



SUMMARY ACTION MINUTES
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
TUESDAY, MAY 11, 2010, 7:00PM

1. **CALL TO ORDER:**

2. **ROLL CALL:**

2A. **Directors Present:** President Charles Garabedian, Jr., Vice President Salvador Cerrillo, Director Irma Castaneda, Director Frank Cerrillo, Jr., & Director Frank Soto

2B. **Others Present:** Neal Costanzo, Miguel Alvarez Jr., Miguel Alvarez Sr., Lupe Cerrillo, Dolores Guillen, Josh Lopez, Sally Medina, Patricia Padilla, & Veronica Calderon

3. **CERTIFICATION:** Certification was made that the agenda was posted 72 hours before the meeting.

4. **REGULAR BUSINESS:**

4A. **Minutes:**

Minutes of the Regular Board Meeting of April 27, 2010

(Recommended Action: Approve Meeting Minutes, as Submitted or Modified)

SCGCC MOTION BY DIRECTOR SOTO, SECONDED BY VICE PRESIDENT CERRILLO, AND BY A 5-0 VOTE, APPROVED THE BOARD MINUTES OF APRIL 27, 2010, AS SUBMITTED

4B. **Accounts/Bills Payable/Financial Statement:**

Accounts/Bills Payable for the period: 04/01/2010 – 04/30/2010

(Recommended Action: Approve the Accounts/Bills Payable/Financial Statement for the period: 04/01/2010 – 04/30/2010, as Submitted or Modified)

CCGSC MOTION BY VICE PRESIDENT CERRILLO, SECONDED BY DIRECTOR CERRILLO, AND BY A 5-0 VOTE, APPROVED THE ACCOUNTS/BILLS PAYABLE/FIANCIAL STATEMENT, FOR THE PERIOD OF 04/01/2010 – 04/30/2010, AS SUBMITTED

5. **ENGINEER'S REPORT:**

5A. **CDBG Projects:**

WWTP – Sludge Drying Bed & Monitoring: The project has been advertised. Bid Opening is scheduled for June 10, 2010

(Recommended Action: Informational – No Action Required)

5B. **Wastewater:**

5B1. **Draft Annual Pretreatment Report:** This draft report was submitted for review; however, it is noted that the District should send appropriate letters to several significant dischargers identifying non-compliance and a specific schedule to attain compliance. Said letters will be completed prior to submittal of the Annual Pretreatment Report to the RWQCB.

As directed, the Engineer is preparing information for submittal to the City of Fresno regarding alternatives for connection to the City sewer system.

(Recommended Action: Informational – No Action Required)

5. **ENGINEER'S REPORT – CONTINUED:**
- 5B. **Wastewater – Continued:**
- 5B2. **Wastewater Treatment Facilities – UV Project:** The State is processing the first request for reimbursement. The Contractor is finalizing punch list open items. The State will conduct a Final Inspection on May 19, 2010
(**Recommended Action:** Informational – No Action Required)
- 5B3. **Wastewater:** As discussed previously, staff continues to solicit a proposal from the Coombs-Hopkins Company for a Service Contract Agreement for the inspection and maintenance of the UV disinfection facilities.
(**Recommended Action:** Informational – No Action Required)
6. **RECREATION REPORT(S):**
- 6A. **Events Coordinator's Report:**
- 6A1. **Center Activity: 04/27/10 – 05/10/10**
- 6A1a. **Computer Lab:** Monday – Thursday: 4:00PM – 8:00PM
- 6A1b. **Open Basketball:** Monday – Thursday: 4:00PM – 10:00PM
- 6A1c. **Arts & Crafts:** Tuesdays & Thursdays: 4:00PM – 6:00PM
- 6A1d. **Adult Ceramics:** Wednesdays & Thursdays: 9:00AM – 3:00PM
- 6A1e. **Seniors Bingo:** Wednesdays: 10:00AM – 12:00Noon
- 6A1f. **Recreation Committee Meeting:** Thursday: 05/06/10; 5:30PM – 6:30PM
- 6A1g. **MCWD Mother's Day Program:** Saturday, 5/08/10: 5:00PM – 8:00PM
- 6A1h. **Center Rentals:** Friday: Set-Up; Saturday: Rental; Sunday: Clean-up
- 6A2. **Center Activity: 05/11/10 – 05/24/10**
- 6A2a. **Computer Lab:** Monday – Thursday: 4:00 PM – 8:00PM
- 6A2b. **Open Basketball:** Monday – Thursday: 4:00PM – 10:00PM
- 6A2c. **Arts & Crafts:** Tuesdays & Thursdays: 4:00PM – 6:00 PM
- 6A2d. **Seniors Bingo:** Wednesdays: 10:00AM – 12:00Noon
- 6A2e. **Adult Ceramics:** Wednesdays & Thursdays: 9:00AM – 3:00PM
- 6A2f. **Recreation Committee Meeting:** Wednesday, 05/13/10: 5:30PM – 6:30PM
- 6A2g. **MCWD Yard Sale:** Saturday, 05/15/10: 7:00AM – 2:00PM
- 6A2h. **Recreation Liaison Committee Meeting:** Monday, 05/17/10: 5:30PM – 6:30PM
- 6A2i. **Recreation Committee Bingo & Dinner:** Thursday, 5/20/10: 5:00PM – 8:00PM
- 6A2j. **Center Rentals:** Friday: Set-Up; Saturday: Rental; Sunday: Clean-Up
- 6B. **Youth Sports Coordinator's Report:**
- 6B1. **Sports Activities: 04/27/10 – 05/10/10**
- 6B1a. **Swim Team:** Swim Team sign-ups started on Wednesday, 04-07-10. Mark Hurst & I are working on schedules. They will be ready on Monday, 05/10/10, and posted at the District Office. All Coaching for the swim team will be on a volunteer basis with (4) Coaches already signed up. Practices start on Monday, 05/17/10 at the Fowler Pool. Malaga Pool Practices will begin when school is out.
- 6B1b. **Baseball Officials:** Referees have been Rosie Flores & John Morelos.
- 6B1c. **Baseball Games:** T-Ball games are on Thursdays instead of practices. Older kids are playing on Saturdays. Our last game was a night game followed by a barbeque, food, & drinks were donated by Sal Cerrillo & Rosie Flores. The parents contributed by bringing chips & deserts.
- 6B2. **Sports Activities: 05/11/10 – 05/24/10**
- 6B2a. **Baseball Practices:** Practices will continue through Thursday, 05/20/10.
- 6B2b. **Games:** Games will End on Thursday, 05/20/10.
- 6B2c. **Swim Team:** Starts Monday, 05/17/10 & the 1st Meet is Thursday, 06/10/10.

- 6B. **Youth Sports Coordinator's Report – Continued:**
- 6B2. **Sports Activities: 05/11/10 – 05/24/10 Continued:**
- 6B2d. **Baseball Games:** Last games will be Thursday, 05/20/10 for T-Ball & Saturday, 05/15/10 for older kids.
- 6B1e. **Baseball End of Season Parties:** T-Ball will have an End of Season Party at Blackbeard's. Each child will pay \$10.00 and that will provide unlimited rides & ten tokens each. There will be Lil Caesar's Pizza & juice donated by parents and with the funds earned from the Bake Sale. The older kids will have a swim party with pizza & punch on Saturday, 05/22/10 pending that the pool will be ready.
7. **GENERAL MANAGER'S REPORT:**
- 7A. **Water:**
- 7A1. **District Water Infrastructure Loan – Well #8 Update:** I-Bank Financing Agreement Status: Additional requirements needed to finalize the Financing Agreement; (Top 10 Users) request has been submitted. Awaiting final approval from Coordinator!
- 7A2. **Delinquent Accounts –Agreements, Shut-Offs & Follow-Ups:** District Utility Services were shut-off for 11 customers on Thursday, 05/06/10. We started with 63 delinquent accounts; arrangements have been made with all but 4 accounts. Those 4 accounts have been given until Wednesday, 05/12/10 at 12:00 noon, to finalize payment agreements.
- 7A3. **Delinquent Accounts – Late Charges:** As of 04/15/09, the District Late Charge Fee Policy was changed to reflect a late charge of \$10 or 10% of the outstanding balance; whichever is greater, if payments are not received by the 25th of each month. It is suggested that the current District Late Charge Fee Policy be modified to reflect a late charge fee of \$10 or 10% of the monthly payment; whichever is greater, if payments are not received by the 25th of each month. This suggested modification would go into effect upon Board approval. Item to be discussed at a later date.
- 7B. **Sewer:**
- 7B1. **District WWTP Infrastructure Loan – UV & DAF Update:** I-Bank Financing Agreement Status: Additional requirements needed to finalize the Financing Agreement; (Top 10 Users) request has been submitted. Awaiting final approval from Coordinator!
- 7B2. **District Small Community Waste Water Grant Update:** A follow-up message regarding the reimbursement request of \$228,322 of \$376,983 or 60% of the grant. Grant Reimbursement Delayed, (See Attached).
- 7C. **Solid Waste:**
- Malaga Community Fall Clean-Up Dates - IWS:** A follow-up message regarding Fall Clean-Up dates, (See Attached) Select preferred date. November 13, 2010 was selected as the Fall Clean-Up date.
- 7D. **Other:**
- 7D1. **Budget Planning/Changes – Meetings:** Meetings are being held on a regular basis with President Garabedian & Vice President Cerrillo regarding Budget Planning/Changes. The last meeting was held on Tuesday, 05/11/10; prior to the Board Meeting.
- 7D2. **MCWD Scholarship Awards:** The Scholarship Awards will be presented tomorrow evening, Wednesday, 05/12/10 at 7:00PM at the Fowler High School Cafetorium. And the Presenter is: Vice President Cerrillo.
8. **PRESIDENT'S REPORT:**
- Suggested that everyone vote no on Prop 16. Brief Discussion Followed.

9. **VICE PRESIDENT’S REPORT:**
- 9A. **Mother’s Day:** Reported that the Mother’s Day Event went very well. Brief Discussion Followed.
- 9B. **Sports/Swimming Pool:** Reported that he would like to see a set schedule of hours for the community sports. Brief Discussion Followed.
- 9C. **Seniors Car Wash:** Reported that the Seniors Car Wash is scheduled for June 5, 2010. Brief Discussion Followed.
- 9D. **District Newsletter:** Suggested that the District Newsletter be published quartley. Brief Discussion Followed.
- 9E. **Theft:** Reported that residents need to be more cautious because of the recent thefts that occurred over the weekend. Brief Discussion Followed.
10. **DIRECTOR’S REPORT(S):**
- 10A. **Director Cerrillo:** Reported a very large pothole between Grand/Harding Avenues. Brief Discussion Followed.
- 10B. **Director Castaneda:** Asked if we could look into someone cleaning the Central Avenue/HW 99 Overpass. Brief Discussion Followed.
11. **LEGAL COUNSEL’S REPORT:**
Reported that the LAFCO Board was considering appointing a 2 member subcommittee for the LAFCO Board. Brief Discussion Followed.
12. **COMMUNICATIONS:**
- 12A. **Written Communications – Correspondence:**
No Correspondence for this Meeting
- 12B. **Verbal Communications – Public Comments:** The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The Public may also address the Board on agenda items at the time they are addressed by the Board. All Speakers are requested to wait until recognized by the Board President.
Public Comment Limitations: All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.
- 12B1. **Dolores Guillen:** Asked who distributed the District Newsletter. Brief Discussion Followed.
- 12B2. **Josh Lopez:** Reported that he works for Fowler Ensign as an Editor. Brief Discussion Followed.
13. **CLOSED SESSION:**
The Board went into Closed Session at 8:05PM
The Board returned from Closed Session at 9:00PM
President Garabedian reported that discussions were held. No Reportable Action was taken by the Board during Closed Session.
14. **ADJOURNMENT:**
Board Meeting Adjourned at 9:01PM