



REGULAR BOARD MEETING MINUTES
BOARD OF DIRECTORS MEETING
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
Tuesday, August 22, 2017 at 6:00PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a District Board Meeting, please contact the District Office at 559-485-7353 at least 48 hours prior to the meeting, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

- ❖ Please submit all written correspondence for the Board of Directors by 12:00 pm the Friday prior to the meeting. Please deliver or mail to the District Clerk.
- ❖ Public comments are limited to three (3) minutes or less per individual per item, with a fifteen (15) minute maximum per group per item and will be heard during the communication portion of the agenda.

1. Call to Order:

- 2. Roll Call:** President Charles Garabedian, Jr.; Vice President Salvador Cerrillo; Director Irma Castaneda; Director Frank Cerrillo, Jr.; Director Carlos Tovar, Jr.

Not Present: Vice President Cerrillo, Director Cerrillo, Jr.

Also Present: Jim Anderson, Neal Costanzo, Norma Melendez and Jim Simon.

Vice President Salvador Cerrillo arrived at 6:04 p.m.

Director Frank Cerrillo, Jr. arrived at 6:20 p.m.

- 3. Certification:** Certification was made that the Board Meeting Agenda was posted 72 hours in advance of the meeting.
- 4. Consent Agenda.** The items listed below in the Consent Agenda are routine in nature and are usually approved by a single vote. Prior to any action by the Board of Directors, any Board member may remove an item from the consent agenda for further discussion. Items removed from the Consent Agenda may be heard immediately following approval of the Consent Agenda or set aside for discussion and action after Regular Business.

- a. Minutes of the Regular Board Meeting of August 8, 2017.

Recommended action: To approve the Consent Agenda as presented or amended.

Motion by Director Tovar, Jr.; Second by Director Castaneda and by a 3-0 vote to approve the Consent Agenda as presented.

5. Old Business:

- a. **Consultation with RSG.** Consultation with Jim Simon of RSG as the District's consultant for reorganization.
For discussion and potential action. Discussion was held. No reportable action taken. Next presentation will be scheduled for early fall, 2017.

- b. **CDBG 2018-2019.** The CDBG 2018-2019 project application for various improvements at Malaga Park requires designating authorization signatures by action of the Board of Directors.

Recommended action: That the General Manager be the authorized agent to sign applications and forms related to CDBG 2018-2019.

Motion by Vice President Cerrillo; Second by Director Tovar, Jr. and by a 5-0 vote to authorize the General Manager to sign applications and forms related to CDBG 2018-2019.

6. New Business:

- a. **Personnel Policies and Procedures.** Policies and procedures related to personnel have been under review and are ready for ad hoc committee input prior to consideration for approval. It is suggested that one Board member, the General Manager, Legal Counsel, and one staff employee comprise the ad hoc committee.

For discussion and potential action.

Discussion was held. Director Tovar will be joining the ad hoc committee to review personnel policies and procedures.

- b. **Resolution No. 08-22-2017.** A Resolution to approve an agreement with Fresno County for the collection of special charges related to adding delinquent account utility charges to property tax rolls.

Recommended action: To approve Resolution 08-22-2017, an agreement with Fresno County for the collection of special charges.

Motion by Vice President Cerrillo; Second by Director Cerrillo, Jr. and by a 5-0 vote to approve Resolution 08-22-2017, an agreement with Fresno County for the collection of special charges.

7. Recreation Reports: To be submitted at the meeting.

The General Manager reported that a proposal is being developed to fix the large BBQ pit in the park. We are receiving money from the Jamba Juice fundraiser. Solicitation letters have been sent out for Fiesta Day non-profit/food vendors. So far, 14 have confirmed participation to the event.

8. Engineer Reports:

- a. District Engineer Report.

The General Manager will have a conference call with Provost & Pritchard and the Water Board concerning the water meter project on 23 August 2017.

- b. CDBG Engineer Report: No new reports for this meeting.

9. General Manager's Report:

- a. A report on the SWRCB LIRA program (Low Income Rate Assistance) public hearing held on 10 August.
- b. A report on a meeting 21 August with FID concerning groundwater recharge.

- c. Department reports.
 - 1. The SCADA computer at the WWTF has been successfully moved to the new operations control room. BCT will begin providing remote SCADA back-up. Further WWTF SCADA improvements are needed to upgrade the software so that SCADA can be installed on a new computer and recovered. There is no software to recover the current SCADA system in the event of major computer malfunction.
 - 2. Sylvester Perez has been designated Chief Plant Operator for the WWTF.
 - 3. Burt Siverling has been designated as Designated Operator in Charge.

- d. Other reports.
 - 1. A proposal is being developed to rebuild the main BBQ pit and re-roof the BBQ covered area.
 - 2. The Rec Center multi-media improvement project 75% funded by a USDA grant will begin construction soon.
 - 3. The mandatory sign for the Prop 1 funded water meter project will be constructed next week.
 - 4. A sign with an illustration of the new restroom facility will be added to the “to be constructed” sign at Malaga Park.
 - 5. ACWA JPIA published 2018 rates that are the same as 2017 rates for vision and dental insurance.

10. President’s Report:

None for this meeting.

11. Vice President’s Report:

VP Cerrillo mentioned that plans with Chingones Car Club are going well.

12. Director’s Reports:

None for this meeting.

13. Legal Counsel Report:

GM asked Legal Counsel, Neal Costanzo to add closed session item regarding personnel.

14. Communications:

a. Written Communications:

- 1. The Board of Directors are invited to Rio Bravo’s 5th Annual National Bioenergy Day invitation on October 18, 2017. Must RSVP by October 4, 2017.
The Board of Directors will be attending Rio Bravo’s 5th Annual Bioenergy Day.
- 2. Draft EIR for the Tulare Lake Storage and Floodwater Project by Semitropic Water Storage District.
- 3. The Malaga Arriaga Community Center Roof and A/C project has been funded.

15. Closed Session: 8:08PM

- a. Consultation with legal counsel regarding reorganization timeline.
- b. Discussion concerning consolidated roll-off solid waste disposal services.
- c. Discussion concerning personnel.
Discussion held, no reportable action taken.

16. Adjournment: 9:02PM

Motion by: Director Frank Cerrillo, Jr., Second by: Director Irma Castaneda