



**SUMMARY ACTION MINUTES**  
**MALAGA COUNTY WATER DISTRICT**  
**3580 SOUTH FRANK STREET**  
**FRESNO, CALIFORNIA 93725**  
**TUESDAY, DECEMBER 14, 2010, 7:00PM**

1. **CALL TO ORDER:** Meeting was Called to Order by President Garabedian, Jr. at 7:00PM
2. **ROLL CALL:**
  - 2A. **Directors Present:** President Charles Garabedian, Jr., Vice President Salvador Cerrillo, Director Irma Castaneda, Director Frank Cerrillo, Jr., & Director Frank Soto
  - 2B. **Others Present:** Russ Holcomb, Neal Costanzo, & Veronica Calderon
3. **CERTIFICATION:** Certification was made that the agenda was posted 72 hours before the meeting.
4. **REGULAR BUSINESS:**
  - 4A. **Minutes: Minutes of the Regular Board Meeting of November 30, 2010**  
(Recommended Action: Approve the Minutes of the Regular Board Meeting of November 30, 2010, as Submitted or Modified)

**CCGSC      MOTION BY VICE PRESIDENT CERRILLO, SECONDED BY DIRECTOR CERRILLO, AND BY A 5-0 VOTE, APPROVED THE MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 30, 2010, AS SUBMITTED**

- 4B. **Accounts/Bills Payable/Financial Statement Period: 11/01/2010 – 11/30/2010:** Accounts/Bills Payable/Financial Statement for the Period: 11/01/2010 – 11/30/2010  
(Recommended Action: Approve the Accounts/Bills/Payable/Financial Statement for the Period: 11/01/2010 – 11/30/2010, as Submitted or Modified)

**CSGCC      MOTION BY VICE PRESIDENT CERRILLO, SECONDED BY DIRECTOR SOTO, AND BY 5-0 VOTE, APPROVED THE ACCOUNTS/BILLS/PAYABLE/FINANCIAL STATEMENT FOR THE PERIOD: 11/01/2010-11/30/2010, AS SUBMITTED**

- 4C. **MCWD Annual Audit – F/Y: 07/01/2009 – 06/30/2010:** Randy Nickel, CPA & District Accountant will present the MCWD Annual Audit – F/Y: 07/01/2009 – 06/30/2010.  
(Recommended Action: Approve the MCWD Annual Audit – F/Y: 07/01/2009 – 06/30/2010, as Submitted or Modified)

**CSGCC      MOTION BY DIRECTOR CERRILLO, SECONDED BY DIRECTOR SOTO, AND BY A 5-0 VOTE, APPROVED THE MCWD ANNUAL AUDIT-FY 07/01/2009-06/30/2010, AS SUBMITTED**

- 4D. **District Accountant's – Memo of Engagement:** Attached for your review & consideration is the District Accountant – Randy Nickel, CPA's – Memo of Engagement, for the year ending: 06/30/2011, in the amount of \$11,950.  
(Recommended Action: Approve the District Accountant, Randy Nickel, CPA's – Memo of Engagement, for the year ending: 06/30/2011, in the amount of \$11,950, as Submitted or Modified)

**CCGSC MOTION BY VICE PRESIDENT CERRILLO, SECONDED BY DIRECTOR CASTANEDA, AND BY A 5-0 VOTE, APPROVED THE MEMO OF ENGAGEMENT, AS SUBMITTED**

5. **ENGINEER'S REPORT:**

- 5A. **CDBG Project – WWTP Sludge Drying Bed & Monitoring:** Construction on the Sludge Drying Beds is scheduled to commence December 20, 2010

(Recommended Action: Information Only – No Action Required)

- 5B. **Wastewater Treatment Plant:** As directed, a review of potential improvements at the head works has been conducted. Two brief memorandums are attached for reference purposes. It is recommended that the District authorize final design of improvements associated with a self cleaning screen at the head works. Construction documents would be submitted to the District for review and approval to advertise for construction. The documents would include improvements to modify the sampler to enable flow proportional sampling. In addition, the manufacturer for the UV System recommends installation of a platform adjacent to the UV Channel to facilitate maintenance and provide additional safety to the WWTP personnel when using the UV System.

(Recommended Action: It is recommended that the District authorize final design of improvements associated with a self cleaning screen at the head works. It is recommended the construction documents include modifications to the influent sampler and a platform for the UV system. Work would be incorporated into a new Task Order for \$18, 000)

**CSGCC MOTION BY DIRECTOR CERRILLO, SECONDED BY DIRECTOR SOTO, AND BY A 5-0 VOTE, APPROVED THE FINAL DESIGN OF IMPROVEMENTS OF A SELF CLEANING SCREEN AT THE WWTP HEAD WORKS, AS SUBMITTED**

- 5C. **Grit Removal Auger - Replacement:** The Grit Removal Auger at the WWTP has failed and staff has attempted to repair the equipment without success. The equipment was approximately 40 years old.

(Recommended Action: Identify potential replacement equipment and an approximate cost of construction for Board review and direction)

Staff was directed to research the cost of the replacement of the equipment

- 5D. **Water:** Design of Well No. 8 is proceeding. The Board will receive CEQA documentation to review in January.

(Recommended Action: Informational Only – No Action Required)

6. **RECREATION REPORT(S):**

6A. **Events Coordinator's Report:**

6A1. **Center Activity: 11/30/2010 – 12/13/2010**

6A1a. **Computer Lab:** Monday – Thursday: 4:00 PM – 8:00PM; Attendance: 3

6A1b. **Open Basketball:** Monday – Thursday: 4:00PM – 10:00PM; Attendance: 15

6A1c. **Seniors Bingo:** Wednesdays: 10:00AM – 12:00PM; Attendance: 20

6A1d. **Adult Ceramics:** Wednesdays & Thursdays: 9:00AM – 3:00PM; Attendance: 6

6A1e. **MCWD Christmas Tree Lighting:** Wednesday, 12/01/2010: 5:00PM – 8:00PM; Attendance: 80+

6A1f. **Recreation Committee Meeting:** Wednesday, 12/08/2010: 5:30PM - 6:30PM; Attendance 6 Members

6. **RECREATION REPORT – CONTINUED:**
- 6A. **Events Coordinator’s Report Continued:**
- 6A1. **Center Activity: 11/30/2010 – 12/13/2010 Continued**
- 6A1g. **Car Hop, Low Rider Bike Show & Toy Drive – Chris Lopes:** Saturday, 12/11/2010: 8:30AM – 3:30PM
- 6A1h. **Center Rentals:** Friday: Set-Up; Saturday: Rental; Sunday: Clean-Up & Rentals
- 6A2. **Center Activity: 12/14/2010 – 01/10/2011**
- 6A2a. **Computer Lab:** Monday – Thursday: 4:00 PM – 8:00PM
- 6A2b. **Open Basketball:** Monday – Thursday: 4:00PM – 10:00PM
- 6A2c. **Seniors Bingo:** Wednesdays: 10:00AM – 12:00PM
- 6A2d. **Adult Ceramics:** Wednesdays & Thursdays: 9:00AM – 3:00PM
- 6A2e. **Recreation Committee Meeting:** Wednesday, 12/15/2010: 5:30PM – 6:30PM
- 6A2f. **MCWD Christmas Parade & Children’s Christmas Program:** Saturday, 12/18/10: 11:00AM – 2:00PM
- 6A2f. **Center Rentals:** Friday: Set-Up; Saturday: Rental; Sunday: Clean-Up & Rentals
- 6B. **Youth Sports Coordinator’s Report:**
- 6B1. **Sports Activities: 11/30/2010 – 12/13/2010**
- 6B1a. **Soccer:** Our last game for this season will be held Saturday, 12/18/2010. There will be a 3 week break (rest period); then, the league will start up again. We have 3 teams that want to continue play, representing the Malaga Soccer Club. They are from the following age groups: 16+ year olds, 10-11 year olds, and the 8-9 year olds. They have shown tremendous dedication and love for the sport! All parents are in agreement and willing to continue.
- 6B1b. **Soccer Team Coaches:** Our Coaches that finished with their age groups are: Melissa Cerrillo 4-5 year olds, Pedro Ayala: 8-9 year olds, Armando Contreras, Sr.: 6-7 year olds; Vanessa Soto: 10-11 year olds; and, Pasqual Ortiz, Sr.: 14-19 year olds. Coaches that will continue for their age groups are: Pasqual Ortiz, Sr.: 14-19 year olds, Armando Contreras 10-11 year olds, and Pedro Ayala: 8-9 year olds.
- 6B2. **Sports Activities: 12/14/2010 – 01/10/2011**
- 6B2a. **Basketball/Baseball:** Basketball: Flyers are being distributed to school over Christmas break and practices will start after Christmas break.
- 6B2b. **Soccer:** Three teams continuing will be practicing and times and days will be set and turned in to Russ as soon as they are set. We are hosting (2) Tournaments to help raise funds for the Continuing Soccer Teams. The dates are as follows: Saturday, 01/08/2011 for 14-19 year olds; and, Saturday 01/15/2011 for the 8-9 year olds & the 10-11 year olds. Both Tournaments will be Single Elimination between (4) teams. We will charge \$100 per team and award trophies for the 1<sup>st</sup> & 2<sup>nd</sup> place winners.
- 6B2c. **End of Season Potluck/Party:** End of Season Potluck is being determined this week at our last practices.
7. **GENERAL MANAGER’S REPORT:**
- 7A. **Water:**  
**Delinquent Account Reviews & Late Charge Adjustments:** Reviews & Late Charge Adjustments are Continuing!
- 7B. **Sewer:**  
**Manhole – East Malaga Avenue:** Awaiting receipt of Encroachment Permit being obtained by Fresno Truck Parts’ Contracted Engineer. No additional info received since our last meeting on 11/30/2010.
- 7C. **Solid Waste:** The Malaga Fall Community Clean-Up was held on Saturday, 11/13/2010. A meeting is being scheduled between MCWD & IWS representatives to review & determine adjustments that can be made to the Overage Yardage Charges being assessed.

7. **GENERAL MANAGER’S REPORT – CONTINUED:**
- 7D. **Other:**
- 7D1. **Recreation Center Rental Agreement:** A workshop has been scheduled for Thursday, 01/13/2011, at the Recreation Center to be held during the Regular Recreation Committee Meeting. The Workshop’s general purpose is to make Changes/Modifications needed to the current Recreation Center Rental Agreement. Other items may be discussed during this Workshop.
- D2. **Tree Grant Project:** Residential Tree planting began on Monday, 11/29/2010, and will continue until all trees are planted in front of the resident’s homes (Residences Requesting Trees); and then, at Malaga Community Park. All but (116) trees of the (240) trees received have been planted in front of the residential homes in the Malaga residential community. The planting of (40) trees, designated for Malaga Community Park, begins Tuesday, 12/14/2010. The remaining (76) trees will be planted in the residential community first; and then, in front of any businesses requesting trees. We hope to have the Tree Grant Project completed prior to the 2010 Christmas holidays; however, MCWD has until Thursday, 03/31/2011 to complete the project.
8. **PRESIDENT’S REPORT:** Reported that he attended the Water Association Expo. Brief Discussion Followed.
9. **VICE PRESIDENT’S REPORT:**
- 9A. **Frank Street:** Reported that there is some repair that needs to be made to the asphalt on Frank Street. Brief Discussion Followed.
- 9B. **Willow Avenue:** Reported that there is a water leak on Willow Avenue. Brief Discussion Followed.
- 9C. **Hot Dog Stand:** Reported that he was contacted by a gentleman by the name of Mario. He wanted wanting to sell Hot Dogs at the District’s Annual Christmas Program. Brief Discussion Followed.
- 9D. **Stop Sign:** Reported that the stop sign on the corner of Front & Central Avenue is missing. Brief Discussion Followed.
- 9E. **Alley Clean Up:** Asked if the District can notify property owners that the alleys are to be kept clean by the property owner. Brief Discussion Followed.
10. **DIRECTOR’S REPORT(S):**
- 10A. **Director Cerrillo:** Reported that Fowler High School won the State Championship Football Game. Brief Discussion Followed.
- 10B. **Director Castaneda:** Reported that the Malaga Elementary School was recently put on lock down. Brief Discussion Followed.
11. **LEGAL COUNSEL’S REPORT:** No Legal Counsel Report for this Meeting.
12. **COMMUNICATIONS:**
- 12A. **Written Communications – Correspondence:**  
No Written Communication for this Meeting
- 12B. **Verbal Communications – Public Comments:** The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The Public may also address the Board on agenda items at the time they are addressed by the Board. All Speakers are requested to wait until recognized by the Board President.
- Public Comment Limitations:** All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.  
No Verbal Communications or Public Comment for this Meeting

13. **CLOSED SESSION:**  
Board went into Closed Session at 8:20PM  
Board returned from Closed Session at 9:20PM  
President Garabedian announced that discussions were held with No Reportable Action Taken by the Board during Closed Session.
14. **ADJOURNMENT:**  
Board Meeting Adjourned at 9:21PM