



SUMMARY ACTION MINTUES
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
THURSDAY, APRIL 08, 2010, 7:00 PM

1. **CALL TO ORDER:**
2. **ROLL CALL:**
- 2A. **Directors Present:** President Charles Garabedian, Jr., Vice President Salvador Cerrillo, Director Irma Castaneda, Director Frank Cerrillo, Jr., & Director Frank Soto
- 2B. **Others Present:** Russ Holcomb, Neal Costanzo, Helen Arriaga, Consuelo Barron, Delores Guillen, Sally Medina, Elodia Perez, & Veronica Calderon
3. **CERTIFICATION:** Certification is made that the agenda was posted 72 hours before the meeting.
4. **COMMUNICATIONS:**
- 4A. **PUBLIC COMMUNICATIONS:** Any member of the public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to all communications; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. Public may also address the Board on agenda items at the time they are addressed by the Board. Anyone wishing to speak is requested to wait until recognized by the Board President.
Public Speaker Limitations: Public speakers will be limited to three (3) minutes or less per individual/group per item per meeting. Total time per topic (15) minutes max.
- 4A1. **Sally Medina:** Asked about the fees associated with the Districts Ceramic Program. Brief Discussion Followed.
- 4A2. **Dolores Guillen:** Reported that the fire hydrant on the corner of Willow & Muscat Avenues was knocked down. Brief Discussion Followed.
5. **PUBLIC HEARING:** Called to Order by President Garabedian at 7:05 PM
WATER SUPPLY REPORT: Prior to the end of the water year, the District may determine whether or not a groundwater charge should be levied in any zone within the District.

Pursuant to AB 2523, the District is required to prepare a Water Supply Report every two years. The report is directed toward activities in the protection and augmentation of the water supplies of the District. A notice of the Public Hearing has been published. The report may be finalized upon consideration of information received by the District.

(Recommended Action: Authorize finalization of the Water Supply Report)

**CSGCC MOTION BY DIRECTOR CERRILLO, SECONDED BY DIRECTOR SOTO, AND
BY A 5-0 VOTE, AUTHORIZED FINALIZATION OF THE WATER SUPPLY
REPORT, AS SUBMITTED**

Public Hearing was Closed at by President Garabedian at 7:27 PM

6. **CORRESPONDENCE:**
No Correspondence for this Meeting

7. **REGULAR BUSINESS:**

7A. **Minutes:**

Minutes of the Regular Board Meeting of March 23, 2010, and the Special Board Meeting of April 01, 2010

(Recommended Action: Approve both Board Meeting Minutes, as Submitted or Modified)

CCGSC MOTION BY VICE PRESIDENT CERRILLO, SECONDED BY DIRECTOR CERRILLO, AND BY A 5-0 VOTE, APPROVED THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 23, 2010 AND THE SPECIAL BOARD MEETING OF APRIL 01, 2010, AS SUBMITTED

7B. **Bills Payable/Financial Statement:**

Bills Payable/Financial Statement for the period: 03/01/2010 – 03/31/2010

(Recommended Action: Approve the Final Bills Payable/Financial Statement for the period: 03/01/2010 – 03/31/2010, as Submitted or Modified)

CSGCC MOTION BY VICE PRESIDENT CERRILLO, SECONDED BY DIRECTOR SOTO, AND BY A 5-0 VOTE, APPROVED THE FINAL BILLS PAYABLE/FINANCIAL STATEMENT FOR THE PERIOD: 03/01/2010 – 03/31/2010, AS SUBMITTED

8. **ENGINEER'S REPORT:**

8A. **CDBG Projects:**

8A1. **WWTP Sludge Drying Bed & Monitoring:** The project has been submitted to the County for approval to advertise.

(Recommended Action: Informational – No Action Required)

8A2. **Test Well #8:** Test Well project construction is complete. The County has acknowledged that the project is complete. It is recommended that the District affirm that the project is complete and authorize the submittal of final paperwork.

Recommended Action: It is recommended that the District affirm that the project is complete and accepted by the District)

SCGCC MOTION BY DIRECTOR SOTO, SECONDED BY VICE PRESIDENT CERRILLO, AND BY A 5-0 VOTE, AFFIRMED THAT THE PROJECT IS COMPLETE AND ACCEPTED BY THE DISTRICT, AS SUBMITTED

8B. **Wastewater:**

8B1. **Draft Annual Pretreatment Report:** This draft report was submitted for review, however it is noted that the District should send appropriate letters to several significant dischargers identifying non-compliance and a specific schedule to attain compliance. Said letters should be completed prior to submittal of the Annual Pretreatment Report to the RWQCB.

As directed, the Engineer is preparing information for submittal to the City of Fresno regarding alternatives for connection to the City sewer system.

(Recommended Action: Informational – No Action Required)

8B2. **Wastewater Treatment Facilities UV Project:** The UV Disinfection Project has placed the UV facilities into operation. The Contractor is finalizing a punch list of open items. A request for reimbursement is in the process of finalization with the State. It is expected that reimbursement may be received within 45 days of acceptance of the reimbursement request.

(Recommended Action: Informational – No Action Required)

8. **ENGINEER'S REPORT – CONTINUED:**

8B3. **Hach Agreement:** It is suggested that the District enter into a maintenance agreement with Hach to maintain new instruments at the wastewater treatment plant. The proposal from Hach is attached. The attached proposal is for an annual agreement. This is suggested to relieve Tony and Frank from the additional time to address the instruments as they continue to catch up with repairs to existing facilities in an effort to comply with RWQCB items. It is noted that this agreement would place responsibility for most of the service to the instruments on Hach and may be beneficial to the District in the event of instrument failure.

(**Recommended Action:** Enter into a Year long Service Agreement with Hach for the transmittance, pH, electroconductivity, turbidity, chlorine residual, and automated sampler)

Item was Tabled for Further Clarification

8B4. **SSO Update:** The District is required to comply with Sanitary Sewer Overflow requirements mandated by the SWRCB. The SWRCB mandates that public agencies that own or operate a sanitary sewer system develop and implement a sewer system management plan. A letter was sent to the District with an attached outline of the required elements of the Sewer System Management Plan that included a schedule for completion of the various tasks. An SSMP Development Plan and Schedule was completed as required by the SWRCB and sent to the District under separate cover for approval. Chapters, 9, 10, 11 and 12 of the Plan have been completed and are sent to the District under separate cover for approval. These chapters complete the SSMP. The District is required to continue implementation of the SSMP.

(**Recommended Action:** Approve SSMP Chapters 9, 10, 11 and 12 of the SSMP)

SCGCC MOTION BY DIRECTOR SOTO, SECONDED BY DIRECTOR CERRILLO, AND BY A 5-0 VOTE, APPROVED SSMP CHAPTERS 9, 10, 11 AND 12 OF THE SSMP, AS SUBMITTED

8C. **Developments:**

Mark Graham Property: Staff has prepared a revised Annexation Resolution and Sewer Deferral Agreement necessary for submittal to LAFCO.

(**Recommended Action:** Adopt the Resolution and Sewer Deferral Agreement (contingent upon execution by Mr. Graham) as attached. Authorize submittal of the Resolution, Legal Description and Operation Plan for submittal to LAFCO)

SCGCC MOTION BY DIRECTOR SOTO, SECONDED BY DIRECTOR CERRILLO, AND BY A 5-0 VOTE, AUTHORIZED SUBMITTAL OF THE RESOLUTION, LEGAL DESCRIPTION AND OPERATION PLAN FOR SUBMITTAL TO LAFCO, AS SUBMITTED

9. **RECREATION REPORT(S):**

9A. **Events Coordinator's Report:**

9A1. **Rec. Center Activity: 03/19/10 – 04/13/10:**

9A1a. **Computer Lab:** Monday – Thursday: 4:00 PM – 8:00 PM

9A1b. **Arts & Crafts:** Tuesdays & Thursdays: 4:00 PM – 8:00 PM

9A1c. **Adult Ceramics:** Wednesdays & Thursdays: 9:00 AM – 3:00 PM

9A1d. **Seniors Bingo:** Wednesdays: 10:00 AM – 12:00 Noon

9A1e. **Easter Program:** Saturday, 03/27/10: 12:00 Noon – 2:00 PM

9A1f. **Rec. Committee Bingo & Dinner:** Wednesday, 04/07/10: 5:00 PM – 8:00 PM

9A1g. **Rec. Committee Meeting:** Thursday, 04/01/10: 5:30 PM – 6:30 PM

9A1h. **Center Rentals:** Friday: Set-Up; Saturday: Rental; Sunday: Clean-Up

9. **RECREATION REPORT(S) CONTINUED:**

9A. **Events Coordinator's Report Continued:**

9A2. **Rec. Center Activity: 04/14/10 – 04/26/10:**

9A2a. **Computer Lab:** Monday – Thursday: 4:00 PM –8:00 PM

9A2b. **Arts & Crafts:** Tuesdays & Thursdays: 4:00 PM –8:00 PM

9A2c. **Seniors Bingo:** Wednesdays: 10:00 AM – 12:00 Noon

9A2d. **Rec. Committee Bingo & Dinner:** Wednesday, 04/21/10: 5:00 PM – 8:00 PM

9A2e. **Adult Ceramics:** Wednesdays & Thursdays: 9:00 AM – 3:00 PM

9A2f. **Rec. Committee Meeting:** Thursday, 04/15/10: 5:30 PM – 6:30 PM

9A2g. **Rec. Center Rentals:** Friday: Set-Up; Saturday: Rental; Sunday: Clean-Up

9A2h. **Future Event:** Teen Dance, Friday, 05/21/10 (Are we still having the dance?) Yes, on Saturday, 07/17/10, in conjunction with the District Picnic.

9B. **Youth Sports Coordinator's Report:**

9B1. **Sports Activities: 03/22/10 – 04/12/10**

9B1a. **Baseball Practices:** Practices are Tuesdays and Thursdays. T-Ball is at 5:00 PM; 2nd & 3rd Grade is at 5:00 PM; 4th & 6th Grade is at 5:00 PM; 7th through 12th Grade is at 6:00 PM. T-Ball Coaches: Elias Hernandez & Cecilia Cerrillo; 7th through 12th Coach: John Morelos; and, 2nd through 6th Grade Coach: Rosie Flores.

9B1b. **Bake Sale:** Sunday, 04/11/10 at 9:00 AM; Fundraiser for Baseball Shirts. This will be at Jus Joes Country Kitchen, 701 West Shaw Avenue Clovis, CA 93612. Owner has agreed to let us sell baked goods outside her restaurant. This bake sale is for the rest of the participants who didn't donate or volunteer with the first bake sale. The first bake sale was held for the 5th & 6th grades with donations from those participants and they made \$70.00.

9B1c. **Referees:** Coaches will be officiating games. Scorekeeping will be done by either me or a parent.

9B1d. **Games:** The first game is this Saturday, 04/10/10 with the first games being as scheduled on the Calendar that was handed out to parents at the beginning of the season. The games will start at 10:00 AM, with T-Ball; and then, the two other age groups will follow. Hopefully, all games will be finished for the day by 3:00 PM. 5th & 6th grades will be having games on Wednesdays, both at Edison Charter, Bethune & Washington Colony. The first away game is tentatively set for next Wednesday, 04/14/10 at Edison at 4:00 PM.

9B1e. **Snow Trip:** The trip was a great success and everyone had a lot of fun. Among our community that participated were Nathan Rodriguez, Michael Flores, Jesse Flores, and Chelsea Cortez. The rest of the 14 spots were filled by word of mouth. The kids that participated in previous community sports were those who were given an opportunity to participate. Due to the 50's Dance being on the same day not many could go. In the future, I will make sure and schedule around other activities.

9B2. **Sports Activities: 04/13/10 – 04/12/10**

9B2a. **Games:** Baseball practice & games will continue for 8 weeks.

9B2b. **Practices:** Tuesdays & Thursdays 5:00 PM – 7:00 PM

9B2c. **Games:** All Games will be on Saturdays, with the exception of any rescheduling due to unforeseen circumstances and then we may reschedule for Sunday.

10. **GENERAL MANAGER'S REPORT:**

10A. **Water:**

10A1. **District Water Infrastructure Loan – Well #8 Update:** I-Bank Financing Agreement Status: Responding to any additional requirements needed to finalize the Financing Agreement.

10A2. **Delinquent Accounts:** Articles entitled Stay Connected (First Notice) & Stay Connected (Second Notice) have been published in the March & April District Newsletters. Customers are responding, as I/we have met with several customers to establish a re-payment program to resolve their accounts. Shut-offs for all delinquent accounts over 60 days started this month.

10. **GENERAL MANAGER'S REPORT CONTINUED:**
- 10B. **Sewer:**
- 10B1. **District WWTP Infrastructure Loan – UV & DAF Update:** I-Bank Financing Agreement Status: Responding to any additional requirements needed to finalize the Financing Agreement.
- 10B2. **District Small Community Waste Water Grant Update:** Attached is a request for reimbursement sent to the State of CA for \$228,322 of \$376,983 or 60% of the grant.
- 10B3. **District WWTP Improvements – CDBG Update:** Attached are the Specification Requirements for the Sludge Bed Improvement Project. Binder is available for review.
- 10C. **Solid Waste:** Nothing New to Report
- 10D. **Other:**
Budget Planning/Changes – Meetings: Meeting on a regular basis with President Garabedian & Vice President Cerrillo regarding Budget Planning/Changes.

11. **PRESIDENT'S REPORT:**
President Garabedian reported that ANWA was revising it's by laws. Brief Discussion Followed.

12. **DIRECTOR'S REPORT(S):**
- 12A. **Director Castaneda:**
- 12A1. **Water Tower:** Asked what the white water tower was used for and who it belonged to. Brief discussion followed.
- 12A2. **Malaga Elementary School:** Reported that there was a theft at the Malaga Elementary School. Brief Discussion Followed.
- 12B. **Director Cerrillo**
- 12B1. **Bingo/Dinner:** Reported that the Bingo/Dinner went well. Thanked Sunny Side Convalescent Hospital for ordering 44 plates of food. Brief Discussion Followed.
- 12B2. **Car Show:** Reported that local radio stations were advertising the Car Show that is being held on Sunday April 18, 2010, at our Community Park. Brief Discussion Followed.
- 12C. **Vice President Cerrillo:**
- 12C1. **Graffiti:** Reported that there was graffiti on the back and side fence walls of the District Office. Brief Discussion Followed.
- 12C2. **Dog Bite:** Reported that a student at Malaga Elementary School was bitten by a dog. Brief Discussion Followed.
- 12C3. **Bingo/Dinner:** Reported that the Bingo/Dinner went well. Brief Discussion Followed.
- 12C4. **Easter Program:** Reported that the Easter Program went well. Brief Discussion Followed.
- 12D. **Director Soto:** Asked if the District could contact the SPCA, and ask if they can come out more often. Brief Discussion Followed.

13. **LEGAL COUNSEL'S REPORT:**
No Legal Counsel Report for this Meeting

14. **CLOSED SESSION:**
The Board went into Closed Session at 8:30 PM
The Board returned from Closed Session at 9:20 PM
President Garabedian reported that the Board gave directions to the Manager regarding a personnel issue.

15. **ADJOURNMENT:**
Board Meeting Adjourned at 9:21 PM