



REGULAR BOARD MEETING MINUTES
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, March 13, 2018 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order: 6:00 p.m.

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.
All present.

Also Present: Jim Anderson, Romana Campos, Neal Costanzo, Norma Melendez.

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.

4. Old Business:

- a. **Public Hearing: 2018 Water Supply Report.** In accordance with the requirements of AB 2523 granting special legislation to the MCWD for the purpose of groundwater management, a public hearing is to be held on the second Tuesday in March of every even numbered year to address comments concerning the bi-annual Water Supply Report. The 2018 Water Supply Report is attached. For discussion and public comment. **Public Hearing opened at 6:02pm. Discussion was held. No public comment made. Public Hearing closed at 6:10pm.**
- b. **ACWA Solicitation for No Drinking Water Tax Coalition.** Continued from previous meeting. A solicitation to support ACWA's effort to retain a public affairs firm to build a coalition against the proposed drinking water tax. For consideration and potential action.
No reportable action.
- c. **CDBG 16451 Well 6 VFD Project:** The low bid of \$329,000 by AC Electric has been revised to \$293,000 pending approval by the Fresno County Department of Public Works and Planning to authorize a deductive change order of \$101,017. Should the deductive change order be approved, the total cost of the project is \$293,000 of which the District's out of pocket cost will be \$43,000.

Recommended action: To authorize awarding CDBG 16451 to AC Electric pending approval of a bid of \$293,000 by Fresno County.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to authorize awarding CDBG 16451 to AC Electric and to approve Resolution No. 3-13-2018.

5. New Business:

- a. **Self-Help Credit Union (SHCU).** Self-Help Credit Union Branch Manager Rosa Pereira desires to address the Board of Directors to thank the District for its deposit at SHCU and to explain the benefits that SHCU offers the Malaga community. For information and discussion.

No reportable action.

- b. **Round Tables and Chairs.** District staff has prepared a proposal to acquire round banquet tables that seat 10 people and stackable chairs to replace the plastic rectangular tables and folding chairs at the Arriaga Community Center.

Recommended action: To consider replacing the existing rectangular tables and folding chairs with round tables and stackable chairs.

Motion by Director Castaneda; Second by Vice President Cerrillo to approve the purchase of round tables and stackable chairs for \$18,193.79.

- c. **IT Managed Service Agreement.** The General Manager has received and reviewed 4 proposals for managed IT service to monitor and service the District's IT system and assets. The District has immediate needs for some of the services offered in the managed service proposals. A spreadsheet comparing the proposals is attached.

Recommended action: That managed IT service be approved and implemented by PC Solutions.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. to approve PC solutions to provide managed IT services to the District.

- d. **Security System Improvements.** Due to the recent theft of fence at Well 7 and previous break-ins at Well 8, the Water Department shop area, and the WWTF, a proposal has been developed by the District's preferred security system vendor for camera and sensor monitoring at the three well sites, the water department shop, and the WWTF.

Recommended action: To approve the proposal by Beyond Tech Solutions for security system improvements.

Item tabled until the next board meeting of March 27, 2018 for further review of proposal.

6. Recreation Reports: To be submitted at the meeting.

Romana Campos presented the board with a yearly calendar of events. BOD's suggested to start planning the 2019 calendar soon so center rentals can be scheduled around the events. Plans for the Easter Program are underway and being finalized.

7. Engineer Reports:

- a. District Engineer Report. No new report for this meeting.

- b. CDBG Engineer Report: CDBG 17451 project to install air conditioning at the Rec Center.

8. General Manager's Report:

- a. Based upon the mid-year budget review, the GM authorized salary increases for the 4 lowest salary levels so that \$15/hr is the minimum full-time staff hourly wage in the District.
- b. Department reports.
- c. Other reports.

9. President's Report:

10. Vice President's Report:

Nothing to report.

11. Director's Reports:

Nothing to report.

12. Legal Counsel Report:

Legal Counsel, Neal Costanzo reported that he is upset he did not get to meet President Trump after his visit to California.

13. Consent Agenda. The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of February 27, 2018.
- b. Financial Statements and Account Payable reports.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve the consent agenda as presented.

14. Communications:

- a. Written Communications:
 - 1. Reminder to that Form 700s must be submitted before 2 April 2018.
- b. **Public Comment:**
 - 1. **Lucia Rojas, President of Malaga Elementary Parent Teacher Organization asked if MCWD would be able to donate supplies for 2 upcoming programs.**

Motion by Director Cerrillo, Jr.; Second by Vice President Cerrillo and by a 5-0 vote to approve donation of \$300.00 to Malaga Elementary PTO.

15. Closed Session: 8:57PM

- a. District "rental" property at 4335 S Maple Ave. Consultation with legal counsel.
- b. Potential Litigation. Consultation with legal counsel. (Government Code Section 54956.9)
Discussion was held, no reportable action taken.

16. Adjournment:

Motion by Vice President Cerrillo, Second by Director Cerrillo, Jr. and by a 4-0 vote to adjourn the meeting at 10:05pm.