



REGULAR BOARD MEETING AGENDA
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, May 28, 2019 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

2. Roll Call: President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

3. Certification: Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

a. Minutes of the Regular Board Meeting of May 14, 2019.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by: _____; **Second by:** _____

5. Old Business:

a. **FY 2019-2020 Budget Review.** Initial review of the draft budget for FY 2019-2020.

For information and discussion.

6. New Business:

a. **Prop 68 Park Proposal.** Broussard Associates Landscape Architects (BALA) submitted a proposal for landscape architectural services related to development of a Prop 68 park grant application. The proposal includes a schematic design, grant coordination, community workshop participation, and delivery of full-size plans and enlargements for in progress and final design presentations. The total cost of the proposal is \$12,000 which

is reimbursable in the grant application. The budget provides for this expenditure as professional services.

Recommended action: To approve the proposal of \$12,000.00 from BALA.

Motion by: _____; **Second by:** _____

- b. **Pretreatment Compliance Inspection.** The District has been contacted by PG Environmental that a one-day pretreatment compliance inspection is scheduled for 5 June. An inspection checklist is under review to make preparations.

For information and discussion.

7. Recreation Reports: None for this meeting.

8. Engineer Reports:

- a. District Engineer Report. The Consumer Confidence Report (CCR) is being developed.
- b. CDBG Engineer Report: CDBG 16451 (Well 6 VFD) is near completion. CDBG 17451 (Rec Center A/C construction) is well underway.

9. General Manager's Report:

- a. Department reports
 - 1. SCADA proposals for water and sewer
 - 2. Sewer flushing and manhole repairs
- b. Other reports
 - 1. Prop 68

10. President's Report:

11. Vice President's Report:

12. Director's Reports:

13. Legal Counsel Report:

14. Communications:

- a. Written Communications:
- b. Public Comment:

15. Closed Session:

- a. **Potential Litigation.**

16. Adjournment:

Motion by: _____, **Second by:** _____

Certification of Posting

I, Norma Melendez, District Clerk of the Malaga County Water District, do hereby certify that the foregoing agenda for the Regular Meeting of the Board of Directors of May 28, 2019 was posted for public view on the front window of the MCWD office at 3580 S. Frank Street, Fresno Ca 93725, at 5:00P.M. On 05/23/2019.

Norma Melendez

Norma Melendez, District Clerk



REGULAR BOARD MEETING MINUTES
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, May 14, 2019 at 6:00PM

item 4.a.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr. **All Present.**

Also Present: Jim Anderson, Romana Campos, Norma Melendez and Michael Slater.

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

- a. **NKGSA Project Information Form; Basin CF.** Development of FMFCD Basin CF for groundwater recharge by Malaga County Water District will produce an expected annual benefit of 970 AF per year. The NKGSA has determined that the water balance for MCWD is 700 AF per year. Basin CF development will allow MCWD to achieve groundwater pumping-groundwater recharge balance for NKGSA compliance.

For information and discussion.

Discussion was held. Nothing to report.

5. New Business:

- a. **CDBG 17451 Rec Center A/C; Payment Request #4.** Payment Request #4 in the amount of \$28,076.95 has been submitted to Fresno County for reimbursement.

Recommended action: To authorize payment of \$28,076.95 to Yamabe & Horn and Davis Moreno Construction for work to date on CDBG 17451.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr, and by a 5-0 vote to authorize payment of \$28,076.95 to Yamabe & Horn and Davis Moreno Construction.

- b. **DWR letter on behalf of the NKGSA.** The NKGSA has drafted a letter of support for all members and interested parties to adopt and submit to the SWRCB DWR. The letter requests that the petition by Semi-Tropic Water Storage District to revise the fully-appropriated stream (FAS) status of the Kings River be disapproved.

Recommended action: To adopt the letter and submit to the SWRCB DWR in order to save surface water in the Kings River for NKGSA sustainability.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr., and by a 5-0 vote to adopt the letter and submit to the SWRCB DWR in order to save surface water in the Kings River for NKGSA sustainability.

- c. **Prop 68 Town Hall Meeting.** A Town Hall Meeting at the Arriaga Recreation Center is planned for 22 May. The meeting will be an opportunity for residents to provide direct input into proposed park improvements for the Prop 68 park grant application in an interactive format. The meeting will be catered with drinks and appetizers.

For information and discussion.

Discussion was held. Nothing to report.

- 6. **Recreation Reports:** To be submitted at the meeting.

Recreation Center Director, Romana Campos, reported on good attendance at the 50's dance. The next program is scheduled for June 1 celebrating Mother's and Father's Day. Currently, the recreation center is going through construction. Certain programs have been put on hold during construction. Trenches are being covered and labeled appropriately for public safety. Programs and activities coming this summer are as follows: Pool opening, swim lessons, SAL program and lunch program.

- 7. **Engineer Reports:**

- a. District Engineer Report. **Notice of Substantial Completion for the water meter project is in development.**
- b. CDBG Engineer Report: **None for this meeting.**

- 8. **General Manager's Report:**

- a. Report on the status of metered water billing.
 - 1. **The bill in June should have a metered bill. A town hall meeting will be scheduled for Eye on Water.**
- b. Department reports.
- c. Other reports.
 - 1. **Will be attending Fowler HS Scholarship meeting.**
 - 2. **GM has chosen to no longer participate as an ACWA member for region 6.**
 - 3. **Alley Clean-Up is scheduled for May 25.**

- 9. **President's Report:**

- a. **ACWA Conference: Comments expressed regarding Governors Newsom's water tax.**

- 10. **Vice President's Report:**

- a. **Confirming June 1st outing to Chukchansi Park.**

- b. **ACWA Conference:** The conference is completely different than how it was when he first started attending.

11. Director's Reports:

- a. **Director Cerrillo, Jr.** asked the GM if any pond gates have arrived to the WWTF. GM replied that they had just received 3 gates and 5-6 more is expected to arrive within the next couple of weeks. Director Cerrillo, Jr. would also like to thank the Recreation Committee for what they have done to make the 50's Dance a success.
- b. **Director Castaneda** reported on her attendance at the Prop 68 meeting. Some members of the community made their park improvement suggestions.

12. Legal Counsel Report: For closed session.

13. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of April 23, 2019.
- b. Financial Statements and Account Payable reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Castaneda and by a 5-0 vote to approve the Consent Agenda as presented.

14. Communications:

- a. Written Communications:
 - 1. AB 217 (E. Garcia): Safe Drinking Water Funding/Water Tax. A letter to oppose the water tax unless amended. For information.
 - 2. MCWD feature in Fresno Metropolitan Flood Control District newsletter.
- b. Public Comment: **None.**

15. Closed Session: 7:25pm

- a. Conference with real property negotiators (Gov't Code 54956.8). 4335 S. Maple.

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Castaneda and by a 5-0 vote to adjourn the meeting at 7:35PM.

May 20, 2019

item 6.a.

Jim Anderson, General Manager
Malaga County Water District
3580 S. Frank Street
Fresno, CA 93725

RE: Prop 68 Park Application

Job No.: **MAL191504**

Jim:

We are pleased to submit this Proposal for Professional Services in connection with the project referenced above.

This Proposal is by and between Broussard Associates Landscape Architects Inc. (BALA), Clovis, California, and **the Malaga County Water District** (Client), Fresno, California.

SCOPE OF SERVICES

BALA shall provide landscape architectural services for the above-mentioned project, the extent of which is generally described as the park and open space associated with Proposition 68 Grant Application for the Malaga Community Park.

BALA shall:

1. Meet with Client to understand and discuss the development program for the site.
2. Review available pertinent data, provided by Client, in the form of base maps, aerial photographs, engineering information and controls, planning reports, projections and architectural studies.
3. Meet with and coordinate BALA's work with other designated consultants and maintain liaison of BALA's work in effort and timing.

Scope of Work

BALA shall provide schematic design, grant coordination and presentations as later described for the following scope items:

1. Pedestrian and vehicular circulation.
2. Landscape walls, seat walls, fences, gates, steps, railings, drinking fountains and related site elements not a part of the buildings.

3. Park structures such as shade structures, play equipment (2-5 and 5-12), play surfacing, benches, tables, pet pick up stations, trash receptacles.
4. Conceptual site lighting layout and coordination with electrical engineer.
5. Landscape concept illustrating tree layout and turf and shrub areas.
6. Preliminary cost estimate.

Special presentation graphics such as perspectives or models shall be extra services or reimbursable costs as appropriate except as noted. Such services or costs shall be approved in advance by the Client.

Procedure

Schematic Design

BALA shall develop plans, sections, sketches, text or other illustrative materials to convey the Landscape Design intent and development.

The drawings and tasks are as follows:

1. Develop a conceptual park exhibit illustrating a proposed park program and design.
2. Participate in a community workshop exploring the park program options and vision per the local community.
3. Update the conceptual park plan per community input.
4. Develop a preliminary cost estimate based upon the updated park plan.
5. Participate in a second Community meeting including a presentation of the updated park design (to fulfill the community involvement phase) for the grant application.
6. Coordinate the updated park design with Client for Prop 68 Grant application purposes.

Deliverables

1. Full size plans and enlargements for in progress and final design presentations at a minimum size of 24X36.
2. Electronic copies in PDF format.

Meetings

This scope of work includes Professional time as required for coordination, review, public outreach and presentations with Client, governmental agencies and consultants.

Exclusions to Scope of Services

Client shall provide the following information or services required for performance of the work. Should BALA be required to provide services in compiling this information, such services shall be charged as Extra Services:

- a) Agronomy reports, soils and/or geological investigation.
- b) Civil, mechanical, electrical and structural engineering, except as noted.
- c) Interpretive information, signage or project logo design except as noted.

Fees and Terms

Services described herein shall be provided on an estimated not to exceed basis as identified below.

Estimated Fee 12,000.00

We would be pleased to answer any questions you may have. If this proposal is acceptable, please have the appropriate parties sign where indicated and return a copy to our office.

Sincerely,
Broussard Associates
Landscape Architects



Terry Broussard
President
Landscape Architect
CA. Lic. No. 4066

Accepted by: _____

Date: _____

cc: bf,cor

RESOLUTION NO. 5-28-2019

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MALAGA
COUNTY WATER DISTRICT APPROVING A CONSULTING AGREEMENT WITH
BROUSSARD ASSOCIATES, INC. FOR ASSISTANCE IN THE PREPARATION OF
THE DISTRICT'S PROPOSITION 68 PARK GRANT APPLICATION**

WHEREAS, the Malaga County Water District is a County Water District has held and will hold several public meetings with the community to receive the communities input on improvement to the District's park facilities for inclusion in the District's Proposition 68 Park Improvement Application; and

WHEREAS, the District has determined that it is necessary to contract with a qualified landscape architect to assist the District in developing a conceptual park plan and amending the conceptual park plan with input from the community to insure that the community's vision for the District's Park and Recreation Facilities is incorporated into the District's Proposition 68 Grant Application; and

WHEREAS, the District has determined that it will also need assistance from a landscape architect to develop the necessary designs and specification, including cost estimates, to include in the District's Proposition 68 Park Grant Application; and

WHEREAS, the District has determined that Broussard Associates, Inc., Landscape Architects has the requisite skill, personnel and experience to assist the District in the preparation of its Proposition 68 Park Grant Application and to provide the necessary plans, specifications, and costs estimates; and

WHEREAS, District desires to enter into a consulting agreement with Broussard Associates, Inc., for the services described herein.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE MALAGA COUNTY WATER DISTRICT AS FOLLOWS:**

1. That the foregoing recitals are true and correct and incorporated by this reference herein as though fully set forth at this point.
2. That District desires to approve a consulting agreement with Broussard Associates, Inc., Landscape Architects to assist the District in the preparation of its Proposition 68 Park Grant Application a true and correct copy of the Agreement is

attached hereto as Attachment 1, The District hereby approves the Consulting Agreement (Attachment 1) and authorizes the President of the Board of Directors to sign the Agreement on behalf of the District.

Passed and adopted by the Board of Directors of the Malaga County Water District at their meeting held on this 28th day of May 2019, by the following vote:

AYES:

NOES:

ABSENT:

Charles Garabedian, Jr., President
Malaga County Water District

ATTEST:

James D. Anderson, General Manager-
Secretary of the Board of Directors
Malaga County Water District