



SUMMARY ACTION MINUTES
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
THURSDAY, APRIL 27, 2010, 7:00 PM

1. **CALL TO ORDER:**

2. **ROLL CALL:**

2A. **Directors Present:** President Charles Garabedian, Jr., Vice President Salvador Cerrillo, Director Irma Castaneda, Director Frank Cerrillo, Jr., & Director Frank Soto

2B. **Others Present:** Russ Holcomb, Neal Costanzo, Mario Alvarez, Miguel Alvarez, Sr., Carmen Armenta, Guillermo Belenzil, Maria Castaneda, Carmen A. Cerrillo, Jessica Cerrillo, Salvador Cerrillo, Jr., Delores Guillen, Rose Leyva, Sally Medina, Francisco Roman, Francisco Soto, Jr., Juanita Young, & Veronica Calderon

3. **CERTIFICATION:** Certification was made that the agenda was posted 72 hours before the meeting.

4. **REGULAR BUSINESS:**

4A. **Minutes:**

Minutes of the Regular Board Meeting of April 08, 2010

(Recommended Action: Approve Meeting Minutes, as Submitted or Modified)

SCGCC MOTION BY DIRECTOR SOTO, SECONDED BY DIRECTOR CERRILLO, AND BY A 5-0 VOTE, APPROVED THE MINUTES OF THE REGULAR BOARD MEETING OF APRIL 08, 2010, AS CORRECTED/MODIFIED

4B. **Financial Reports:**

4B1. **Accounts/Bills Payable/Financial Statement:** No Report for this Meeting

4B2. **Accounts Receivable:** **(Recommended Action: Informational – No Action Required)**

4C. **Resolution No. 04-27-10 – Opposing Resolution 16:** A Resolution of the Board of Directors of Malaga County Water District setting forth the position of the Malaga County Water District opposing Proposition 16

(Recommended Action: Adopt Resolution No. 04-27-10, as Submitted or Modified)

SCGCC MOTION BY DIRECTOR SOTO, SECONDED BY DIRECTOR CASTANEDA, AND BY A 5-0 VOTE, ADOPTED RESOLUTION NO. 04-27-10, AS SUBMITTED

4D. **Memo of Engagement – District CPA:** Memo of Engagement – District CPA for the District's Annual Financial Audit – Results to be presented at the December 2010 Board of Directors Meeting.

(Recommended Action: Approve the Memo of Engagement – District CPA for the District Annual Audit, as Submitted or Modified)

CSGCC MOTION BY VICE PRESIDENT CERRILLO, SECONDED BY DIRECTOR SOTO, AND BY A 5-0 VOTE, APPROVED THE MEMO OF ENGAGEMENT – DISTRICT CPA, AS SUBMITTED

5. **ENGINEER'S REPORT:**

5A. **CDBG Projects:**

WWTP – Sludge Drying Bed & Monitoring: The project has been submitted to the County for approval to advertise.

(Recommended Action: Informational – No Action Required)

5B. **Wastewater:**

5B1. **Draft Annual Pretreatment Report:** This draft report was submitted for review; however, it is noted that the District should send appropriate letters to several significant dischargers identifying non-compliance and a specific schedule to attain compliance. Said letters will be completed prior to submittal of the Annual Pretreatment Report to the RWQCB.

As directed, the Engineer is preparing information for submittal to the City of Fresno regarding alternatives for connection to the City sewer system.

(Recommended Action: Informational – No Action Required)

5B2. **Wastewater Treatment Facilities – UV Project:** The State is processing the first request for reimbursement. The Contractor is finalizing open items.

(Recommended Action: Informational – No Action Required)

5B3. **New Equipment – Hach Service Agreement:** It is suggested that the District enter into a maintenance agreement with Hach to maintain new instruments at the wastewater treatment plant. The proposal from Hach is attached. The attached proposal is for an annual agreement. This is suggested to relieve Tony and Frank from the additional time to address the instruments as they continue to catch up with repairs to existing facilities in an effort to comply with RWQCB items. It is noted that this agreement would place responsibility for most of the service to the instruments on Hach and may be beneficial to the District in the event of instrument failure.

(Recommended Action: Approve the 1-Year Service Agreement with Hach for the transmittance, pH, electroconductivity, turbidity, chlorine residual and automated sampler, as Submitted or Modified)

SCGCC MOTION BY DIRECTOR SOTO, SECONDED BY DIRECTOR CERRILLO, AND BY A 5-0 VOTE, APPROVED THE 1-YEAR SERVICE AGREEMENT WITH HACH, AS SUBMITTED

5B4. **UV Disinfection Facilities – Trojan Service Agreement:** A request has been forwarded to Trojan for a proposal associated with service and maintenance for the new UV Disinfection Facilities. The proposal will be forwarded to the Board for review upon receipt.

(Recommended Action: Informational – No Action Required)

6. **RECREATION REPORTS:**

6A. **Events Coordinator's Report:**

6A1. **Center Activity: 04/27/10 – 05/11/10**

6A1a. **Computer Lab:** Monday – Thursday: 3:00 PM – 7:30 PM

6A1b. **Open Basketball:** Monday – Thursday: 4:00 PM – 10:00 PM

6A1c. **Arts & Crafts:** Tuesdays & Thursdays: 4:00 PM – 6:00 PM

6A1d. **Adult Ceramics:** Wednesdays & Thursdays: 9:00 AM – 3:00 PM

6A1e. **Seniors Bingo:** Wednesdays: 10:00 AM – 12 Noon

6A1f. **Recreation Committee Meeting:** Thursday: 4/29/10, 5:30 PM – 6:00 PM

6A1g. **MCWD Mothers Day Program:** Saturday: 5/08/10, 5:00 PM – 8:00 PM

6A1h. **Center Rentals:** Friday: Set-Up; Saturday: Rental; Sunday: Clean-up

6. **RECREATION REPORTS – CONTINUED:**

6A. **Events Coordinator’s Report – Continued:**

6A2. **Center Activity: 05/12/10 – 05/26/10**

6A2a. **Computer Lab:** Monday – Thursday: 3:00 PM – 7:30 PM

6A2b. **Arts & Crafts:** Tuesdays & Thursdays: 4:00 PM – 6:00 PM

6A2c. **Seniors Bingo:** Wednesdays: 10:00 AM

6A2d. **Recreation Committee Meeting:** Wednesday: 05/06/10 at 5:00 PM

6A2e. **Adult Ceramics:** Wednesdays & Thursdays: 9:00 AM – 3:00 PM

6A2f. **Mothers Day Program:** Saturday: 05/08/10, 5:00 PM – 8:00 PM

6A2g. **Yard Sale & Malaga School Carwash:** Saturday: 05/15/10, 7:00 AM – 2:00 PM

6A2h. **Rec. Committee Bingo & Dinner:** Thursday: 5/20/10, 5:00 PM – 8:00 PM

6A2i. **Open Basketball:** Monday – Thursday: 4:00 PM – 10:00 PM

6A2j. **Center Rentals:** Friday: Set-Up; Saturday: Rental; Sunday: Clean-Up

6B. **Youth Sports Coordinator’s Report:**

6B1. **Sports Activities 04/13/10 – 04/30/10:**

6B1a. **Baseball Practices:** Practices are Tuesdays & Thursdays T-Ball is at 5:00 PM (T-Ball Games are on Thursdays Instead of Practice); 2nd & 3rd Grades are at 5:00 PM; 4th & 6th Grades are at 5:00 PM; 7th – 12th Grades are at 6:00 PM. T-Ball Coaches: Elias Hernandez & Cecilia Cerrillo; 7th – 12th Grades Coach: John Morelos; &, 2nd – 6th Grades Coach: Rosie Flores.

6B1b. **End of Season Party:** A meeting will be held with parents about an End of Season Party. A swim party with water games & Pizza will be recommended.

6B1c. **Referees:** Coaches will be officiating games. Scorekeeping will be done by either me or a parent.

6B1d. **Games:** We have had 4 games so far and the turnout for 2nd – 12th grades has been consistent for both practices & games. T-Ball Games start on 04/29/10 will be on Thursdays instead of Practice due to poor attendance on Saturdays. The kids love to come out and play & everyone is having a good season. For our first game coaches John Morelos & I hosted with the help of a couple of parents, “Angelica Escobar & Maria Ortiz,” we hosted a barbeque for the kids; everyone had hotdogs, chips and soda.

6B1e. **Lifeguards:** We will have 10 Lifeguards or less with a couple of alternates just in case we lose a couple. Lifeguards during the week will be limited to 4 on duty with me helping out at the window & first aid station. Swim lessons offered will be on a 6 students to 1 Lifeguard ratio and the price will be at \$10 dollars per week to cover the cost of the lifeguards. Also any time spent coaching swim team is strictly on a volunteer basis. Coaching the Swim Team has been extended to a number of parents. The Swim League offers a Coaching Clinic the week before the Swim Team starts; so, parents can be knowledgeable of the sport and requirements. Schedules which will reduce significantly the amount of money spent on Lifeguards are in the works. Lifeguards will be sent home after two hours of work if not enough swimmers show up and only keep 2 to 3 on duty. I can fill-in as a Lifeguard if needed, as I am still certified. The interview process will start in May as soon as the Pool is ready to use, to make sure that all Lifeguards still possess the skills needed to perform. As this is part of the interview process, they will not be paid for this procedure. This is a better & safer way to view the decision making process for safety & how we run our Pool.

6B2. **Sports Activities 04/30/10 – 05/12/10:**

6B2a. **Games:** Baseball games will continue for 4 more weeks.

7. **GENERAL MANAGER’S REPORT:**

7A. **Water:**

District Water Infrastructure Loan – Well #8 Update: I-Bank Financing Agreement Status: Currently working on what appears to be the final additional requirements needed to finalize the Financing Agreement, (Top 10 Users).

7. **GENERAL MANAGER'S REPORT – CONTINUED:**
- 7B. **Sewer:**
- 7B1. **District WWTP Infrastructure Loan – UV & DAF Update:** I-Bank Financing Agreement Status: Currently working on what appears to be the final additional requirements needed to finalize the Financing Agreement, (Top 10 Users).
- 7B2. **District Small Community Waste Water Grant Update:** A follow-up message regarding the reimbursement request of \$228,322 of \$376,983 or 60% of the grant. Check should be received soon. (See Attached)
- 7C. **Solid Waste:**
- 7C1. **Smaller Trash Containers - IWS:** A follow-up message regarding the request to see if smaller trash containers are available. (See Attached)
- 7C2. **Spring Community Clean-Up Dates – IWS:** A follow-up message regarding Spring Community Clean-Up Dates. Select one of the dates listed. (See Attached)
- 7C3. **Community Clean-Up Cost Savings – IWS:** A message regarding the Cost Savings of 1 vs. 2 Community Clean-Ups per year is addressed. (See Attached)
- 7D. **Other:**
- 7D1. **Budget Planning/Changes – Meetings:** Meetings are being held on a regular basis with President Garabedian & Vice President Cerrillo regarding Budget Planning/Changes.
- 7D2. **MCWD Scholarship Awards:** The Scholarship Committee met Monday, 04/26/10. Rankings were determined. Select Recipient Number(s) & Amount(s). (See Attached)
- 7D3. **Positions Available Posting:** (See Attached)
8. **PRESIDENT'S REPORT:**
- 8A. **Air Regulatory Requirements:** Reported that the Federal Government is working on new Air Regulatory Requirements. Brief Discussion Followed.
- 8B. **AMWA:** Reported that AMWA is revising their by laws. Brief Discussion Followed.
9. **VICE PRESIDENT'S REPORT:**
- 9A. **Rental Calendar:** Reported that some changes have been discussed with the Rental Calendar. Brief Discussion Followed.
- 9B. **MCWD Current Fees:** Reported that changes for the current fees have been made. Brief Discussion Followed.
- 9C. **Hours of Operation:** Reported that there are new hours of operation for the District Office and Community Center. Brief Discussion Followed.
- 9D. **Sherriff Mims:** Reported that 75-100 Sherriff Officers will be laid off in Fresno County. Brief Discussion Followed.
- 9E. **Car Show:** Reported that the Car Show on 4/18/2010 had a good turnout. Brief Discussion Followed.
- 9F. **School Carnival:** Reported that the Malaga School Carnival is on 05/07/10. Brief Discussion Followed.
- 9G. **Mother's Day Program:** Reported that the Mother's Day Program is scheduled for 5/8/2010. Brief Discussion Followed.
- 9H. **Seniors Car Wash:** Reported that Seniors Car Wash is scheduled for 6/5/2010. Brief Discussion Followed.
- 9I. **District Newsletter:** Asked what the cost of the District Newsletter is to publish. Brief Discussion Followed.
10. **DIRECTOR'S REPORT(S):**
- 10A. **Director Cerrillo:** Wanted to Recognize the Recreation Committee Members Present. Brief Discussion Followed.

10. **DIRECTOR'S REPORT(S) – COUNTINED:**
- 10B. **Director Castaneda:** Reported that the Car Show on 4/18/2010 had a good turnout. Brief Discussion Followed.
11. **LEGAL COUNSEL'S REPORT:**
No Legal Counsel Report for this Meeting
12. **COMMUNICATIONS:**
- 12A. **Written Communications – Correspondence:**
- 12A1. **Provost & Prichard – 2010/2011 On-Going Engineering Services Proposal:**
- 12A2. **Provost & Prichard – 2010-2011 Budget Recommendations:**
- 12B. **Verbal Communications – Public Comments:** The Public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to comments presented; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. The Public may also address the Board on agenda items at the time they are addressed by the Board. All Speakers are requested to wait until recognized by the Board President.
Public Comment Limitations: All Comments will be limited to three (3) minutes or less per individual/group per item per meeting, with a fifteen (15) minutes maximum.
- 12B1. **Sally Medina:** Reported the District needed a photographer for the Mothers Day Program. Brief Discussion Followed.
- 12B2. **Delores Guillen:** Asked about the Temporary Labor-Tree Grant project. Brief Discussion Followed.
- 12B. **Guillermo Belenzil:** Asked if there was anything the District could do about speeding cars. Brief Discussion Followed.
13. **CLOSED SESSION:**
The Board went into Closed session at 8:53 PM
The Board returned from Closes Session at 9:40 PM
President Garabedian announced that discussions were held; but that, no reportable actions was taken by the Board during Closed Session.
14. **ADJOURNMENT:**
Board Meeting Adjourned at 9:41 PM