability	15,000	38,028	(23,028)	40,000
56080 Memberships, Dues, Subscription	24,000	26,562	(2,562)	28,000
56090 Office Supplies	10,000	4,969	5,031	5,000
56110 Contract Services	12,000	22,253	(10,253)	20,000
57120 Professional Services	247,000			
Legal		84,715	(84,715)	80,000
Engineer		73,291	(73,291)	85,000
CDBG		4,385	(4,385)	5,000
Rate Study		-	-	3,000
Auditor		4,000	(4,000)	7,000
Other		26,431	(26,431)	15,000
56140 Rents/Leases	5,600	6,021	(421)	7,000
56170 Travel & Meetings	2,500	4,411	(1,911)	5,000
56200 Other	6,500	6,406	94	6,100
56206 Communications	8,800	7,735	1,065	9,000
56220 Education/Training	2,500	15,427	(12,927)	6,000
56240 Donations	1,000	-	1,000	600
Total:	622,200	636,206	(14,006)	692,589
<u>59000 Non-Operating:</u>				
57040 Long Term Debt	168,000	89,950	78,050	89,950
95100 Capital Outlay-Test Well	198,084	128,564	69,520	
56230 Late Fees & Finance Charges		51	(51)	100
59060 Bank Fees		4,225	(4,225)	4,500
98000 Grant Expenses		3,638	(3,638)	3,800
Total:	366,084	226,428	139,656	154,000
TOTAL WATER SYSTEM:	\$ 1,412,868	\$ 1,207,283	\$ 205,585	\$ 1,803,833

BUDGET FY 2017-2018

EXPENSES

SEWER SYSTEM	BUDGET FY 2016/2017	ACTUAL EXPENSES	YTD BALANCES	Proposed FY 2017-18
<u>71000 Sewer Collection System:</u>				
71100 Salaries	43,761	23,215	20,546	22,310
Benefits				11,000
71200 Materials	12,000	21,017	(9,017)	24,000
Gas-Fuel-Oil	6,000		6,000	6,000
Total:	61,761	44,232	17,529	63,310
<u>WWTF Sewer Treatment:</u>				
52100 Salaries	191,500	208,937	(17,437)	200,786
53210 Testing	12,500	20,702	(8,202)	22,500
52300 Utilities	141,000	89,982	51,018	90,000
Biosolids Hauling	18,000	11,880	6,120	18,000
56060 Gas-Fuel-Oil	11,250	5,836	5,414	6,200
Repairs/Maintenance	60,000	65,896	(5,896)	60,000
RAS/WAS Flow Meters				75,000
Air Piping Upgrade				60,000
SCADA Upgrade				40,000
AB Wiers				25,000
Total:	434,250	403,233	31,017	597,486
<u>Administrative & General:</u>				
56010 Salaries	82,000	100,186	(18,186)	156,166
56020 Employee Benefits	106,000	167,403	(61,403)	118,000
56024 Payroll Taxes	26,120	34,479	(8,359)	35,000
56026 Overtime	17,750	17,515	235	15,000
56030 Directors' Compensation	10,000	12,114	(2,114)	12,500
56036 Directors' Benefits	40,000	69,237	(29,237)	54,000
56040 Election Expense	3,000	-	3,000	3,000
75070 Insurance-Liability	7,500	38,027	(30,527)	40,000
75080 Memberships	22,000	29,687	(7,687)	30,000
75090 Office Supplies	8,000	6,192	1,808	6,100
75110 Contract Services	15,000	24,868	(9,868)	15,000
75120 Professional Services				
Legal	50,000	79,346	(29,346)	80,000
Engineer	85,000	79,290	5,710	85,000
CDBG		-	-	5,000
Rate Study	3,000	-	3,000	3,000
Auditor	7,000	4,000	3,000	4,000
Other	15,000	14,520	480	5,000
75140 Rents/Leases	8,000	25,458	(17,458)	33,500
75170 Travel & Meetings	4,000	5,106	(1,106)	6,000
75190 Utilities-Rental	4,200	3,042	1,158	4,000
75200 Other	7,500	13,983	(6,483)	12,000
75206 Communications	9,000	14,997	(5,997)	16,000
75220 Education/Training	2,500	19,666	(17,166)	6,000
75240 Donation	1,000	-	1,000	600
Total:	533,570	759,116	(225,546)	744,866
<u>76000 Non-Operating:</u>				
76040 Long Term Debt Pmt	168,000	65,553	102,447	104,300
56230 Late Fees & Finance Charges		33		
DAF Primary Clarifier		52,047		
WWTF Improvements		104,569		
Total:	168,000	222,202	102,447	104,300

TOTAL SEWER SYSTEM:	\$ 1,197,581	\$ 1,428,784	(231,203)	\$ 1,509,962
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**BUDGET FY 2017-2018
EXPENSES**

SOLID WASTE

<u>74000 Solid Waste:</u>					
74060	Collection Contract	75,000	54,559	20,441	65,000
74065	Dumping Fees	5,000	6,161	(1,161)	8,500
TOTAL SOLID WASTE:		\$ 80,000	\$ 60,720	\$ 19,280	\$ 73,500

**BUDGET FY 2017-2018
EXPENSES**

PRETREATMENT	PROPOSED BUDGET FY 2016/2017	YTD ACTUAL EXPENSES	YTD BALANCES	Proposed FY 2017-18	
77000	Salaries	50,980	51,765	(785)	54,862
77100	Materials	6,000	1,048	4,952	2,000
7800	Testing	12,000	12,137	(137)	14,000
79060	Gas-Fuel-Oil	4,800	606	3,152	3,000
Total:		73,780	65,555	7,182	73,862
<u>79000 Administrative & General:</u>					
79000	Salaries	19,470	20,037	(567)	24,777
79020	Employee Benefits	8,650	17,146	(8,496)	11,500
79024	Payroll Taxes	7,700	6,720	980	7,700
79026	Overtime	1,200	939	261	1,300
79040	Election Expense	500	-	500	500
79070	Insurance-Liability	1,800	946	854	1,800
79080	Memberships	1,200	1,177	23	1,400
75090	Office Supplies	2,400	1,024	1,376	1,000
79110	Contract Services	1,800	2,061	(261)	2,000
79120	Professional Service				
	Legal	25,000	13,494	11,506	40,000
	Engineer	12,000	12,556	(556)	12,000
	Other	10,000	36,240	(26,240)	10,000
79140	Rents/Leases	1,200	883	317	1,000
79150	Repair & Maintenance	2,400	1,228	1,172	1,500
79170	Travel & Meetings	-	717	(717)	1,000
79200	Other	1,200	2,006	(806)	2,500
79206	Communications	1,600	1,885	(285)	2,200
79220	Education/Training	2,500	3,651	(1,151)	5,500
Total:		100,620	122,710	(22,090)	127,677
TOTAL PRETREATMENT:		\$ 174,400	\$ 188,266	\$ (14,908)	\$ 201,539

MALAGA COUNTY WATER DISTRICT

TOTALS

EXPENSES:	PROPOSED BUDGET FY 2016/2017	YTD ACTUAL EXPENSES	YTD BALANCES	PROPOSED FY 2017-18
WATER	\$ 1,412,868	\$ 1,207,283	\$ 205,585	\$ 1,803,833
SEWER	\$ 1,197,581	\$ 1,428,784	\$ (231,203)	\$ 1,509,962
SOLID WASTE	\$ 80,000	\$ 60,720	\$ 19,280	\$ 73,500
PRETREATMENT	\$ 174,400	\$ 188,266	\$ (14,908)	\$ 201,539
RECREATION	\$ 382,292	\$ 417,897	\$ (35,605)	\$ 427,276
TOTAL	\$ 3,247,141	\$ 3,302,950	\$ (55,809)	\$ 4,016,110

FY 16-17 Budget Summary

Expenses	\$ 3,302,950
Revenue	\$ 3,657,862
Balance	\$ 354,913

FY 17-18 Revenue

General Fund	16,500
LAIF	25,500
Water	1,950,000
Sustainability	274,900
Sewer	1,145,000
Expansion	168,000
Pretreatment	204,100
Collection System	149,500
Compliance	138,400
Solid Waste	79,465
Recreation	428,500
Total:	\$ 4,579,865

FY 17-18 Budget Summary

	REVENUE	EXPENSES	BALANCE	RESERVE
WATER	\$ 2,224,900	\$ 1,803,833	\$ 421,067	18.93%
SEWER AND COLLECTION SYSTEM	\$ 1,600,900	\$ 1,509,962	\$ 90,938	5.68%
SOLID WASTE	\$ 79,465	\$ 73,500	\$ 5,965	7.51%
PRETREATMENT	\$ 204,100	\$ 201,539	\$ 2,561	1.25%
RECREATION	\$ 428,500	\$ 427,276	\$ 1,224	0.29%
GENERAL FUND	\$ 16,500			
LAIF	\$ 25,500			
TOTAL:	\$ 4,579,865	\$ 4,016,110	\$ 521,755	12.31%

Malaga County Water District

Recreation

FY 2017-2018

	Budget FY 2016-17	YTD Actuals	YTD Balances	Proposed FY 2017-18
<u>91000 Operation and Maintenance:</u>				
91011 Salaries-Recreation	135,392	150,784	(15,392)	\$ 123,876
91020 Employee Benefits	74,500	88,681	(14,181)	78,500
91024 Payroll Taxes	8,200	18,899	(10,699)	19,000
91026 Overtime	2,000	2,799	(799)	3,000
91200 Materials	15,000	10,469	4,531	11,600
92150 Repairs and Maintenance	21,600	17,418	4,182	23,800
92190 Utilities: PG&E	42,000	39,434	2,566	40,000
Utilities: Water	1,200	-	-	1,200
Utilities: Sewer	2,100	-	-	2,100
92060 Gas-Oil-Fuel	1,500	1,136	364	1,500
Total:	303,492	329,619	(29,427)	304,576
<u>92000 Administrative & General:</u>				
92070 Insurance Liability	2,000	1,396	604	1,500
92080 Memberships	1,200	448	752	800
92090 Office Supplies	1,000	365	635	500
92110 Contract Services	3,500	4,962	(1,462)	12,000
92120 Professional Services	2,500	-	2,500	5,000
92140 Rents/Leases	2,000	2,062	(62)	3,000
92170 Travel & Meetings	1,500	3,519	(2,019)	3,800
92200 Other	2,500	4,410	(1,910)	4,600
92206 Communications	3,600	12,690	(9,090)	13,000
92220 Education/Training	2,500	91	2,409	2,500
Total:	22,300	29,943	(7,643)	46,700
<u>93600/93700 Recreation Programs:</u>				
93601 Program Activities	6,000	8,455	(2,455)	9,000
93610 Youth Program	-	1,743	-	3,000
93700 Sports Activities/Supplies	5,000	1,743	3,257	5,000
93800 Pool Lifeguards	33,000	24,127	8,874	25,000
93920 Summer Youth Contractors	-	12,147	-	18,000
Special Events	12,500	10,121	2,379	12,500
Community Donations				3,500
Total:	56,500	58,335	(1,835)	76,000

Recreation Budget Summary

	FY 16-17		FY 17-18	
Expenses	\$ 382,292	\$ 417,897	\$ 427,276	
Revenue	\$ 334,000	\$ 369,163	\$ 428,500	
Balance	\$ (48,292)	\$ (48,734)	\$ 1,224	

BUDGET FY 2017-2018

MALAGA COUNTY WATER DISTRICT

PROFESSIONAL SERVICE EXPENSES BREAKDOWN

	WATER	SEWER	PRETREATMENT	TOTAL
Legal-Costanzo	84,715	79,346	13,494	177,556
Engineering-P & P	73,291	79,290	12,556	165,136
Accounting-Sandborn	4,000	4,000	-	8,000
CDBG-Yamabe	4,385	-	-	4,385
Rate Study	-	-	-	-
Other	-	-	-	-
Other-GHD	-	-	36,240	36,240
Other-GSI	11,911	-	-	11,911
Other-Townsend	3,750	3,750	-	7,500
Other-Gordon Saito	10,770	10,770	-	21,540
				-
Sub Totals	192,822	177,157	62,290	432,268

RESOLUTION NO. 06-27-2017

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MALAGA COUNTY WATER DISTRICT ADOPTING THE PROPOSED BUDGET, STAFFING LEVELS AND SALARY SCHEDULES FOR THE FISCAL YEAR 2017-2018

WHEREAS, on May 23, 2017, the General Manager provided a draft budget to the Board of Directors and March 12 draft budget available to the public; and

WHEREAS, on May 30, 2017, the Malaga County Water District held a public workshop to discuss the proposed 2017-18 Fiscal Year Budget; and

WHEREAS, on June 9, 2017, the Malaga County Water District held a public hearing on the proposed 2017-2018 Fiscal Year Budget which was continued to June 27, 2017 at 6:00 p.m.; and

WHEREAS, on June 27, 2017, the Board of Directors continued the public hearing of June 9, 2017, to discuss and consider the proposed District Budget for Fiscal Year 2017-18, along with recommended revisions and recommendations arising from the May 30, 2017, workshop, June 9, 2017 public hearing, and the continued public hearing; and

WHEREAS, the Board of Directors have also received and considered staffing levels and salary schedules proposed by the General Manager.

NOW, THEREFORE, be it resolved by the Board of Directors of the Malaga County Water District:

1. That the foregoing recitals are true and correct and incorporated by this reference as though fully set forth at this point.
2. That the Board of Directors of the Malaga County Water District hereby adopts and approves the 2017-2018 Fiscal Year Budget for the District as attached hereto and incorporated by this reference herein as Exhibit A to this Resolution.
3. The Board of Directors of the Malaga County Water District hereby adopts and approves the proposed staffing levels and salary schedule attached hereto and incorporated by this reference herein as Exhibit B.

* * * * *

Passed and adopted by the Board of Directors of the Malaga County Water District at their meeting held on this 27th day of June 2017, by the following vote:

AYES:


NOES:

ABSENT:

Charles Garabedian, Jr., President
Malaga County Water District


ATTEST:

James D. Anderson, General Manager-
Secretary of the Board of Directors
Malaga County Water District



Thank you for this scholarship
is going to benefit me for college
to pay for school books that I
will need for my classes and
my future. I'm really thankful for
this opportunity you have giving
me to continue with my education.

Sincerely,
Kassandra Ayala



Dear Mr. Holcomb,
I am very much honored to be one of the recipients
of the Malaga Water District Scholarship, and I am
very appreciative of your support. This summer I
am starting some of my classes at West Hills
College in Lindore and by having your aid I will
be able to focus solely on my education instead
of worrying about the financial burden that comes
with starting college. Thank you again for your
generosity and support, I promise you I will work
very hard.

Sincerely,
Jozmyne M. Renteria ☺

I would like to take this time to express my gratitude for the opportunity you have given me. With this generous donation I will continue to make my education and make the community of Malaga proud. Thanks to everyone at the Malaga Water District for this, I will forever hold this in my heart.

Sincerely,
Andy Garcia

I would like to thank the Malaga County Water District for awarding me this scholarship. I am blessed to receive it because it will help me pay for my finances in college. Thank you once again.

Corina Castaneda

Dear Russ Holcomb:
I would like to thank you for choosing me for this scholarship. I really appreciate the money that you have given me, and with this money I will make sure it is put to good use. You have given me \$300, and this will be perfect for my college spendings: books, and other necessities that I will need to further my education. Lastly, I will make you proud for choosing me as one of your recipients. Once again, I am honored and I greatly appreciate the opportunity that you have given me for my career and education. Now I know, that I will succeed in my education and in life, because of you.

Sincerely,
Waila Estrada

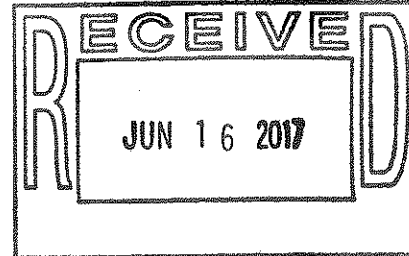
TO: ACWA Public Agency Members
General Managers and Board Presidents

CC: ACWA Board of Directors

FROM: ACWA Nominating Committee

DATE: June 7, 2017

SUBJECT: Call for Candidates Nominations for the 2018-2019 Term



ACWA's Nominating Committee is responsible for submitting a slate for the Association's statewide positions of President and Vice President to the general membership meeting at Fall Conference.

Nominations must be received in the ACWA office by **Friday, September 1, 2017** to be considered by the committee.

The following criteria must be met for names to be considered:

- At the time of their election, the President and Vice President will each be an elected or appointed member of the governing body or commission of a member agency of the Association.
- An official nominating resolution from the Association member agency on whose board the nominee serves will accompany all nominations for the position of President and Vice President. An authorized signatory of the member agency's Board of Directors will sign said resolution.
- Each nomination will include a statement of qualifications or resume highlighting the candidate's qualifications for the position.

Additional letters or resolutions of support from other agencies may be submitted but are not required.

ACWA's Bylaws and Board policies establish the criteria set forth above, which also govern nominations from the floor. ACWA Bylaws (Article 9, Section 9) and Board Policy 2.3.3 require that all nominations received for the positions of ACWA President and Vice President will be accompanied by a nominating resolution from the ACWA member agency on whose board the nominee serves, and signed by an authorized signatory of the member agency's Board of Directors. This policy applies to nominations received in the ACWA office prior to election, as well as to all nominations received from the floor at general session during the floor nomination process.



We appreciate your interest and participation in this process to find the best qualified individuals to serve in representing the statewide membership of ACWA.

Nominating Committee members include:

- Steve Cole, Region 8
- John Coleman, Region 5
- Shannon Cotulla, Region 3
- David Coxey, Region 2
- Rick Gilmore, Region 5
- Matthew Hurley, Region 6 & 7
- Joone Lopez, Region 10
- Bruce Rupp, Region 1
- Sue Stephenson, Region 5
- Nancy Wright, At-large representative

We ask that Nominating Committee members not be approached to solicit their support of any candidate.

Important Dates

- Deadline to receive candidate nominations: **Friday, September 1, 2017**
- Tentative date for candidate interviews: **Monday, September 11, 2017**
- Election of ACWA's President and Vice President: **Wednesday, November 29, 2017**, at Fall Conference

To nominate a candidate, send a copy of the agency resolution and the candidate's background by September 1 to:

John Coleman, Nominating Committee Chair
c/o Donna Pangborn, ACWA
910 K Street, Suite 100
Sacramento, CA 95814

Nominations also may be emailed to ACWA Clerk of the Board Donna Pangborn at donnap@acwa.com.

Should you have any questions regarding this process, please contact Clerk of the Board Donna Pangborn at the ACWA office at 916-441-4545 or donnap@acwa.com

Enclosures:

1. ACWA Officers' Nominee Information: Board Policy GO-2.3, Board Officers
2. Sample Resolution to Nominate Candidate for ACWA President or Vice President
3. Sample Resolution to Support Candidate for ACWA President or Vice President

GO-2.3 Board Officers

The President and Vice President are the elected officers of the Association.

2.3.1 President

The President is an elected officer of the Association and presides at all meetings of the Board, the Executive Committee, and the general membership. The President is responsible to the Board of Directors and the general membership for the duties established by the Bylaws.

2.3.1.1 Duties and Authority

Within the limits of Bylaws and the Duties and Authorities established for Board members, and in coordination with the Executive Director, the President:

- Serves on the ACWA Board and presides at all meetings.
- Serves as the chair of the Executive Committee and presides at all meetings.
- Schedules special Board and Executive Committee meetings.
- Presides over all general membership meetings.
- Serves as a non-voting *ex officio* member of each committee, but will not be an *ex officio* member of the Nominating Committee or the region boards.
- Appoints members of all committees upon recommendation from members and regions as communicated by the region chairs.
- Appoints the chair and vice chair of each committee, each of whom will be subject to ratification by the Board.
- Appoints Nominating Committee, whose purpose will be to nominate qualified individuals for the offices of President and Vice President of the Association for the succeeding term.
- Appoints special committees, work groups, and task forces from time to time as needed to accomplish a specific task or assignment, consistent with and supportive of the mission of the Association.
- Participates in the Association's spring and fall conferences.
- Represents and supports the Association's official policies and positions when acting in capacity of President.

- Represents and promotes the Association's purposes, policies, and goals at a variety of Association functions/events, including visits to member agencies for ceremonies, meetings, and retention efforts in coordination with the Executive Director.
- Represents and promotes the Association's purposes, policies, and goals at a variety of external functions/events, including speaking engagements, event participation, and news media and other contacts in coordination with the Executive Director.
- Performs other responsibilities assigned by the Board.
- Authorizes expenditures from the Executive Director's contingency fund in conjunction with the Vice President and Finance Committee Chair.
- Reviews and approves the Executive Director's monthly expense reports in conjunction with the Finance Committee Chair.

2.3.1.2 Qualification

The President will be an elected or appointed member of the governing body or commission of a member agency of the Association at the time of his/her election.

2.3.1.3 Term of Office

The members of the Association will elect the President at its fall conference in each odd-numbered year. The President will take office on January 1 of the calendar year following election and will hold office until December 31 of the following odd numbered year two years later or until his/her successor takes office or is appointed. An elected President is not permitted to succeed himself/herself to that office.

2.3.1.4 Vacancy

Should a vacancy occur in the President's office, the Vice President will assume the duties of that office and succeed the President for the unexpired term. Should the Vice President not be able to assume this role, the Board will appoint a person to fill the office for the unexpired term thereof.

2.3.1.5 Compensation

The President will serve without compensation by the Association. The Association will reimburse the President for necessary, actual, and reasonable expenses incurred in the performance of his/her duties while on Association business. The Association will reimburse the President for expenses incurred for attending conferences, meetings, seminars, and workshops or other events and which are mutually beneficial to the officer and the Association and have been authorized by either the Board or the Executive Director.

2.3.2 Vice President

The Vice President is an elected officer of the Association and is a voting member of the Board. The Vice President is responsible to the Board of Directors and the general membership for the duties established by Bylaws.

2.3.2.1 Duties and Authority

Within the limits of the Bylaws and the Duties and Authorities established for ACWA Board members, and in coordination with the Executive Director and President, the Vice President:

• Serves as a voting member of the Board.

- Serves as a voting member of the Executive Committee.
- Performs the duties of the President in the President's absence.
- Succeeds the President for an unexpired term if vacancy occurs.
- Serves on the ACWA/JPIA's Executive Committee.
- Participates in the Association's spring and fall conferences.
- Represents and supports the Association's official policies and positions when acting in capacity of Vice President.
- Represents and promotes the Association's purposes, policies, and goals at a variety of Association functions/events, including visits to member agencies for ceremonies, meetings, and retention efforts in coordination with the Executive Director.
- Represents and promotes the Association's purposes, policies, and goals at a variety of external functions/events, including speaking engagements, event participation, and news media and other contacts in coordination with the Executive Director.
- Authorizes expenditures from the Executive Director's contingency fund in conjunction with the President and Finance Committee Chair.
- Serves as a chair/vice chair or participant on committees or task forces as appointed by the President or Board.
- Performs other responsibilities assigned by the Board and President.

2.3.2.2 Qualification

The Vice President will be an elected or appointed member of the governing body or commission of a member agency of the Association at the time of his/her election.

2.3.2.3 Term of Office

The members of the Association will elect the Vice President at its fall conference in each odd-numbered year. The Vice President will take office on January 1 of the calendar year following election and will

hold office until December 31 of the following odd numbered year two years later or until his/her successor takes office or is appointed.

2.3.2.4 Vacancy

Should a vacancy occur in the Vice President's office, the Board will appoint a person to fill the office for the unexpired term thereof.

2.3.2.5 Compensation

The Vice President will serve without compensation by the Association. The Association will reimburse the Vice President for necessary, actual, and reasonable expenses incurred in the performance of his/her duties while on Association business. The Association will reimburse the Vice President for expenses incurred for attending conferences, meetings, seminars, and workshops or other events and which are mutually beneficial to the officer and the Association and have been authorized by either the Board or the Executive Director.



Sample Resolution to Nominate Candidate for ACWA President or Vice President

RESOLUTION OF THE BOARD OF DIRECTORS OF

TO NOMINATE AND SUPPORT

AS A CANDIDATE FOR THE POSITION OF ACWA _____

WHEREAS, ACWA has announced that a Nominating Committee has been formed to develop a slate for the Association's statewide positions of President and Vice President; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, _____ has served in a leadership role as a member of the _____ Board of Directors since _____; and

WHEREAS, (list positions held to demonstrate knowledge of water and leadership)

WHEREAS,

WHEREAS,

WHEREAS, it is the opinion of the _____ Board of Directors that _____ possesses all of the qualities needed to fulfill the duties of the office of ACWA _____.

NOW, THEREFORE, BE IT RESOLVED, that the _____ Board of Directors does hereby nominate and support _____ as a candidate for the office of ACWA _____, pledging the District's support of his/her endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED by the _____ Board of Directors at a regular meeting of said Board held on the _____ day of _____, 2017, by the following vote:

Ayes: Directors

Noes: Directors

Absent: Directors



Sample Resolution to Support Nomination ACWA President or Vice President Candidate

RESOLUTION OF THE BOARD OF DIRECTORS OF

IN SUPPORT OF THE NOMINATION OF

AS A CANDIDATE FOR THE POSITION OF ACWA _____

WHEREAS, ACWA has announced that a Nominating Committee has been formed to develop a slate for the Association's statewide positions of President and Vice President; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, _____ has served in a leadership role as a member of the _____ Board of Directors since _____; and

WHEREAS, (list positions held to demonstrate knowledge of water and leadership)

WHEREAS,

WHEREAS,

WHEREAS, it is the opinion of the _____ Board of Directors that _____ possesses all of the qualities needed to fulfill the duties of the office of ACWA _____.

NOW, THEREFORE, BE IT RESOLVED, that the _____ Board of Directors wholeheartedly supports _____ for nomination as a candidate for the office of ACWA _____.

PASSED AND ADOPTED by the _____ Board of Directors at a regular meeting of said Board held on the _____ day of _____, 2017, by the following vote:

Ayes: Directors

Noes: Directors

Absent: Directors