



SUMMARY ACTION MINUTES
MALAGA COUNTY WATER DISTRICT
3580 SOUTH FRANK STREET
FRESNO, CALIFORNIA 93725
TUESDAY, OCTOBER 27, 2009, 7:00 PM

1. **CALL TO ORDER:** President Garabedian called the Meeting to Order at 7:00 PM
2. **ROLL CALL:**
 - 2A. **Directors Present:** President Charles Garabedian, Jr., Vice President Salvador Cerrillo, Director Irma Castaneda, Director Frank Cerrillo, Jr., & Director Frank Soto
 - 2B. **Others Present:** Russ Holcomb, Neal Costanzo, William Washburn, Christina Fernandez, Richard Fernandez, Lupe Lopez, & Veronica Calderon
3. **CERTIFICATION:** Certification was made that the agenda was posted 72 hours before the meeting.
4. **PUBLIC COMMUNICATIONS:** Any member of the public may address the Malaga County Water District Board on item(s) of interest within the jurisdiction of the Board, not appearing on the agenda. The Board will listen to all communications; however, in compliance with the Brown Act, the Board cannot take action on items that are not on the agenda. Public may also address the Board on agenda items at the time they are addressed by the Board. Anyone wishing to speak is requested to wait until recognized by the Board President.
Public Speaker Limitations: Public speakers will be limited to five (5) minutes or less per individual/group per item per meeting.
No Public Communications were made at this Meeting
5. **CORRESPONDENCE:**
No Correspondence was presented at this Meeting
6. **REGULAR BUSINESS:**
 - 6A. **Minutes:**
Minutes of the Regular Board Meeting of October 13, 2009 & the Public Hearing of October 13, 2009
(Recommended Action: Approve Meeting Minutes, as Submitted or Modified)

CCGSC **MOTION BY DIRECTOR CERRILLO, SECONDED BY DIRECTOR CASTANEDA, & BY A 5-0 VOTE, APPROVED THE REGULAR BOARD MEETING MINUTES OF OCTOBER 13, 2009 & PUBLIC HEARING OF OCTOBER 13, 2009, AS SUBMITTED**

 - 6B. **Bills Payable/Financial Statement:**
No Bills Payable/Financial Statement for this Meeting
 - 6C. **MCWD Policy & Procedures Manual – Updated & Revised:** The District Policy and Procedure Manual is being updated & revised. A draft of the updated & revised material was delivered at the 08/11/09 Regular Board Meeting for comments and changes. Upon receipt of all comments and/or changes, a completely (Revised) District Policy & Procedures Manual will be presented for Board approval.
(Recommend Action: Provide comments and/or revisions for Sections 3000 & 4000 of the MCWD Policy & Procedures Manual during the 10/13/09 Regular Board Meeting)
Changes to be made were Discussed.

6. **REGULAR BUINESS – CONTINUED:**

- 6D. **Prop 1A Securitization – Resolution No. 10-27-09:** A resolution of the MCWD Board of Directors for Securitization of the loan on Property Taxes being borrowed by the State of California.
(**Recommendation:** Adopt Prop 1A Securitization – Resolution No. 10-27-09, as submitted or modified)
(Resolution 10-27-09 was presented by District Legal Counsel at the Board Meeting)

SCGSC MOTION BY DIRECTOR SOTO, SECONDED BY DIRECTOR CERRILLO, & BY A 5-0 VOTE, ADOPTED PROP 1A SECURITIZATION – RESOLUTION NO. 10-27-09, AS SUBMITTED

7. **ENGINEER’S REPORT:**

7A. **Developments:**

3363 S. Golden State Blvd. – Mark Graham Property: Staff has prepared the appropriate Resolution and Sewer Deferral Agreement necessary for submittal to LAFCO. Staff is awaiting submittal of deposit to prepare necessary Legal Description & Operational Plan for submittal to LAFCO.

(**Recommended Action:** Informational-No Action Required)

7B. **CDBG Projects:**

1. **Water System – Test Well #8:** The District has received authorization to advertise the project for construction. Bid opening is scheduled for November 10, 2009.

(**Recommended Action:** Informational – No Action Required)

2. **WWTP – Sludge Drying Bed & Monitoring:** Design of the project is proceeding. It is anticipated to be submitted to the County for approval in November, 2009.

(**Recommended Action:** Informational – No Action Required)

7C. **Wastewater:**

WWTP – RWQCB Special Study Requirement: The District received a letter regarding Special Studies required of the District. The specific studies referenced are the Evaluation of Groundwater Monitoring Work Plan for Best Practicable Treatment or Control Study, and a Study Evaluating Treatment and Disposal Facilities.

No Board Action was taken on this item as the drafted response was not presented during this meeting. The response submitted will be presented at the 11/10/09 Board Meeting.

7D. **Wastewater:**

1. **WWTP – UV Project:** The UV Disinfection project has placed the UV facilities into operation. A punch list to finalize the improvements is in the process of being prepared. The remaining facilities are expected to be complete in October, 2009.

The District has received a request to update the Revenue Program for the SWRCB; staff has requested clarification from the State. It is anticipated that a Construction Agreement will be routed to the District soon in the amount of \$376,983.

(**Recommended Action:** Information – No Action Required)

2. **CalPOP Funding Assistance:** The State of California includes a funding program directed toward energy efficiency at wastewater treatment plants. A summary memorandum and template agreements have been forwarded to the Manager under separate cover. It is recommended that the District authorize the initial evaluation as described in the memorandum to determine if an energy efficiency project is viable. The initial evaluation is performed at no cost to the District.

(**Recommended Action:** Authorize the initial evaluation as described in the memorandum to determine if an energy efficiency project is viable)

SCGCC MOTION BY DIRECTOR SOTO, SECONDED BY DIRECTOR CERRILLO, AND BY A 5-0 VOTE, AUTHORIZED THE INITIAL EVALUATION AS DESCRIBED IN THE MEMORANDUM TO DETERMINE IF AN ENERGY EFFICIENCY PROJECT IS VIABLE, AS SUBMITTED

8. **RECREATION REPORT(S):**
- 8A. **Events Coordinator's Report:**
Included in the General Manager's Report
- 8B. **Youth Sports Coordinator's Report:**
Included in the General Manager's Report
9. **GENERAL MANAGER'S REPORT:**
- 9A. **MCWD Rate Fee for Community Center:** The Current Rate Fee for the Community Center is \$1000.00 Rental Fee and a \$200.00 Cleaning Deposit. The suggested amount would be \$800.00 Rental Fee plus a \$200.00 Cleaning Deposit only for Non-Profit Organizations and Community Service Groups. The Board agreed to modify the Current Rate Fee for the Community Center for Non-Profit Organizations/Other. Brief Discussion Followed.
- 9B. **MCWD Rate Fee for Picnic Shelter/Playground Area/Caboose Area Rental:** The Current Rate Fee for rental of the Picnic Shelter is \$150.00 rental fee, plus a \$50.00 cleaning deposit. The Current Rate Fee for the Playground Area and Caboose Area is \$150.00 plus a \$50.00 cleaning deposit. The new suggested amount for all three areas is \$80.00 without electricity and \$100.00 including electricity, both amounts will include an extra \$35.00 cleaning deposit. The Board agreed to modify the Current Rate Fee for the Picnic Shelter/Playground Area/Caboose Area. Discussion Followed.
- 9C. **2010 District Calendars:** Manager asked if the Board wanted to order 2010 District Calendars for the upcoming year. Brief Discussion Followed.
- 9D. **Halloween Dance:** Reported that the Halloween Dance on October 24, 2009 was very successful. Stated that he wanted to thank DJ Midnight Sounds for providing the entertainment. Brief Discussion Followed.
- 9E. **Haunted House:** Reported that there was great participation for the Haunted House that was held on October 20-22, 2009. Brief Discussion Followed.
- 9F. **Pumpkin Patch:** Reported that the Pumpkin Patch will be on Wednesday October 28, 2009 at the Community Park. Brief Discussion Followed.
- 9G. **Director Castaneda:** Asked if the owners of Moga Truck Wash on Front Street had been contacted. General Manger & District Engineer to follow up on request. Brief Discussion Followed.
10. **PRESIDENT'S REPORT:**
- 10A. **CSD Website:** Reported on WWTP Projects Financing available on their site. Brief Discussion Held.
- 10B. **Central San Joaquin Section CA Water Environmental Association:** Reported that he received an announcement of a dinner for Tuesday, November 10, 2009, at the Clovis WWTP. Brief Discussion Followed.
- 10C. **Boy Scouts:** Asked if the Malaga County Water District was interested in sponsoring a Boy Scout Troop. Brief Discussion Followed.
11. **DIRECTOR'S REPORT(S):**
- Vice President Cerrillo:**
- **Recreation Liaison Meeting:** Reported that he met with the Recreation Liaison Committee today. Brief Discussion Followed.
 - **Fire Hydrant:** Asked if the Fire Hydrant on Muscat and Chestnut
 - **Malaga School Carnival:** Reported that the Malaga School Fall Carnival was being held on Friday, October 30, 2009. Brief Discussion Followed.
12. **LEGAL COUNSEL'S REPORT:**
No Legal Counsel's Report was presented at this Meeting

13. **CLOSED SESSION:**
CDBG Engineering Contract: Review, Discuss & Selection from Engineering Firm RFQ's handed out at the end of the 10/13/09 Board of Directors Meeting.
(Board Members were requested to bring the Engineering Firm's RFQ's handouts to this meeting for review/discussion/selection)
Board went into Closed Session at 8:24 PM
Board returned from Closed Session at 9:30 PM
President Garabedian announced that the Board selected Gateway Engineering, Inc., to be contracted for all CDBG Projects during the next three years from the RFQ's submitted, subject to final approval by the County of Fresno
14. **ADJOURNMENT:**
Board Meeting Adjourned at 9:47 PM